



Luiss

Libera Università
Internazionale
degli Studi Sociali
Guido Carli



ECTS

Political Science

Academic Year 2004/2005



SOCRATES/ERASMUS

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All information contained in the package, while true at the time of publication, is subject to modification and should therefore be checked appropriately.

| INTRODUCTION

What is ECTS?

The European Community promotes inter-university co-operation as a means of improving the quality of education to the benefit of students and higher education institutions alike. Student mobility constitutes a primary feature of that co-operation. The Erasmus sector of the Socrates programme clearly demonstrates that a study period abroad can constitute a particularly precious experience, not only because it is the best way to discover countries, ideas, languages and cultures different from one's own but also because it is assuming a growing importance in the evolution of university and professional careers.

The recognition of the studies undertaken and the qualifications obtained is a preliminary condition to the creation of a single European area in the field of education where students and teachers can move freely without barriers. It is for this reason that ECTS - the English acronym for the *European Community Course Credit Transfer System* - was born, originally as a pilot project within the framework of the previous Erasmus programme, with the objective of promoting the academic recognition of studies undertaken abroad. Given that external evaluation of ECTS demonstrated the potential of the system in a conclusive way, the European Commission decided to include ECTS in the Socrates programme, in particular within Sector I which is reserved to higher education (Erasmus). After the pilot stage which was conceived with a limited application in mind, ECTS is now becoming much more prominent and evolving to the extent of becoming a permanent feature of the European dimension of higher education.

ECTS is above all an instrument for the purposes of creating transparency, establishing the conditions necessary to bringing institutions closer together and broadening the range of choices offered to students. Its application facilitates the recognition of students' academic results owing to the use of standards understood by all in the same way - credits and grades - as well as a better understanding of the national systems of higher education. ECTS is founded upon three basic elements: **information** on study plans and student results, **reciprocal agreement** (between the participating institutions and the student) and the use of **ECTS credits** (values which represent the workload done by the student).

Principal Characteristics of ECTS

As mentioned in the introduction above, ECTS is founded upon three basic elements: information on study plans and student results, reciprocal agreement (between the participating institutions and the student) and the use of ECTS credits (values which represent the workload done by the student). These three basic elements are rendered operative through **three fundamental documents**: the *information brochure*, the *application form/learning agreement* and the *transcript of records* as to the studies done. But the essential aspect is that ECTS is activated by the students, the teachers and the institutions which intend to make studying abroad an integral part of the learning experience. Of itself, ECTS does not in any way determine the contents, the structure or the equivalence of study programmes. These

qualitative aspects must be decided upon directly by the higher education institutions at the moment of laying down, either through bilateral or multilateral agreements, the basis for a viable co-operation. The **code of good practice** proposed by ECTS offers the interested parties the tools suitable to ensuring **transparency** and facilitating **academic recognition**.

Full academic recognition is a *sine qua non* condition of student mobility within the framework of the Socrates/Erasmus programme. Full academic recognition presupposes that the period of study abroad (including exams and other forms of assessment) effectively substitutes a comparable period of study (including exams and other forms of assessment) in the institution of origin notwithstanding the fact that there may be differences in the contents of the programme.

ECTS is based on **voluntary** use and **reciprocal trust** at academic level among the participating institutions. Every institution chooses its own partners.

Transparency

ECTS guarantees **transparency** through the following instruments:

- ◆ **ECTS credits**, which represent - in the form of a numerical value assigned to a course unit - the **workload** that a student must undertake in order to complete a given course unit. The credits express the **quantity** of work which every course unit requires with respect to the global volume of work necessary to successfully complete a full year's study at the institution, that is: lectures, practical work, seminars, traineeships, research or surveys, personal study - either at home or in the library - together with exams and other forms of student assessment. ECTS is, therefore, based on the **overall workload** of the student and not merely limited exclusively to lecture hours. In the context of ECTS, 60 credits represent the workload for a full academic year's study and, as a rule, 30 credits are equivalent to a semester and 20 credits to a trimester.
- ◆ The **ECTS information brochure**, which provides useful information to students and personnel about the institutions, faculties/departments, course organisation and structure as well as the individual course units.
- ◆ The **ECTS learning agreement**, which describes the study plan the student has to follow and indicates the ECTS credits that shall be granted upon satisfactory completion thereof. The agreement binds the student to following the host university's programme as an integral part of their higher education, the institution of origin to guaranteeing the student full academic recognition of the credits obtained abroad and, the host institution to providing the agreed course units to the extent allowed by the academic calendar.
- ◆ The **ECTS transcript of records**, which presents the student's academic results in a clear, complete and comprehensible manner for each part and which must be easily transferable from one institution to another.

To facilitate the academic recognition of the studies undertaken or completed abroad, **good communication** and **flexibility** are required. In this regard the **ECTS co-ordinators** carry out

a fundamental role given that it is they who mainly oversee the academic and administrative aspects of ECTS.

As a rule, it is necessary to make available to the students who study abroad **the entire range of course units** of the department that applies ECTS, including those units relating to postgraduate studies. The students must be able to follow regular courses - and not courses especially set up for them - and must be given the opportunity to satisfy the demands of the host institution in terms of the conferral of an academic qualification. Reliance on ECTS credits guarantees the organisation of programmes which are **reasonable in terms of workload** for the period of study abroad. For example, a student whose course unit choices total 120 ECTS credits for a year should have to work twice as hard as an average student of the host institution while a student whose study plan totals 30 ECTS credits for an entire academic year should have to do half the work done by an average student of the host institution, in effect studying only part time.

ECTS, moreover, allows the student **to continue their studies abroad**. In fact, it can happen that once the original study period is over the student may not wish to return to their original institution but may instead prefer, thanks to the ECTS system, to remain in the host institution - possibly to graduate from there - or move on to a third institution. Any such decision may not be taken without the agreement of all institutions concerned which in any case have to lay down the conditions which the student has to fulfil in order to graduate from the host institution or transfer to a third institution. In so much as the ECTS certificate is a chronology of the student's academic record it can constitute a particularly useful instrument for the institutions face with such a decision.

THE ITALIAN EDUCATION SYSTEM

Until 1989 and the passage of Law 168/1989 the entire Italian education system was under the control of the Ministry of Education. At that time the Ministry of Universities and Scientific Research was created to take over the responsibilities of university education and scientific and technological research.

PRIMARY AND SECONDARY EDUCATION

Until 2000 primary and secondary education was organized as follows:

- Primary education: 5 years of schooling beginning at age 6.
- Secondary education: 8 years of schooling divided into 3 years of lower secondary school followed by 5 years of upper secondary school. On completion of lower secondary school, students receive a *Diploma di Licenza di Scuola Media*. The upper secondary schools are of various types: classical, scientific, linguistic, artistic, technical and vocational studies as well as teacher training.

Law 30/2000 (“*Berlinguer Reform*”) has organized the primary and secondary education as follows:

- Primary (or basic) cycle: 7 compulsory years of schooling beginning of age 6.
- Secondary cycle: 5 years (the first and the second year are compulsory). This cycle provided for four areas of specialization: classical, scientific, technical and artistic studies.

Since “*Berlinguer Reform*” has never become effective, the legislator (*Law 53/2003 – “Moratti Reform”*) has provided that the forthcoming 'new' school will be articulated in two cycles:

- **First cycle ?** Primary education: 5 years of schooling beginning at age 6;
Secondary education (first degree): 3 years of schooling beginning at age 11.
- **Second cycle ?** Secondary education (second degree): 5 years of schooling beginning at age 15. The upper secondary schools are of various types: classical, scientific, linguistic, artistic, technical and vocational studies as well as teacher training. On completion of the 5-year course, students take the examination for the *Diploma di Maturità* in the specialised area they have chosen. This diploma grants admission to an Italian university.

UNIVERSITY EDUCATION

Higher education is received at universities and at two polytechnic institutes. The organisation is as follows:

Academic Qualifications and Degrees

1. University Diploma

This is a first-level university qualification for courses lasting 2/3 years. For admission to these courses students must have a *Diploma di Maturità*.

2. Laurea (Degree)

The system of university study in Italy is currently undergoing an overall reform in terms of structure and didactic system. Up to now study for the *laurea*, the basic university degree, has taken from 4 to 6 years, depending on the field of study. From the 2001/2002 academic year, universities - armed with a large degree of organisational and management autonomy – have adopted three study cycles: the first cycle, three years in length is characterised by a professional training type content and will conclude with the award of a first-level degree (*laurea triennale* – Bachelor Degree); the second cycle, lasting two years, concludes with the award of a second-level specialised degree (*laurea specialistica* – Master Degree) while the third cycle, lasting from one to two years, leads to the award of either a doctorate or a specialised postgraduate degree.

Didactic activity is organized in faculties, which offer one or more degree courses in specific academic areas. Course requirements are established by law and the *laurea* is obtained after the student has passed a set number of exams, gained the required credits, and successfully defended a written research paper. Admission to the *laurea* programme is regulated by the general rules for university admission. Courses for masters degrees may also be offered parallel to each study cycle. All study programmes must be based on the European system for the transfer of academic credits (ECTS) as provided for in recent agreements reached at EU level.

3. Research Doctorate

The aim of the doctoral studies programmes is to offer post-graduate opportunity for research. Programmes include individual research under the guidance of professors and special seminars. The minimum period of study is three years. This third-level academic degree, called Doctor of Research, is awarded to candidates who have successfully documented their research and written a final dissertation. This programme is open to a limited number of candidates (also from foreign countries), who must be university graduates or hold equivalent degrees.

Post-graduate Diplomas of Specialization

These diplomas are awarded by schools offering special advanced courses in various professions. The limited places are reserved for university graduates or those with equivalent foreign qualifications. The courses last 2/3 years and include practical experience. Attendance is compulsory. The final examination is a defence of a written thesis.

Admission to Universities

Automatic admission to Italian universities is granted only to holders of a *diploma di maturità* from an Italian secondary school. Foreign students, or Italian students from secondary schools abroad, are admitted on the basis of equivalent qualifications. There are no limitations on admission except in medicine (medicine, dentistry, veterinary medicine), in private independent universities (like Luiss Guido Carli), and in newly established universities/degree courses.

Grading System

Until 1968, secondary school grading was on a scale of 0-10 (maximum) and 6 was the minimum passing grade. From 1969 to 1999 in the secondary school final marks were on a scale of 0-60; 36 was the minimum pass grade. Since 2000 a different system has been adopted: final marks are on a scale of 0-100; 60 is the minimum pass grade.

The maximum final university grade is 110. For exceptional students the degree may be awarded cum laude. Individual courses are graded on a scale of 18-30:

< 18	= fail
18/23	= sufficient
24/26	= satisfactory
27/28	= good
29/30	= very good
30 e lode	= excellent

LUISS GUIDO CARLI

1. NAME OF INSTITUTION

Luiss Libera Università Internazionale degli Studi Sociali **Guido Carli**, Rome, Italy.

President

Dr. Luca Cordero di Montezemolo

Rector

Prof. Adriano De Maio

Director of Administration

To be defined

Delegate of the Rector for International Relations

Prof. Giorgio Di Giorgio

Head, International Relations Office

Dr. Annamaria A. Ricciardi

International Relations Office

Via Giulio Alberoni 7

00198 Rome – Italy

tel. 0039/06/85225722

fax. 0039/06/86506505

E-mail: relint@luiss.it

website: <http://www.luiss.it>

2. GENERAL DESCRIPTION

Type

Luiss Guido Carli is an independent university. It was founded according to Article 1 of Italy's Higher Education Act, which gives independent universities full legal status while guaranteeing their autonomy in the areas of administration, teaching and discipline. Its degrees and diplomas have complete legal and academic recognition.

Luiss Guido Carli was set up in 1976-78 by a consortium of private and public companies. Its students are trained to assume the responsibilities of managing complex economic systems in both the State and private sectors.

At present Luiss Guido Carli has three Faculties: **Economics, Law and Political Science.**

Certain **features** distinguish Luiss Guido Carli from Italy's state universities. In particular:

- ◆ admission is by entrance examination;
- ◆ there is a limited number of students per class/year/faculty, thus ensuring favourable learning conditions and optimum use of teaching resources;
- ◆ full-time attendance is obligatory;
- ◆ courses are organized in semesters;
- ◆ students have an opportunity for job placement in selected companies;
- ◆ study programmes are organized in specific professional areas;

- ◆ particular emphasis is placed on language learning and training in computer science;
- ◆ assistance by qualified tutors during the entire university study period as well as traineeships;
- ◆ individual counselling service with specialist personnel to facilitate integration in the university and to optimise study strategies.

Professors and lecturers are drawn from the academic world, the professions, and senior State and private sector management. **Lectures are held in Italian.** They are supplemented by seminars, debates and conferences on both Italian and international topics, often with the participation of prominent guest speakers.

The annual tuition fee at Luiss Guido Carli (in the a. y. 2004/2005) is about €5800,00 for the Bachelor Degrees and €7500 for the Master Degrees.

Exemptions are granted to academically meritorious students who meet certain income conditions.

Location

The University is situated in a residential area of Rome, the Nomentano-Trieste. It is well connected by public transport to the historical heart of Rome and to the central railway station. The **main campus** (Viale Pola 12, 00198 Rome, tel.: 0039-06-852251) is in the gardens of a villa built in 1929; it comprises the Rectorate, the Presidency, Administration offices, the lecture rooms for the Faculties of Economics and Political Science, the Dining Hall and bar. The Faculty of Law is in Via Parenzo 11 (tel. 0039-06-852251) while the Student Office, the Computer Centre, the Library, Institutes, the Placement Office, Research centres, the International Relations Office and University Union are adjacent to the main campus. Location of Master Programmes is in Via Yser 18/ Via Lovanio 10 (0039-06-852251).

The **Computer Centre** (Via Oreste Tommasini 1, 00198 Rome, tel.: 0039-06-85225301; fax: 0039-06-8650619; E-mail: helpdesk@luiss.it) is a support structure not merely limited to the research and teaching activities of Computer Sciences in the three faculties. It also provides consulting and support services for the other sectors of the university (institutes, centres, faculties and training courses). To this end, there are seven computer rooms and a university-wide network which also provides a link to the outside world via GARR, Internet and Itapac for the consultation of different databases. A satellite hook-up with Reuters network services is being prepared in order to have access to international financial data. The Computer Centre also supports all the administrative activities within the university, as well as management activities and library consultation, using a medium-high-powered mainframe (Olivetti-Hitachi 6460/160 IBM compatible with VM/ESA and VSE/ESA operating system with DBDC CICS/VSE).

The **Library** (Via di Santa Costanza 53, 00198 Rome, tel.: 0039-06-85225600; fax: 0039-06-85225625; E-mail: biblioteca@luiss.it) is specialised in social sciences and has a total of approximately 100.000 volumes (in 1999 the library was donated the “Ungari Fund” collection consisting of around 10,000 books on law and human rights in particular.

Arrangements are currently being made to suitably house the collection). Periodicals number 2.100 of which some 1.550 are covered by subscription. There is a computerised system which stores data relative to monographs, allows for on-line research and controls the volumes lent out. Facilities available to students include a consultation room and a reading room, equipped with terminals and photocopiers. Students may borrow books (loan term: 90 days). Opening hours are from 8 a.m. to 8 p.m. from Monday to Friday and 8 a.m. to 2 p.m. on Saturday.

The **Student Office** (Via Giulio Alberoni 7, 00198 Rome, tel.: 0039-85225270; fax: 0039-06-8412956; E-mail: segreteria@luiss.it) deals with enrolment and supplies all necessary information. Opening hours are from 10 a.m. to 12 a.m. from Monday to Friday, and from 3 to 4 p.m. on Tuesdays and Thursdays. The Student Office closes from 13 to 18 August.

Students also have computer and multimedia services available to them through which they can comply with all bureaucratic requirements in connection with university life. Moreover, there is the "Luiss-sms" service allowing students to communicate with the University through messages that can be read or sent from any mobile phone.

Student facilities are organised by the University Union (*Diritto allo Studio*, Viale Gorizia 17, 00198 Rome, tel.: 0039-06-85225410; fax.: 0039-06-85225404; E-mail: diritto.studio@luiss.it). Detailed information can be obtained from the Union office, open Mondays to Fridays from 10 to 12 a.m., and Tuesdays and Thursdays from 3 to 4 p.m. The University Union is responsible, among other things, for medical facilities (see 8 below).

The **University Dining Hall** is located on campus. It offers meals (lunch and dinner) on week days. The Dining Hall closes in August. Admission is by voucher, priced (a.y. 2004/2005) at about €1.94 per meal.

Size

Current enrolment is about 5.500. The teaching staff numbers about 530.

3. ACADEMIC CALENDAR 2004-05

The **Bachelor Degree academic year** is divided into two semesters: 27 September – 22 December and 21 February – 28 May.

There are three **examination periods**: from 10 January to 19 February; from 13 June to 23 July; from 1 to 10 September. Within each period one (in September), two or three dates (*appelli*) are offered for each examination, and students may choose any one of the two or three. Please note that full-time attendance is obligatory.

The original transcripts of records will be sent both to the students and partner institutions after the end of each examination session. **To the students who come to Luiss for the whole academic year or for the second semester, the transcripts will be sent by mid-September.**

Please be aware that our summer examination session ends on July 23 and transcripts cannot be prepared before the session is over. Since the University closes in August, the transcripts can only be issued by the Student Office after the Summer break.

The first semester of the specialist **Master Degree courses commenced on 17 January 2005 and will end on 16 April 2005.**

The **examination period** is from **May 16 to July 2.**

4. REGISTRATION

General requirements

The number of students admitted to the first year is limited to allow optimum teaching conditions.

BACHELOR DEGREE

In a.y. 2004/2005 enrolment was:

Economics	420
Law:	420
Political Science	160

Admission is based on secondary school grades and an entrance examination (aptitude test).

Italian and EU citizens wherever resident and **non-EU citizens resident in Italy** may sit the entrance examination. For the purposes of the exam, foreign academic qualifications will be recognised only if they comply with the current Foreign Ministry and University Ministry rules for enrolment in Italian universities.

To sit the entrance examination students must:

- 1) pay the examination fee of €100;
- 2) fill up the application form on the Internet at;
- 3) print out the confirmation of submission of the application, which must be kept and then produced for identification purposes on the day of the exam itself.

In the 2004/2005 academic year the examination was held on **2 April 2003.**

A student **who passes the April examination** and then wishes to enrol must:

- 1) In July (in the 2004/2005 academic year, **from 19 to 30 July**) pay the first tuition fee instalment of €1,950.00 and regional student welfare levy (*tassa regionale per il diritto allo studio*) of €10,18 using the form that will be sent to the student's residential address. Prior to making payment, it is advisable to check that the student has actually been admitted to the chosen faculty.
- 2) Submit the following documentation to the Student Office (in the 2004/2005 academic year, **by 24 September 2004**):
 - authenticated school-leaving certificate or original diploma if available. All foreign academic qualifications must be translated and legalised by the Italian embassy or consular authorities of the place that the qualifications concerned were awarded;
 - duly completed enrolment application, using the form that will be sent to the student's residential address;
 - for the Faculty of Political Science: the indication of the chosen second language, using the form that will be sent to the student's residential address);
 - bank receipt evidencing payment of the first tuition fee instalment and the regional student welfare levy;
 - two identical passport-size photographs;
 - photocopy of the student's ID.

MASTER DEGREE

The **total number** of places available in the specialist degree courses organised by Luiss Guido Carli for the 2004/2005 academic year is **700**.

Luiss graduates who have obtained a grade of 95/110 or better in their first degree will be given priority in admission without the need to sit an examination for such purposes. For graduates coming from the same faculty, admission will not require any extra study although depending on the study plan followed by a student in their first degree course, shortcomings may emerge which can be remedied individually by extra study in order to ensure that the student has the necessary knowledge to take the chosen specialist degree course. For graduates coming from a different faculty, Luiss examines their individual positions and may require them to undertake extra learning activities up to a maximum of 16 credits.

Luiss graduates who have obtained a grade of lower than 95/110 in their first degree or graduates from other universities with a grade of 95/110 or better may be admitted subject to passing the entrance examination until such time as the set number of student places available is filled.

For graduates of another university with a degree in the same area as the specialist degree, Luiss examines their individual positions and may require them to undertake extra learning activities up to a maximum of 16 credits. For graduates of another university with a degree in an area different to that of the specialist degree, again Luiss examines their individual

positions and may require them to undertake extra learning activities up to a maximum of 32 credits covering specified core subjects.

The entrance examination took place on **16 December 2004** in Luiss at Via Pola 12.

Those who passed the entrance examination must pay the first instalment of 2,500 euro plus the regional tax of 110,18 euro by **17 January 2005**.

The application for registration must be filled out on-line and delivered personally or sent by post to the Student Office (*Segreteria Studenti*) by **14 January 2005**.

Please note that **master courses are very advanced** and only guest students meeting the following requirements may enrol in such courses:

- a bachelor degree or completed three years of study before departure;
- a very command of Italian language;
- the necessary prerequisites;
- do not have time-table because attendance of courses is compulsory.

SPECIFIC REQUIREMENTS FOR INTERNATIONAL STUDENTS

Foreign students may attend one or more Luiss Guido Carli courses and, on application to the Rector, take the respective exams. At the end of the course, students will obtain a certificate stating the course that was taken and the mark obtained.

Students who want to apply for single courses (*corsi singoli*) must submit the following documents:

- 1) an application to the Rector, stating clearly the course selected;
- 2) the original or authenticated copy of the diploma or other school-leaving certificate qualifying for university admission, together with translation, authorisation and a statement of its academic value;
- 3) two photographs; one of the photographs must be authenticated and issued by diplomatic or consular authorities. It must indicate the date of birth, place of birth, citizenship and residence;
- 4) receipt for payment of the pre-admission fee of € 600 for each course (post account number 607010, in the name of Luiss Guido Carli, Viale Pola 12, 00198 Rome).

The **Student Office** takes care of registration for *corsi singoli*.

SOCRATES/ERASMUS PROGRAMME AND BILATERAL AGREEMENTS

The **International Relations Office** (Via Giulio Alberoni 7 – 00198 Rome) deals with orientation and registration of students on exchange programmes (Socrates/Erasmus and Bilateral Agreements).

Since courses and examinations are held **in Italian**, students will need to have an adequate knowledge of the language before beginning their courses. If necessary, they can attend an **intensive Italian course** that is held every year at Luiss Guido Carli from the beginning to the end of September (the dates for a. y. 2004/2005 were 9 September – 23 September). Prospective exchange students are strongly urged to choose courses in the 2nd and 3rd year, since they are particularly relevant to specialisations.

By **the end of May**, the prospective student should submit an application form specifying a proposed programme of study, which will subsequently be evaluated by the academic adviser.

There are **three arrival dates** for each academic year. In 2004/2005 academic year they were as follows: September 7 (for the intensive Italian course), September 23 (for the first semester) and February 17 (for the second semester).

As soon as they arrive, students must report to the International Relations Office at 10.00 or 11.30 a.m., or at 2.30 p.m. (Via Giulio Alberoni 7 - 00198 Rome - tel.: 0039-06-85225-722 - fax: 0039-06-86506505 - E-mail: relint@luiss.it). They are strongly urged to arrive on the fixed dates.

5. TAXPAYER'S CODE NUMBER

In order to register at Luiss Guido Carli, guest students need their national taxpayer's code number and the Italian one.

How to obtain the Italian Taxpayer's code number (*Codice Fiscale*) in Rome:

Students should go to the "Ufficio delle Imposte", office in Via Ippolito Nievo 36 (open from Monday-to-Friday, from 9 a.m. to 13 a. m. and on Tuesday and Thursday from 3 p.m. to 5 p.m.) with a photocopy of their passport or I.D. card and fill in an application for their *Codice Fiscale*. It will be ready in about two hours. A photocopy of the document must be brought to the International Relations Office.

6. RESIDENCE PERMITS FOR NON-EU STUDENTS

Non-EU students who intend to spend any time in Italy must request a residence permit. To obtain one, students must apply, in person, at the Central Police Headquarters of Rome: the Foreigners' Office - Via Genova 2 - Tel. 0039-06-46862540 (Monday - Friday, preferably in the morning about 8 a.m.). The students must bring:

- ◆ A valid passport
- ◆ A photocopy of the passport
- ◆ Three passport-size photographs
- ◆ A certificate of acceptance at Luiss Guido Carli (obtained at the International Relations Office).
- ◆ A copy of the health and insurance policy

7. ACCOMMODATION

The International Relations Office does not take direct responsibility for providing accommodation. A private organisation, C.T.S., takes care of it **on the basis of the application forms received** (by C.T.S. and the International Relations Office of Luiss Guido Carli) **by May 31**. Ask the Socrates/Erasmus Coordinator in your university for a copy of our Accommodation documents. Please read the booking conditions carefully, follow the instructions and complete the application form.

8. HEALTH AND INSURANCE

Students from the EU are entitled to the services of the Italian National Health Service. However, they must furnish an appropriate National Health card or certificate from their country of origin. All guest students are given a *Medital Card* which entitles them to free emergency medical services (*Medital Assistance* - tel. 800-491-491).

The University doctor is available to all Luiss Guido Carli students on Mondays, Wednesdays and Fridays from 3.30 p.m. to 4.30 p.m. at Viale Gorizia 17 (tel.: 0039-06-85225417; fax: 0039-06-85225404).

The University Union has also started up a preventive medicine service in collaboration with appropriately equipped hospital centres. Every student is entitled to general check-ups, and, where necessary, special tests.

Exchange students are required to avail themselves of an insurance policy to cover risks or accidents during the period of study in Italy.

9. INTRODUCTION TO ITALIAN LAW

At the beginning of the academic year Luiss Guido Carli offers an intensive course of "**Introduction to Italian Law**", taught in Italian (one week, 6 hours per day, 30 hours, 3 credits). The course is **compulsory** for **all Law Socrates/Erasmus students** and is followed by a compulsory exam. Guest students from other Faculties are welcome into the course. The main subjects are:

1. General and historical introduction to Italian law
2. Introduction to Italian constitutional law
3. Introduction to Italian private law
4. Introduction to Italian administrative law
5. Introduction to Italian criminal law
6. Introduction to Italian company law

10. COURSES IN ITALIAN LANGUAGE AND CULTURE

Luiss Guido Carli offers intensive Italian language courses from the beginning to the end of September for those students from other countries who have been admitted to attend a semester or a year at the Faculty of Economics, Political Science, or Law. The courses are at two levels, intermediate and advanced.

Students who would like to attend the course must specify so on their application form. Please note that no provision is made for beginners.

The courses entail at least:

- 🕒 80 45-minute lessons for the intermediate level;
- 🕒 60 45-minute lessons for the advanced level.

Intermediate Level

This level is for those who have already attended an Italian course and are able to communicate in everyday situations.

The main aim of the course is to improve oral communication. Particular emphasis is placed on listening comprehension to enable students to take full advantage of lectures in their chosen field.

Advanced Level

This level is for those who are already proficient in the language and who need to develop specialist language areas.

The main aim is to help the student reach a high standard of reading and writing skills.

Extra curricular activities

These include:

- ◆ Film shows followed by discussion
- ◆ Meetings with Italian businessmen
- ◆ Talks by Luiss Guido Carli professors
- ◆ Guided tours

The activities and meetings develop topics already discussed in class and take into account the interests of individual participants.

Italian language semester courses

During the academic year, students have weekly meetings with their Italian language teacher.

This gives them the opportunity to discuss any problems they might have with their Italian and to learn more about their cultural environment.

The courses entail three hours per week in both first and second semester. The main aim of the courses is to improve oral communication and reading and writing skills.

Teacher: Dr. Concetta Amato

THE FACULTY OF POLITICAL SCIENCE

Dean: Professor Gian Candido *De Martin*

The Faculty of **Political Science** aims to produce graduates with an interdisciplinary education which will prepare them to work as administrators and communicators in an international environment of rapid change and development.

THREE-YEAR DEGREE (FIRST LEVEL DEGREE)

The 2004/2005 academic year has witnessed two three-year degree courses (first level – “laurea triennale di I° ciclo” – **Bachelor Degree**):

- **Political Science**
- **Communication and Institutional Relations Studies**

The first course provides an interdisciplinary preparation - in the legal, economic, political, social and historical sectors - based on a rigorous mastery of scientific research methodology in order to understand social, economic and political phenomena and to intervene on them. The second course trains graduates who, apart from a basic knowledge of law, economics, history and socio-political matters, have adequate knowledge in the field of communication instruments and technologies as well as in relation to external and institutional communication processes, also with reference to market transformations.

Each degree course consists of 180 credits.

Didactic activity is organised in semesters.

SPECIALISED DEGREE (SECOND LEVEL DEGREE)

The 2004/2005 academic year has witnessed the first year of the new second-level specialised degree (**Master Degree**) courses:

- **International Relations**
- **Public Administration**
- **Political, Economic and Institutional Communication**

The first provides an interdisciplinary education to enable students to master the areas of international and Community political, economic and social phenomena, with a specific focus on language skills and comparative methods. The second provides an interdisciplinary education to enable students to master knowledge and methods required to draw up government and innovative strategies in the organisation and management of measures adopted and services provided by constitutional institutions and the public administration. Finally, the third provides an interdisciplinary education on information flows and communication strategies in public bodies and private enterprise as well as on communication in economic, institutional and geopolitical matters.

Didactic activity is organised in semesters.

Each degree course consists of 180 credits.

The Faculty employs a large number of experts, some of them from abroad. These experts come from international bodies, the public administration and from different types of companies.

The **Language Programme** offers English, French, German, Spanish. Students take English plus another language each year. They get credits for the work done each year.

GENERAL COURSE STRUCTURE

BACHELOR DEGREE COURSES

It will be awarded from 8 to 2 credits depending on the course.

The number of credits for each course is indicated in the "SUMMARY OF COURSES" on page 65.

1st YEAR - 60 credits

Three-year degree courses in:

- **Political Science**
- **Communication and Institutional Relations Studies**

COMMON-CORE COURSES

◆ 1st semester

BIOETHICS

Bioetica

Optional course
(can be taken in any year)

full-year

COMPUTER SKILLS

Attività formative per lo sviluppo di abilità informatiche

full-year

HISTORY OF POLITICAL THOUGHT

Storia delle dottrine politiche

SOCIAL SCIENCES METHODOLOGY

Metodologia delle scienze sociali

SOCIOLOGY

Sociologia

ENGLISH LANGUAGE

Attività formative per la lingua inglese

30 contact hours

SECOND LANGUAGE

Attività formative per la seconda lingua

30 contact hours

◆ **2nd semester**

BIOETHICS

Bioetica

Optional course
(can be taken in any year)

full-year

COMPUTER SKILLS

Attività formative per lo sviluppo di abilità informatiche

full-year

ECONOMICS I

Economia politica (I^a annualità)

ITALIAN PUBLIC LAW

Istituzioni di diritto pubblico

STATISTICS

Statistica

ENGLISH LANGUAGE

Attività formative per la lingua inglese

30 contact hours

SECOND LANGUAGE

Attività formative per la seconda lingua

30 contact hours

2nd YEAR - 60 credits

• **Three-year degree course in Political Science**

◆ **1st semester**

ECONOMICS II

Economia politica (II^a annualità)

INTERNATIONAL ECONOMIC POLICY (IN ITALIAN)

Politica economica internazionale (in italiano)

INTERNATIONAL ECONOMIC POLICY (IN ENGLISH)

Politica economica internazionale (in inglese)

ITALIAN CIVIL LAW

Istituzioni di diritto privato

MODERN HISTORY

Storia moderna

ENGLISH LANGUAGE 30 contact hours
Attività formative per la lingua inglese

SECOND LANGUAGE 30 contact hours
Attività formative per la seconda lingua

◆ **2nd semester**

CONTEMPORARY HISTORY
Storia contemporanea

POLITICAL PHILOSOPHY
Filosofia politica

POLITICAL SCIENCE
Scienza politica

ENGLISH LANGUAGE 30 contact hours
Lingua Inglese

SECOND LANGUAGE 30 contact hours
Seconda lingua straniera

- **Three-year degree course in Communication and Institutional Relations Studies**

◆ **1st semester**

DEMOGRAPHY
Demografia

ECONOMICS II
Economia politica (II^a annualità)

ITALIAN CIVIL LAW - basic
Elementi di diritto privato

COMMUNICATION POLITICS
Sociologia e tecniche della comunicazione politica e di massa – Comunicazione politica

ENGLISH LANGUAGE 30 contact hours
Attività formative per la lingua inglese

SECOND LANGUAGE

Attività formative per la seconda lingua

30 contact hours

◆ 2nd semester**CONTEMPORARY HISTORY**

Storia contemporanea

ECONOMIC SOCIOLOGY

Sociologia economica (Sociologia dei processi economici e del lavoro)

POLITICAL SCIENCE

Scienza politica

SEMIOTICS

Semiotica

ENGLISH LANGUAGE

Attività formative per la lingua inglese

30 contact hours

SECOND LANGUAGE

Attività formative per la seconda lingua

30 contact hours

3rd YEAR - 60 credits**• Three-year degree course in Political Science****◆ 1st semester*****Compulsory:*****ADMINISTRATIVE LAW**

Diritto amministrativo

EUROPEAN LAW – basic

Elementi di diritto comunitario

LAW AND ECONOMICS

Diritto dell'economia

THEORY AND HISTORY OF INTERNATIONAL RELATIONS

(Teoria e storia delle relazioni internazionali)

Elective:

DEMOGRAPHY

Demografia

ECONOMIC HISTORY

Storia economica

POLITICAL SOCIOLOGY

Sociologia dei fenomeni politici

30 contact hours

PUBLIC POLICY ANALYSIS

Analisi delle politiche pubbliche

ENGLISH LANGUAGE

Attività formative per la lingua inglese

30 contact hours

SECOND LANGUAGE

Attività formative per la seconda lingua

30 contact hours

♦ 2nd semester

Compulsory:

HISTORY OF POLITICAL INSTITUTIONS

Storia delle istituzioni politiche

INTERNATIONAL LAW

Diritto internazionale

INTERNATIONAL ORGANISATION

Organizzazione internazionale

Elective:

ECONOMIC SOCIOLOGY

Sociologia economica (Sociologia dei processi economici e del lavoro)

EUROPEAN REGIONAL POLICY

Politica regionale europea

THEORY AND HISTORY OF POLITICAL PARTIES

(Teoria e storia dei partiti politici e dei gruppi di pressione –
Storia dei partiti politici)

ENGLISH LANGUAGE

Attività formative per la lingua inglese

30 contact hours

SECOND LANGUAGE

Attività formative per la seconda lingua

30 contact hours

• **Three-year degree course in Communication and Institutional Relations
Studies**

◆ **1st semester**

Compulsory:

EUROPEAN LAW - basic

Elementi di diritto comunitario

LAW AND ECONOMICS

Diritto dell'economia

30 contact hours

MASS MEDIA LAW

Diritto dell'informazione e della comunicazione

**THEORY AND HISTORY OF INTERNATIONAL
RELATIONS**

Teoria e storia delle relazioni internazionali

Elective:

BUSINESS COMMUNICATIONS

Comunicazione d'impresa

30 contact hours

**INTERNATIONAL POLITICAL ECONOMY (IN
ENGLISH)**

Politica economica internazionale (in inglese)

**INTERNATIONAL POLITICAL ECONOMY (IN
ITALIAN)**

Politica economica internazionale (in italiano)

POLITICAL SOCIOLOGY

Sociologia dei fenomeni politici

PUBLIC POLICY ANALYSIS

Analisi delle politiche pubbliche

ENGLISH LANGUAGE

Attività formative per la lingua inglese

30 contact hours

SECOND LANGUAGE

Attività formative per la seconda lingua

30 contact hours

◆ **2nd semester**

Compulsory

COMPUTER SCIENCE (ADVANCED COURSE)

Informatica (Corso progredito)

INTERNATIONAL ORGANISATION

Organizzazione internazionale

**THEORY AND HISTORY OF POLITICAL PARTIES
AND PRESSURE GROUPS**

Teoria e storia dei partiti politici e dei gruppi di pressione

Elective:

AUDIOVISUAL AND MULTIMEDIA ECONOMICS

Economia degli audiovisivi

COMMUNICATIONS AND MASS MEDIA

Teoria e tecnica del linguaggio giornalistico e radiotelevisivo

MARKETING

Marketing

POLITICAL PHILOSOPHY

Filosofia politica

ENGLISH LANGUAGE

Attività formative per la lingua inglese

30 contact hours

SECOND LANGUAGE

30 contact hours

Attività formative per la seconda lingua

Contact hours involve a variety of activities, such as lectures, case studies and seminars.

Full-time attendance is obligatory.

The final examinations for each course are oral (except Computer Science - advanced course). Written tests may on occasion be given during the course.

Exchange students coming to Luiss Guido Carli for a semester or for a year are free to take the courses they are interested in at Bachelor level, because there are no formal restrictions on their choices. Please note that Luiss Guido Carli students take 30 credits per semester including two languages courses. We suggest that guest students do not take more than the average work-load.

MASTER DEGREES COURSES

Please note that **master courses are very advanced** and only guest students meeting the following requirements may enrol in such courses:

- a bachelor degree or completed three years of study before departure;
- a very command of Italian language;
- the necessary prerequisites;
- do not have time-table because attendance of courses is compulsory.

It will be awarded from 8 to 4 credits depending on the course.

The number of credits for each course is indicated in the "SUMMARY OF COURSES" on page 70.

? Master Degree in Public Administration

◆ 1st semester (from January 17 to April 16, 2005)

Compulsory:

BUSINESS PHILOSOPHY

Filosofia dell'impresa

**COMPARATIVE HISTORY OF EUROPEAN
POLITICAL SYSTEMS**

Storia comparata dei sistemi politici europei

COMPARATIVE POLITICS

Politica comparata

COMPARATIVE PUBLIC LAW

Diritto pubblico comparato

EUROPEAN UNION LAW (advanced course)

Diritto dell'Unione Europea (corso progredito)

POLITICAL ECONOMY

Politica economica

◆ 2nd semester (from September 12 to December 3, 2005)

Compulsory:

COMPARATIVE ADMINISTRATIVE SYSTEMS

Sistemi amministrativi comparati

ELECTIVE ASSEMBLIES LAW

Diritto delle assemblee elettive

HUMAN RESOURCES MANAGEMENT

Gestione e valutazione delle risorse umane

**ITALIAN AND COMMUNITY LABOUR LAW
(Community Policies)**

Diritto del lavoro italiano e comunitario (Politiche comunitarie)

LOCAL GOVERNMENT LAW

Diritto regionale e degli enti locali

Elective:

Please note that elective courses will be offered only if there is a sufficient number of students enrolled in each course.

DOCTRINE OF THE STATE

Dottrina dello Stato

HISTORY OF PUBLIC ADMINISTRATION

Storia dell'amministrazione pubblica

PUBLIC ACCOUNTING AND AUDITING

Contabilità pubblica e controlli

◆ **3rd semester (from February 20 to May 20, 2006)**

Compulsory:

FINANCE

Scienza delle finanze

MARKET LAW AND REGULATION

Diritto e regolazione dei mercati

PUBLIC ENTERPRISE MANAGEMENT

Gestione e valutazione dell'impresa pubblica

SOCIAL SECURITY LAW

Diritto della sicurezza sociale

TECHNIQUES OF NEGOTIATIONS AND

INDUSTRIAL RELATIONS

Tecnica della negoziazione e relazioni industriali

Elective:

Please note that elective courses will be offered only if there is a sufficient number of students enrolled in each course.

MANAGEMENT

Economia dell'ambiente e gestione del territorio

PSYCHOLOGY OF WORK

Psicologia del lavoro

ENGLISH LANGUAGE

Lingua inglese

Full-year

SECOND LANGUAGE

Seconda lingua

Full-year

? Master Degree in Political, Economic and Institutional Communication

◆ 1st semester (from January 17 to April 16, 2005)

BUSINESS PHILOSOPHY

Filosofia dell'impresa

COMPARATIVE HISTORY OF EUROPEAN POLITICAL SYSTEMS

Storia comparata dei sistemi politici europei

INTERNATIONAL ORGANISATION

Organizzazione internazionale

ITALIAN AND COMMUNITY LABOUR LAW (Community Policies)

Diritto del lavoro italiano e comunitario (Politiche comunitarie)

LANGUAGE PHILOSOPHY

Filosofia del linguaggio

POLITICAL ECONOMY

Politica economica

◆ 2nd semester (from September 12 to December 3, 2005)

Compulsory:

HISTORY OF JOURNALISM AND ELECTRONIC MEDIA

Storia del giornalismo e dei media elettronici

MASS MEDIA LAW (advanced course)

Diritto dell'informazione e della comunicazione (corso progredito)

POLITICAL SYSTEMS AND COMMUNICATION TECHNIQUES

Sistemi politici e tecniche di comunicazione

PUBLIC COMMUNICATION

Scienza della comunicazione pubblica

SOCIOLOGY OF CULTURAL PROCESSES

Sociologia dei processi culturali

VISUAL ASPECTS OF COMMUNICATION

Aspetti visuali della comunicazione

Elective:

Please note that elective courses will be offered only if there is a sufficient number of students enrolled in each course.

DOCTRINE OF THE STATE

Dottrina dello Stato

ETHICS OF COMMUNICATION

Etica della comunicazione

SEMIOTICS OF FASHION

Semiotica della moda

♦ 3rd semester (from February 20 to May 20, 2006)

Compulsory:

MARKET LAW AND REGULATION

Diritto e regolazione dei mercati

MIGRATION AND INTERNATIONAL RELATIONS

Movimenti di popolazione e relazioni internazionali

TECHNIQUES AND SOCIAL RESEARCH

Tecnica della ricerca sociale

Elective:

Please note that elective courses will be offered only if there is a sufficient number of students enrolled in each course.

HUMAN RIGHTS

Diritti umani

SEMIOLOGY OF CINEMA AND AUDIO-VISUAL ARTS

Semiologia del cinema e degli audiovisivi

ENGLISH LANGUAGE
Lingua inglese

Full-year

SECOND LANGUAGE
Seconda lingua

Full-year

? Master Degree in International Relations

◆ 1st semester (from January 17 to April 16, 2005)

Compulsory:

BUSINESS PHILOSOPHY
Filosofia dell'impresa

COMPARATIVE ADMINISTRATIVE SYSTEMS
Sistemi amministrativi comparati

Or:

COMPARATIVE PUBLIC LAW
Diritto pubblico comparato

**COMPARATIVE HISTORY OF EUROPEAN
POLITICS SYSTEMS**
Storia comparata dei sistemi politici europei

HUMAN RIGHTS
Diritti umani

POLITICAL AND ECONOMIC GEOGRAPHY
Geografia politica ed economica

POLITICAL ECONOMY
Politica economi

Elective:

Please note that elective courses will be offered only if there is a sufficient number of students enrolled in each course.

COMPARATIVE POLITICS
Politica comparata

HISTORY OF EUROPEAN INTEGRATION

Storia dell' integrazione europea

HISTORY, INSTITUTIONS AND ECONOMY OF SOUTH AMERICA

Storia, istituzioni ed economia dell' America latina

♦ 2nd semester (from September 12 to December 3, 2005)

Compulsory:

EUROPEAN UNION LAW (advanced course)

Diritto dell' Unione Europea (corso progredito)

ITALIAN AND COMMUNITY LABOUR LAW

Diritto del lavoro italiano e comunitario

INTERNATIONAL ECONOMY

Economia internazionale

INTERNATIONAL ORGANISATION (advanced course)

Organizzazione internazionale (corso progredito)

INTERNATIONAL RELATIONS

Relazioni internazionali

Elective:

Please note that elective courses will be offered only if there is a sufficient number of students enrolled in each course.

ECONOMICS AND TRANSITION POLICIES

Economia e politica delle transizioni

ELECTIVE ASSEMBLIES LAW

Diritto delle assemblee elettive

STRATEGIC STUDIES

Studi strategici

◆ **3rd semester (from February 20 to May 20, 2006)**

Compulsory:

HISTORY OF INTERNATIONAL RELATIONS

(advanced course)

Storia delle relazioni internazionali (corso progredito)

INTERNATIONAL LAW (advanced course)

Diritto internazionale (corso progredito)

INTERNATIONAL LAW AND ECONOMICS

Diritto internazionale dell'economia

MIGRATION AND INTERNATIONAL RELATIONS

Movimenti di popolazione e relazioni internazionali

Elective:

Please note that elective courses will be offered only if there is a sufficient number of students enrolled in each course.

HISTORY, INSTITUTIONS AND ECONOMY OF MIDDLE EAST

Storia, istituzioni ed economia del Medioriente

HISTORY, INSTITUTIONS AND ECONOMY OF NORTH AMERICA

Storia, istituzioni ed economia dell'America del Nord

TECHNIQUES OF INTERNATIONAL NEGOTIATION

Tecnica del negoziato internazionale

ENGLISH LANGUAGE

Lingua inglese

Full-year

SECOND LANGUAGE

Seconda lingua

Full-year

Contact hours involve a variety of activities, such as lectures, case studies and seminars.

Full-time attendance is obligatory.

The final examinations for each course are oral. Written tests may on occasion be given during the course.

PREREQUISITES REQUIRED FOR POLITICAL SCIENCE COURSES (BACHELOR DEGREE COURSES)

PROPEDEUTICITÀ DEGLI ESAMI DI SCIENZE POLITICHE (CORSI DI LAUREA TRIENNALE)

PREREQUISITES

PS3/4-AL1

ADMINISTRATIVE LAW
(Diritto amministrativo)

III year, I sem., *Pajno*

Three-year degree in Political Science

➤ **ITALIAN PUBLIC LAW**

PS3/4-AME2

AUDIOVISUAL ECONOMICS
(Economia degli audiovisivi)

III year, II sem., *Profita*

Three-year degree in Communication and Institutional Relations Studies

➤ **ECONOMICS I**

PS3/4-CMM5

COMMUNICATION AND MASS MEDIA
(Teoria e tecnica del linguaggio giornalistico e radiotelevisivo)

III year, II sem., *Baldini*

Three-year degree in Communication and Institutional Relations Studies

➤ **SOCIAL SCIENCES METHODOLOGY**

➤ **SOCIOLOGY**

S3-Csa.c.7

COMPUTER SCIENCE (advanced course)
(Informatica – corso progredito)

III year, II sem, *Abrusci e Conti*

Three-year degree in Communication and Institutional Relations Studies

➤ **COMPUTER SKILLS**

PS2-CH8

CONTEMPORARY HISTORY
(Storia contemporanea)

II year, II sem., *Perfetti*

Three-year degree in Political Science

MODERN HISTORY

PS2/3-D9

DEMOGRAPHY
(Demografia)

II/III year, I sem., *Gesano*

Three-year degree in Political Science

➤ **STATISTICS**

Three-year degree in Communication and Institutional Relations Studies

➤ **ECONOMICS**

➤ **STATISTICS**

PS3-EH10

ECONOMIC HISTORY
(Storia economica)

III year, I sem., *Di Taranto*

➤ **ECONOMICS II**

➤ **CONTEMPORARY HISTORY**

PS3-ES11

ECONOMIC SOCIOLOGY
(Sociologia economica – Sociologia dei processi economici e del lavoro)

III year, II sem., *Pellicani*

➤ **SOCIOLOGY**

PS2-E13

ECONOMICS II
(Economia politica II)

II year, I sem., *Peperoni*

➤ **ECONOMICS I**

PS3-EUL14

EUROPEAN LAW - basic
(Elementi di diritto comunitario)

III year, I sem., *De Caterini*

Three-year degree in Political Science

➤ **ITALIAN PUBLIC LAW**

Three-year degree in Communication and Institutional Relations Studies

➤ **ITALIAN PUBLIC LAW**

PS3-HPI15 HISTORY OF POLITICAL INSTITUTIONS (Storia delle istituzioni politiche) III year, II sem., <i>Ricotti</i>		<u>Three-year degree in Political Science</u> MODERN HISTORY CONTEMPORARY HISTORY HISTORY OF POLITICAL THOUGHT
PS2/3-IEP18 INTERNATIONAL ECONOMIC POLICY (IN ITALIANO) (Politica economica internazionale) II/III year, I sem., <i>Sacco</i>	➤	ECONOMICS I
PS2/3-IEP19 INTERNATIONAL ECONOMIC POLICY (IN ENGLISH) (Politica economica internazionale) (IN INGLESE) II/III year, I sem., <i>Barton</i>	➤	ECONOMICS I
PS3-IL20 INTERNATIONAL LAW (Diritto internazionale) III year, II sem., <i>A. Del Vecchio</i>	➤	ITALIAN PUBLIC LAW
PS3-LE24 LAW AND ECONOMICS (Diritto dell'economia) III year, I sem. <i>Di Gaspare</i>	➤	ITALIAN PUBLIC LAW
PS3-M25 MARKETING (Marketing) III year, II sem., <i>Mazzoletti</i>		<u>Three-year degree in Communication and Institutional Relations Studies</u> ➤ ITALIAN PUBLIC LAW
PS3-MML26 MASS MEDIA LAW (Diritto dell'informazione e della comunicazione) III year, I sem., <i>Bocchini</i>		<u>Three-year degree in Communication and Institutional Relations Studies</u> ➤ ITALIAN PUBLIC LAW
PS2-PSc29 POLITICAL SCIENCE (Scienza politica) II year, II sem., <i>De Mucci</i>	➤	SOCIAL SCIENCES METHODOLOGY ➤ HISTORY OF POLITICAL THOUGHT
PS3-Pso30 POLITICAL SOCIOLOGY (Sociologia dei fenomeni politici) III year, I sem., <i>Zaslavsky</i>	➤	SOCIOLOGY

PS2-Se32

SEMIOTICS

(Semiotica)

II year, II sem., *Baldini*

➤ **SOCIAL SCIENCES METHODOLOGY**

PS3-HPMP38

THEORY AND HISTORY OF POLITICAL

PARTIES - HISTORY OF POLITICAL

MOVEMENT AND PARTIES

**(Storia dei partiti politici e dei gruppi di
pressione)**

III year, II sem., *Quagliariello*

➤ **POLITICAL SCIENCE**

➤ **CONTEMPORARY HISTORY**

DESCRIPTION OF BACHELOR DEGREE COURSES

(alphabetical order)

1

PS3-AL1: ADMINISTRATIVE LAW

III year; 1st semester; 60 lectures; 6 hrs per week; 4/8 credits

The aim of the course is to provide students with a solid grounding in administrative law and the principal reforms that have taken place in this field. Main topics: public administration and public power, administrative law, sources, constitutional rules concerning the public administration, public functions and public services, the organisation of the public administration, the exercise of administrative power, common law administrative activities, and protection of individual positions.

Prerequisites	<u>Three-year degree in Political Science</u> Italian Public Law
Other activities	Seminars, guest speakers, practical work
Assessment	oral exam
Professor	Pajno

Textbooks:

Cerulli Irelli V., *Corso di diritto amministrativo*, Giappichelli, Torino, ul.ed.

Sorace D., *Diritto delle amministrazioni pubbliche. Una introduzione*, Il Mulino, Bologna, 2002.

2

PS3-AME2: AUDIOVISUAL ECONOMICS

III year; I semester; 30 lectures; 3 hrs per week; 4 credits

The course focuses on the main economic and organisational dynamics that have transformed the film and audio-visual sectors in the last 10 years. Main topics: the regulatory and economic framework at international and Community level, EU funding programmes for the audio-visual sector and the debate on their reform, protection of cinematographic and audio-visual heritage and works, systems of public financing of the film industry, tax shelters and tax breaks, coproductions and international treaties, State funding for the film sector in Italy and legislative reform, film reviews, and piracy.

Prerequisites	<u>Three-year degree in Communication and Institutional Relations Studies</u> Economics I
Other activities	seminars, case studies
Assessment	oral exam
Professor	Profita

Textbooks:

Rocca C., *Le leggi del cinema*, Franco Angeli, Roma, 2003.

Osservatorio dello Spettacolo del MBAC, *Relazione sull'utilizzazione del Fondo Unico dello Spettacolo*, Franco Angeli, Roma, 2003.

Profita G., *L'industria audiovisiva italiana ed europea alle soglie della rivoluzione digitale*, Franco Angeli, Roma, 2001.

3

PS1/2/3-B3: BIOETHICS

I/II/III year; full-year; 60 lectures; 6 hrs per week

Main issues: content and method of the discipline, from traditional medical ethics to bioethics, nature and manipulation, artificial insemination, eugenic cloning, euthanasia, drug trials, the environment, and animal rights.

Prerequisites	None
Other activities	practical work, optional individual project, seminars
Assessment	oral exam
Professor	D'Agostino

Textbooks:

D'Agostino F., *Parole di bioetica*, Giappichelli, Torino, 2004.

D'Agostino F., *Bioetica*, Giappichelli, Torino, III ed., 1998.

4

PS3-BC4: BUSINESS COMMUNICATION

III year; 1 st semester; 30 lectures; 6 hrs per week, 4 credits

The course comprises two modules, a general and a special in-depth one. In the general part the following topics will be addressed: from giving a message to business communication, the orchestration of the communication mix, advertising and public relations, evolution of organisational models and processes of business communication, the four levels of organisational communication (functional, strategic, education and creative), internet and multimedia languages, headquarters, manufactured products and point of sale, the product, and the social responsibility of a business. The in-depth module will analyse various examples of business communication plans presented by the heads of business communication departments coming from industry, the services sector and the public administration.

Prerequisites	None
Other activities	practical work, case studies
Assessment	oral exam
Professor	Cocozza

Textbooks:

Fabris G., *La comunicazione d'impresa*, Sperling&Kupfer, Milano, 2003.

Cocozza A., *Il responsabile della comunicazione interna ed esterna degli Uffici provinciali e subprovinciali INPS. Manuale didattico*, Centro di ricerca sulle amministrazioni pubbliche "Vittorio Bachelet", Luiss Guido Carli, 2003.

5

PS3-CMM5: COMMUNICATION AND MASS MEDIA

III year; 2 nd semester; 60 lectures; 6 hrs per week; 6 credits

The course is designed to provide students with an in-depth knowledge of newspaper, television and radio language in light of the semiotic and linguistic theories of the twentieth century. The course will dwell on the issue of the clarity and objectivity of the language used by the print and broadcast media.

Prerequisites	<u>Three-year degree in Communication and Institutional Relations Studies</u> Political Science Sociology
Other activities	practical work, seminars
Assessment	oral exam
Professor	Baldini

Textbooks:

A complete list will be provided at the beginning of the course.

6

PS1-CS6:COMPUTER SKILLS

I year; full-year; 60 lectures; 6 hrs per week; 5 credits

The course is designed to give students a solid grounding in the theory and practical use of computers. The course is divided into two parts, one dedicated to an analysis of the fundamentals of computing and the other to practical exercises covering the following areas: introduction to computers, word processing, spread sheets, data management, communication/networks and html.

Prerequisites	None
Other activities	practical work
Assessment	oral exam written tests during the semester
Professor	Conti

Textbooks:

Cioffi, Falzone (a cura di), *Manuale di informatica*, Ubaldini, 1993.

Lecture notes will be provided at the beginning of the course.

7

PS3-CS7:COMPUTER SCIENCE (advanced course)

III year; 2 nd semester; 60 lectures; 6 hrs per week; 4 credits

Main topics: 1) units, functions, calculable functions; 2) truth functions and logical networks; 3) programming languages; 4) the concept of calculability; 5) logic and development of computing.

Prerequisites	<u>Three-year degree in Communication and Institutional Relations Studies</u>
	Computer Skills
Other activities	practical work
Assessment	oral exam written exam
Professor	Abrusci and Conti

Textbooks:

Cioffi, Falzone (a cura di), *Manuale di informatica*, Ubaldini, 1993.

Lecture notes will be provided at the beginning of the course.

8

PS2-CH8: CONTEMPORARY HISTORY

II year; 2 nd semester; 60 lectures; 6 hrs per week; 8 credits

The lessons regard the period between 1900 and the present day with particular attention given to political, institutional, economic and social history.

Prerequisites	<u>Three-year degree in Political Science</u>
	Modern History
Other activities	practical work, seminars
Assessment	oral exam
Professor	Perfetti

Textbooks:

Giardina A., Sabatucci G., Vidotto V., *Il Manuale dal 1900 a oggi*, Laterza, Bari, 2001 or

Giardina A., Sabatucci G., Vidotto V., *Profili storici dal 1900 ad oggi*, Laterza, Bari, 2001.

Castronuovo R., De Felice R., Scoppola P., *L'Italia del Novecento*, Utet, 2004.

9

PS2/3-D9: DEMOGRAPHY

II/III yea; 1 st semester; 60 lectures; 6 hrs per week; 8 credits

The course has twin objectives: firstly, introduce students to the issue of demographics and its effects in the economic, social and political fields and, secondly, familiarise students with the logic and methods of demography. Topics: definition of population and its characteristics, Lexis and measurements in demography, population data sources and problems, study of marriage, fertility, mortality and migration rates, the demographic picture in Italy, Europe and the Mediterranean basin, demographic transition, population and development, cooperation and measures adopted by international organisations.

Prerequisites	<u>Three-year degree in Communication and Institutional Relations Studies</u>
	Statistics
	Economics I
	<u>Three-year degree in Political Science</u>
	Statistics
Assessment	oral exam

Professor Gesano

Textbooks:

Golini A., *La popolazione del pianeta*, Il Mulino, Bologna, 1999.

10

PS3EH10: ECONOMIC HISTORY

III year; 1st semester; 60 lectures; 6 hrs per week

The aim of the course is to study the interrelationship between theory and economic events, with special reference to macroeconomics, monetarism, economic policy and long-term development processes. Topics: business cycles and systems, the various stages of industrialisation, continuity and discontinuity in development processes, from underdevelopment to sustainable development, the contemporary economy and the managerial revolution, the international monetary system and European monetary union.

Prerequisites	Economics II Contemporary History
Other activities	practical work
Assessment	oral exam
Professor	Di Taranto

Textbooks:

AA.VV., *Storia dell'economia mondiale*, Monduzzi, Bologna, 2000.

Fauri F., *L'Italia e l'interrazione economica europea*, Il Mulino, Bologna, 2001.

11

PS3/4-ES11: ECONOMIC SOCIOLOGY

III year; 2 nd semester; 60 lectures; 6 hrs per week; 6 credits

The course aims to illustrate the historical process by means of which modern industrial society has emerged and the essential traits it has assumed in the modern era of globalisation. The principal topics are: genesis of capitalism, the Asiatic production method, the industrial revolution and its economic, social and political consequences, market economy and planned economy.

Prerequisites	Sociology Social Sciences Methodology Economics I
Assessment	oral exam
Professor	Pellicani

Textbooks:

Melograni P., *La Modernità e i suoi nemici*, Rizzoli, Milano, 1996.

Pellicani L., *Le sorgenti della vita. Modi di produzione e forme di dominio*, SEAM, Roma, 1997.

12

PS1-E12: ECONOMICS I

I year; 2 nd semester; 60 lectures; 6 hrs per week; 8 credits

Economic policy as the science of modernity and the measure of the world. Approaches and theories. Economic actors. National economic accounts. The theories of demand. The theories of production. General economic balance and the formation of prices. Economic analysis of the technical process. The labour market. The capital market. Banking and the financial system. The Italian financial system. Market failures. Uncertainty and risk. The economy and international economic policy. European integration.

Prerequisites	None
Other activities	Exercitations, seminars
Assessment	oral exam written texts during the semester
Professor	Garonna

Textbooks:

Cozzi T., Zamagni S., *Principi di economia politica*, Il Mulino, Bologna, 2004.

13

PS2-E13: ECONOMICS II

II year; 1 st semester; 60 lectures; 6 hrs per week; 8 credits

Students may obtain a copy of the course programme on-line from the course website.

Prerequisites	Economics I
Assessment	oral exam
Professor	Peparoni

Textbooks:

A list will be provided at the beginning of the course.

14

PS3-EUL14: EUROPEAN LAW - basic

III year; 2nd semester; 60 lectures; 6 hrs per week; 8/4 credits

Origins and development of the community order. Structure of the European communities; Institutions; sources; scope of jurisdiction; finances; the European monetary system. Relations between the community order and member states. From the Maastricht Treaty to the Amsterdam Treaty. Role and jurisdiction of the European Union: general considerations and overview; free movement of goods, persons, services and capital; competition policy; regulations on state aid.

Prerequisites	Italian Public Law
Other activities	Practical work, optional group project
Assessment	oral exam Written and oral tests during the semester
Professor	De Caterini

Textbooks:

A list will be provided at the beginning of the course.

15

PS3- ERP15: EUROPEAN REGIONAL POLICY

III/IV year; 1st semester; 30 lectures; 3 hrs per week; 4 credits

The course is designed to provide students with a knowledge of the process of European integration through a critical analysis of the economic policy objectives and tools of the European Union as a whole. The course is divided into four parts: Europe and the regions, economic and social cohesion policies, tools, and planning.

Prerequisites	<u>Four-year degree</u> European Law
Other activities	Seminars, case studies
Assessment	oral exam
Professor	Monti

Textbooks:

Monti L., *Istituzioni di Politica Regionale Europea*, in corso di stampa.

Monti L., *Politiche di sviluppo e fondi strutturali*, SEAM, 2000.

Monti L., *Il Mito d'Europa*, SEAM, 2000.

16

PS3-HPI16: HISTORY OF POLITICAL INSTITUTIONS

III year; 2 nd semester; 60 lectures; 6 hrs per week, 6 credits

The course will illustrate the development of political institutions in Italy from the end of the 1700s to the adoption of the current republican constitution, with special reference to central government and local authorities. More specifically, the focus will be on analysing political and administrative organisational models experimented with in various parts of Italy as an alternative to the French Napoleon model. Special part: British style constitutionalism in the Mediterranean between revolution and restoration.

Prerequisites	<u>Three-year degree in Politica Science</u> History of Political thought Contemporary History Modern History
Other activities	Practical work
Assessment	oral exam
Professor	Ricotti

Textbooks:

Mazzanti Pepe F., *Profilo istituzionale dello stato italiano*, Roma, carocci, 2004.

Paladin L., *Per una storia costituzionale dell'Italia Repubblicana*, Il Mulino, Bologna, 2004.

Ricotti C.R., *Il costituzionalismo britannico nel Mediterraneo 1794-1818*, Milano, Giuffrè, 2004.

17

PS1-HPT17: HISTORY OF POLITICAL THOUGHT

I year; 1 st semester; 60 lectures; 6 hrs per week; 8 credits

The course is dedicated to the empirical analysis of institutional and social facts, with particular attention given to the contribution of the most important representatives of political thought Bodin, Hobbes, Montesquieu, Comte, Marx, Tocqueville, Pareto, Weber, ecc.

Prerequisites	None
Assessment	oral exam
Professor	Pezzimenti

Textbooks:

Pezzimenti R., *La società aperta nel difficile cammino della modernità*, Rubbettino, Soveria Mannelli, 2002.

Pezzimenti R., *Politica ed economia. Saggio storico sulla genesi dello sviluppo economico*, Nova Millennium Romae, 2002.

Pezzimenti R., *Politica e religione*, Città Nuova, 2004.

18

PS2-IEP18: INTERNATIONAL ECONOMIC POLICY (IN ITALIAN)

II year; 1st semester; 60 lectures; 6 hrs per week; 8 credits

The course focuses on international political events from the origins of the world economy at the end of the XV century The dissolution of the USSR and the disappearance of the Soviet threat are considered as factors which gave rise to a series of adjustments which set the train in motion for globalisation.

Prerequisites	Economics I
Assessment	oral exam
Professor	Sacco

Textbooks:

Sacco G., *Industria e potere mondiale*, F. Angeli, Milano.

19

PS2-IEP35: INTERNATIONAL ECONOMIC POLICY (IN ENGLISH)

II year; 1st semester; 60 lectures; 6 hrs per week; 8 credits

Historical roots of the world economy and its characteristics in the age of globalisation. Study of main players: countries, firms and individuals. The main unresolved issues.

Prerequisites	Economics I
Other activities	practical work
Assessment	oral exam
Professor	Barton

Textbooks:

Gilpin R., *The Challenge of Global Capitalism: the world economy in the 21st Century*, Princeton, 2000.

Legrain P., *Open World: the truth about Globalisation*, Abacus, 2002.

O'Brien R., Williams M., *Global political Economy: evolution and dynamics*, Palgrave Macmillian, 2004.

20

PS3-IL20: INTERNATIONAL LAW

III year; 2 nd semester; 60 lectures; 6 hrs per week; 6 credits

General part: concept and features of the international legal order, sources, relationship between international and national legal systems, the adaptation of national law to international and Community law, subjects of international law (states, international organisations, revolutionary movements and individuals), territorial sovereignty, the law of the sea, air and space law, violation of international law and its consequences, and the international courts. The content of the special part will be indicated by the lecturer at the beginning of the course.

Prerequisites	Italian Public Law
Other activities	practical work, group project (90% in English or French)
Assessment	oral exam written tests during the semester
Professor	A. Del Vecchio

Textbooks:

Conforti, *Diritto internazionale*, Editoriale scientifica, Napoli, 2002.

21

PS3-IO21: INTERNATIONAL ORGANISATION

III year; 2 nd semester; 60 lectures; 6 hrs per week; 4 credits

The international community and its legal order. International organisations. Status of member and observer. Acts and relations with national law. International organisations in the post-war era. The United Nations.

Prerequisites	None
Other activities	Practical work, seminars, guest speakers
Assessment	oral exam
Professor	Sciso

Textbooks:

Draetta U., *Principi di diritto delle organizzazioni internazionali*, Giuffrè, Milano, 1997.
 Conforti B., *Le Nazioni Unite*, CEDAM, Padova, 2002, pp.1-123.
 Marchisio, *L'ONU. Il diritto delle Nazioni Unite*, Il Mulino, Bologna, 2000, pp.15-140.

22

PS2-IPL22: ITALIAN CIVIL LAW / ITALIAN CIVIL LAW - basic

II year; 1st semester; 60 lectures; 6 hrs per week; 8/4 credits

Students may obtain a copy of the course programme on-line from the course website.

Prerequisites	None
Assessment	oral exam
Professor	Tamponi

Textbooks:

A complete list will be provided at the beginning of the course.

23

PS1-IPL23: ITALIAN PUBLIC LAW

I year; 2nd semester; 60 lectures; 6 hrs per week; 8 credits

Private and public law. The legal system and the theory of the plurality of legal systems. Jurical principles: application and interpretation. Sources of law. Rigid and flexible constitution. The State and its constituent elements. Forms of the State. Division of power. Constitutional organs. The regions and local autonomy. Liberties, guarantees and limits. The Parliament, the Government, the President of the Republic. The Courts. The legislative function. The administrative function. The jurisdictional function. Administrative justice.

Prerequisites	None
Other activities	practical work
Assessment	oral exam
	written tests during the semester
Professor	De Martin

Textbooks:

Barbera A., Fusaro C., *Corso di Diritto pubblico*, Il Mulino, Bologna, 2004.
 Caretti P., De Siervo U., *Istituzioni di diritto pubblico*, Giappichelli, Torino, 2002.
 Cuocolo F., *Lezioni di diritto pubblico*, Giuffrè, Milano, 2004.
 Lecture notes provided during the semester.

24

PS3-LE24: LAW AND ECONOMICS

III year; 1 st semester; 60 lectures; 6 hrs per week; 4 credits

The purpose of the course is to explore the relationship between law and economics through examining the basic legal principles of the economic system. The approach adopted will be comparative and systematic in order to reconstruct the underlying features of our 'economic constitution' in the interconnection between international, Community and national levels. The course is divided into two parts, one dedicated to an analysis of the theoretical and historical framework and the other to the analysis of the 'economic constitution' and its dynamics.

Prerequisites	Italian Public Law
Assessment	oral exam
Professor	Di Gaspare

Textbooks:

Di Gaspare G., *Diritto dell'economia e dinamiche istituzionali*, CEDAM, 2003.

Lecture notes provided during the semester.

25

PS3-M25: MARKETING

III year; 2nd semester; 60 lectures; 6 hrs per week; 6 credits

The course focuses on the fundamentals of marketing management, in the sense of the management-related discipline aimed at optimising company-market relations, and more in general the relations among various social actors. Adequate space is devoted to government and local marketing as well as social and political marketing.

Prerequisites	<u>Three-year degree in Communication and Institutional Relations Studies</u> Economics I
Other activities	seminars, guest speakers, individual projects
Assessment	oral exam
Professor	Mazzoletti

Textbooks:

Lambin J.J., *Marketing strategico e operativo*, Mc Graw-Hill, 2000.

Mazzoletti P.E., Delicato P., *Marketing Management per il Decision Maker*, Luiss University Press, 2003.

26

PS3-MML26: MASS MEDIA LAW

III year; 1st semester; 60 lectures; 6 hrs per week; 4 credits

I. Characteristics of the right to information. II. Content of the right to information: telecommunications, radio, press and publishing rights. III. Commercial advertising. IV. Business communication.

Prerequisites	<u>Three-year degree in Communication and Institutional Relations Studies</u> Italian Public Law
Assessment	oral exam
Professor	Bocchini

Textbooks:

Bocchini E., *Il registro degli operatori della comunicazione*, in A.A.V.V., *Il sistema radiotelevisivo e Autorità per le telecomunicazioni*, CEDAM, Padova, 2000.

Bocchini E., voce *Pubblicità delle imprese*, in *Enciclopedia giuridica Treccani*, 1999.

Bocchini E., *Introduzione al diritto commerciale nella new economy*, Cedam, Padova, 2001.

And:

Caretti, *Diritto dell'informazione della comunicazione*, Il Mulino, Bologna, 2001.

Or:

Zaccaria R., *Diritto dell'informazione*, CEDAM, Padova, 1998, pp.1-174, 259-425, 475-568.

27

PS2-MH27: MODERN HISTORY

II year; 1st semester; 60 lectures; 6 hrs per week; 8 credits

Students may obtain a copy of the course programme on-line from the course website.

Prerequisites	None
Assessment	oral exam
Professor	Pescosolido

Textbooks:

A list will be provided at the beginning of the course.

28

PS2/4-PP28: POLITICAL PHILOSOPHY

II year; 2nd semester; 60 lectures; 6 hrs per week; 4/8 credits

The course is designed to introduce the main issues surrounding globalisation and international law from a philosophical-political perspective.

Prerequisites	None
Other activities	seminars, guest speakers
Assessment	oral exam written exam during the semester

Professor

Maffettone

Textbooks:

Maffettone S. – Veca S. (a cura di), *Manuale di filosofia politica*, Donzelli, 1996.

Maffettone S. – Pellegrino G., *Etica delle relazioni internazionali*, Marco, 2004.

Essays from “Filosofia e Questioni Pubbliche”, 1, 2004, Luiss University Press.

29

PS2-PS29: POLITICAL SCIENCE

II year; 2nd semester; 60 lectures; 6 hrs per week; 8 credits

The aim of the course is to provide a basic foundation in the methods, approaches and fundamental theories of contemporary political science in its historical and modern evolution. The course is divided into three parts. I. Methods of empirical analysis of politics and research techniques. II. Fundamental concepts and categories. III. Unity and processes of interaction that comprise the political system as a whole.

Prerequisites

Social Sciences Methodology

History of Political Thought

Other activities

seminars, practical work

Assessment

oral exam

written tests during the semester

Professor

De Mucci

Textbooks:

De Mucci R., Dini E., *Metodi di analisi empirica della politica. Una introduzione*, Rubbettino, Soveria Mannelli, 1999.

De Mucci R., *Micropolitica*, Rubbettino, Soveria Mannelli, 1999.

Fisichella D., *Lineamenti di scienza politica*, Carocci, Roma, 1997.

De Mucci R., *Voci della politica*, Rubbettino, Soveria Mannelli, 2004.

30

PS3-Pso30: POLITICAL SOCIOLOGY

III year; 1st semester; 60 lectures; 6 hrs per week; 8 credits

The central part of the course deals with the fundamental characteristics of the nation state as the principle tool of political power and, in particular, the structure and functioning of liberal-democratic and one-party states. The causes and principle characteristics of the process of democratisation are analysed. The special part of the course is devoted to the functioning and collapse of totalitarian regimes, the role of nationalism and separatism and the problems associated with post-communist transition.

Prerequisites

Sociology

Other activities

seminars, practical work

Assessment

oral and written exam

Professor

Zaslavsky

Textbooks:

Zaslavsky V., *Storia del sistema sovietico. L'ascesa, la stabilità, il crollo*, Carocci, Roma, 2001.

Huntington S., *La terza ondata. I processi di democratizzazione alla fine del XX secolo*, Il Mulino, Bologna, 1995.

Grilli di Cortona P., *Stati, nazioni e nazionalismi in Europa*, Il Mulino, Bologna, 2004.

31

PS3 –PA31: PUBLIC POLICY ANALYSIS (IN ENGLISH)

III year; 1st semester; 60 lectures; 6 hrs per week; 6 credits

The course is divided into two parts. The first will introduce principal theories of policy making along three core policy dimensions: agenda setting, decision making, policy implementation. In the second part the conceptual insights gained will be used to analyse a number of substantive policy areas. These will typically include: the single market, social and environmental policies, competition policy, cohesion policies, Common Agricultural Policy, Economic and Monetary Union, Immigration policy, and EU foreign policy.

Prerequisites

None

Assessment

oral exam

written tests during the semester

Professor

Leonardi

Textbooks:

Hix S., *The Political System of the European Union*, MacMillian, London, 1999.

Wallace H. – Wallace W. (a cura di), *Policy Making in the European Union*, Oxford, 2000.

Dinan D., *Europe Recast*, Palgrave, London, 2004.

Negent N., *The Government and Politics of the European Union*, Palgrave, 2003.

Nugent N., *European Union Enlargement*, Palgrave, London, 2004.

Leonardi R., *Cohesion Policy of the European Union*, Palgrave, London, 2004.

32

PS2/3-Se32: SEMIOTICS

II year; 2 nd semester; 60 lectures; 6 hrs per week; 8 credits

In the 'monograph' course various particular languages are examined and their salient characteristics analysed. The following languages are studied: politics, newspapers, sports, television, advertising, bureaucracy, medicine, religion, youth, mystic, death, trade unions, slogans, etc. In particular the theoretical contribution of important authors (Peirce, De Saussure, Morris, Propp, ect.) shall be examined.

In the 'seminar' the characteristics of non-verbal language shall be analysed in greater depth. In fact, we communicate not only with words but also through the clothes that we wear and the movement (sometimes inadvertently) of our body.

Prerequisites	Social Sciences Methodology
Other activities	Practical work
Assessment	oral exam
Professor	Baldini

Textbooks:

Baldini M., *La storia della comunicazione*, New Compton, Roma, 1996.

A.A.V.V., *Il linguaggio della pubblicità*, Armando, Roma, 1996.

Volli U., *Manuale di semiotica*, Laterza, Bari, 2003, capp.1, II, IV, VIII.

32

PS1-SSM32: SOCIAL SCIENCES METHODOLOGY

I year; 1st semester; 60 lectures; 6 hrs per week; 8 credits

The course teaches the logic and epistemological fundamentals of social sciences in a comparison with natural science. Main topics are: explanation, forecasting, notion of 'fact', empirical checking (confirmation, denial) in social sciences. Theory of social action. Methodological individualism.

Prerequisites	None
Assessment	oral exam
Professor	Antiseri

Textbooks:

Antiseri D., *Trattato di metodologia delle scienze sociali*, UTET, Torino, 2000.

Hayek F.A., *Conoscenza, competizione e libertà*, Rubbettino, Soveria Mannelli, 1997.

Von Mises L., *Individuo, mercato e stato di diritto*, Rubbettino, Soveria Mannelli, 1998.

34

PS1-SO34: SOCIOLOGY

I year; 1 st semester; 60 lectures; 6 hrs per week; 8 credits

The fundamental concepts of sociology (social action, culture, division of labour, etc.); the main methods of social analysis (Marxism, functionalism, individualism etc.); the question of social change and the genesis of an open society; sociology of revolutionary phenomena; modernness and totalitarianism, Islamic fundamentalism.

Prerequisites	None
Assessment	oral exam
Professor	Pellicani

Textbooks:

Rocher G., *Introduzione alla sociologia generale*, SugarCo, Milano, 1993.

Ortega y Gasset J., *L'uomo e la gente*, Armando, Roma, 1995.

Pellicani L., *Dalla società chiusa alla società aperta*, Rubbettino, Soveria Mannelli, 2002.

35

PS2-SC35: SOCIOLOGY OF COMMUNICATION

II year; 1 st semester; 60 lectures; 6 hrs per week; 8 credits

The course aims to provide an overall picture of the development of the media in Italy, from its effects and repercussions on social, industrial and cultural dynamics to the relations that exist between the media, the economy, politics and advertising.

Prerequisites	Sociology
Other activities	individual project
Assessment	oral exam
Professor	Pittèri

Textbooks:

A list will be provided at the beginning of the course.

36

PS1-St36: STATISTICS

I year; 2nd semester; 60 lectures; 6 hrs per week; 8 credits

Students may obtain a copy of the course programme on-line from the course website.

Prerequisites	None
Other activities	practical work
Assessment	oral exam written tests during the semester
Professor	Alleva

Textbooks:

A list will be provided at the beginning of the course.

37

PS3-HIR37: THEORY AND HISTORY OF INTERNATIONAL RELATIONS

III year; 1st semester; 60 lectures; 6 hrs per week; 6 credits

After an introductory overview of developments in world politics from 1870 to the end of W.W.I, the course will review the salient moments of international relations from the peace of 1919-1920 to the collapse of the bipolar world.

Prerequisites	None
Other activities	Seminars
Assessment	oral exam
Professor	Perfetti

Textbooks:

A complete list will be provided at the beginning of the course.

38

PS3-HPMP38: THEORY AND HISTORY OF POLITICAL PARTIES AND PRESSURE GROUPS

III year; 2nd semester; 60 lectures; 6 hrs per week; 6/8 credits

The course is divided into a general part dedicated to an analysis of the comparative history of political systems and the birth and transformation of political parties from 1900 to present times and a special part dedicated to the study of political parties in Italy in the post-war years.

Prerequisites

Political science

Contemporary History

Assessment

oral exam

Other activities

individual projects, seminars

Professor

Quagliariello

Textbooks:

Mosca G., *La classe politica*, Laterza, Bari-Roma.

Michels R., *La sociologia del partito politico nella democrazia moderna. Studio sulle tendenze oligarchiche degli aggregati politici*, Bologna, 1966.

Quagliariello G., *La politica senza partiti. Ostrogorsky e l'organizzazione della politica tra '800 e '900*, Laterza, Bar-Roma, 1993.

LANGUAGES

For foreign languages students are divided into homogeneous groups, each under the guidance of a single course tutor. Specific objectives are established for each individual group, thus catering to students' particular interests and language needs. Language competence is developed and expanded via specific contents based on academic and future professional interests. There is a wide range of teaching aids (books, magazines, daily newspapers, listening material, video, etc.) and activities (e.g. case studies, discussions, oral and written presentations), which aim to stimulate the students' interest and participation.

It will be awarded 2 credits or qualification depending on the course.

PS-Eng62: ENGLISH I

Full-year; 60 contact hrs; 3 hrs per week per semester; 2 credits/qualification*

Assessment	written and oral exam test at the end of the 1st semester
Professors	Lombardo

PS-Eng63: ENGLISH II

Full-year; 60 contact hrs; 3 hrs per week per semester; 2 credits

Assessment	written and oral exam test at the end of the 1st semester
Professors	Lombardo

PS-Eng64: ENGLISH III

Full-year; 60 contact hrs; 3 hrs per week per semester; 2 credits

Assessment	written and oral exam test at the end of the 1st semester
Professors	Lombardo

PS-Fr66: FRENCH I

Full-year; 60 contact hrs; 3 hrs per week per semester; qualification

Assessment	written and oral exam test at the end of the 1st semester
Professor	Coste

* **2 credits** for the three-year degree course in **Political Science**; **qualification** for the three-year degree course in **Communication and Institutional Relations Studies**.

PS-Fr68: FRENCH II

Full-year; 60 contact hrs; 3 hrs per week per semester; 2 credits

Assessment	written and oral exam test at the end of the 1st semester
Professor	Coste

PS-Fr69: FRENCH III

Full-year; 60 contact hrs; 3 hrs per week per semester; 2 credits

Other activities	individual project
Assessment	written and oral exam test at the end of the 1st semester
Professor	Coste

PS-Sp71: SPANISH I

Full-year; 60 contact hrs; 3 hrs per week per semester; qualification

Assessment	written and oral exam test at the end of the 1st semester
Professor	Jaume

PS-Sp72: SPANISH II

Full-year; 60 contact hrs; 3 hrs per week per semester; 2 credits

Assessment	written and oral exam test at the end of the 1st semester
Professor	Jaume

PS-Sp73: SPANISH III

Full-year; 60 contact hrs; 3 hrs per week per semester; 2 credits

Other activities	individual project
Assessment	written and oral exam test at the end of the 1st semester
Professor	Jaume

PS-Ger75: GERMAN I

Full-year; 60 contact hrs; 3 hrs per week per semester; qualification

Assessment	written and oral exam test at the end of the 1st semester
Professor	Fuchs

PS-Ger74: GERMAN II

Full-year; 60 contact hrs; 3 hrs per week per semester; 2 credits

Assessment	written and oral exam test at the end of the 1st semester
Professor	Fuchs

PS-Ger75: GERMAN III

Full-year; 60 contact hrs; 3 hrs per week per semester; 2 credits

Other activities	individual project
Assessment	written and oral exam test at the end of the 1st semester
Professor	Fuchs

SUMMARY TABLE OF COURSES QUADRO RIASSUNTIVO DEI CORSI

BACHELOR DEGREES COURSES

It will be awarded from 8 to 4 credits depending on the course.

	Credits <i>Crediti</i>	Semester <i>Semestre</i>
PS1/2/3-B3 BIOETHICS (Bioetica) I/II/III year, <i>D'Agostino</i>	qualification	Full-year
PS1-CS7 COMPUTER SKILLS (Attività formative per lo sviluppo di abilità informatiche - Informatica generale) I year, <i>Conti</i>	5	Full-year
PS1-HPTh17 HISTORY OF POLITICAL THOUGHT (Storia delle dottrine politiche) I year, <i>Pezzimenti</i>	8	I
PS1-MSS33 SOCIAL SCIENCES METHODOLOGY (Metodologia delle scienze sociali) I year, <i>Antiseri</i>	8	I
PS1-So34 SOCIOLOGY (Sociologia) I year, <i>Pellicani</i>	8	I
PS1-E12 ECONOMICS I (Economia politica) I year, <i>Garonna</i>	8	II

	Credits <i>Crediti</i>	Semester <i>Semestre</i>
PS1-IPL22 ITALIAN PUBLIC LAW (Istituzioni di diritto pubblico) I year, <i>De Martin</i>	8	II
PS1-St36 STATISTICS (Statistica) I year, <i>Alleva</i>	8	II
PS2/3-D9 DEMOGRAPHY (Demografia) II/III year, <i>Gesano</i>	8	I
PS2-E13 ECONOMICS II (Economia politica - seconda annualità) II year, <i>Peparoni</i>	8	I
PS2/3-IEP18 INTERNATIONAL ECONOMIC POLICY (Politica economica internazionale) II/III year, <i>Sacco</i>	8	I
PS2/3-IEP19 INTERNATIONAL ECONOMIC POLICY (In English) (Politica economica internazionale) II/III year, <i>Barton</i>	8	I
PS2-IPL22 ITALIAN CIVIL LAW/CIVIL LAW - basic (Istituzioni di diritto privato/ Elementi di diritto privato) II year, <i>Tamponi</i>	8/4	I
PS2-MH27 MODERN HISTORY (Storia moderna) II year, <i>Pescosolido</i>	8	I

	Credits <i>Crediti</i>	Semester <i>Semestre</i>
PS2- SC35 SOCIOLOGY OF COMMUNICATION (Sociologia e tecniche della comunicazione politica e di massa) II year, <i>Pitteri</i>	8	I
PS2-CH8 CONTEMPORARY HISTORY (Storia contemporanea) II year, <i>Perfetti</i>	8	II
PS2-ES11 ECONOMIC SOCIOLOGY (Sociologia economica – Sociologia dei processi economici e del lavoro) II year, <i>Pellicani</i>	6	II
PS2-PP28 POLITICAL PHILOSOPHY (Filosofia politica) II year, <i>Maffettone</i>	8	II
PS2-PS29 POLITICAL SCIENCE (Scienza politica) II year, <i>De Mucci</i>	8	II
PS2-Se32 SEMIOTICS (Semiotica) II year, <i>Baldini</i>	8	II
PS3-AL1 ADMINISTRATIVE LAW (Diritto amministrativo) III year, <i>Pajno</i>	8	I
PS3-BC4 BUSINESS COMMUNICATION (Comunicazione d'impresa) III year, <i>Cocozza</i> , è 30 hrs	4	I

	Credits <i>Crediti</i>	Semester <i>Semestre</i>
PS3-EH10 ECONOMIC HISTORY (Storia economica) III year, <i>Di Taranto</i>	6	I
PS3-EL14 EUROPEAN LAW - basic (Elementi di diritto comunitario) III year, <i>De Caterini</i>	6	I
PS3-LE23 LAW AND ECONOMICS (Diritto dell'economia - Diritto pubblico dell'economia) III year, <i>Di Gaspare</i>	4	I
PS3-MML26 MASS MEDIA LAW (Diritto dell'informazione e comunicazione) III year, <i>Bocchini</i>	4	I
PS3-Pso30 POLITICAL SOCIOLOGY (Sociologia dei fenomeni politici) III year, <i>Zaslavsky</i>	8	I
PS3-PPA31 PUBLIC POLICY ANALYSIS (In English) (Analisi delle politiche pubbliche) III year, <i>Leonardi</i>	6	I
PS3-HIR37 THEORY AND HISTORY OF INTERNATIONAL RELATIONS (Storia delle relazioni internazionali) III year, <i>Perfetti</i>	6	I
PS3-AE2 AUDIOVISUAL ECONOMICS (Economia degli audiovisivi) III year, <i>Profita</i>		

	Credits <i>Crediti</i>	Semester <i>Semestre</i>
PS3-CMM5 COMMUNICATION AND MASS MEDIA (Teoria e tecnica del linguaggio giornalistico e radiotelevisivo - Teoria e tecniche delle comunicazioni di massa) III year, <i>Baldini</i>	6	II
PS3-Csa.c.7 COMPUTER SCIENCE (advanced course) Informatica (Corso progredito) III year, <i>Abrusci and Conti</i>	6	II
PS3-ER15P EUROPEAN REGIONAL POLICY (Politica regionale europea) III year, <i>Monti</i>	6	II
PS3-HPI16 HISTORY OF POLITICAL INSTITUTIONS (Storia delle istituzioni politiche) III year, <i>Ricotti</i>	6	II
PS3/4- IL20 INTERNATIONAL LAW (Diritto internazionale) III year, <i>A. Del Vecchio</i>	6	II
PS3-IO21 INTERNATIONAL ORGANISATION (Organizzazione internazionale) III year, <i>Sciso</i>	4	II
PS3/4-M25 MARKETING (Marketing) III year, <i>Mazzoletti</i>	6 7.5	II II
PS3-HPMP38 THEORY AND HISTORY OF POLITICAL PARTIES AND PRESSURE GROUPS (Storia dei partiti politici e dei gruppi di pressione) III year, <i>Quagliariello</i>	6/8	II

	Credits <i>Crediti</i>	Semester <i>Semestre</i>
PS-Eng ENGLISH (Inglese) <i>Lombardo</i>	6/4*	Full-year
PS-Fr FRENCH (Francese) <i>Coste</i>	4	Full-year
PS-Sp SPANISH (Spagnolo) <i>Jaume</i>	4	Full-year
PS-Ger GERMAN (Tedesco) <i>Fuchs</i>	4	Full-year

MASTER DEGREES

Please note that **master courses are very advanced** and only guest students meeting the following requirements may enrol in such courses:

- a bachelor degree or completed three years of study before departure;
- a very command of Italian language;
- the necessary prerequisites;
- do not have time-table because attendance of courses is compulsory.

It will be awarded from 8 to 4 credits depending on the course.

	Credits <i>Crediti</i>	Semester <i>Semestre</i>
PS- BP1 BUSINESS PHILOSOPHY (Filosofia dell'impresa) <i>Donatelli, Maffettone, Vianello</i>	4	I

* 6 credits for the three-year degree course in Political Science; 4 credits for the three-year degree course in Communication and Institutional Relations Studies.

	Credits <i>Crediti</i>	Semester <i>Semestre</i>
PS-CAS2 COMPARATIVE ADMINISTRATIVE SYSTEMS (Sistemi amministrativi comparati) <i>Di Gaspare</i>	4	I
PS-CHEPS3 COMPARATIVE HISTORY OF EUROPEAN POLITICAL SYSTEMS (Storia comparata dei sistemi politici europei) <i>Grassi Orsini, Quagliariello, Orsina</i>	4	I
PS-CP4 COMPARATIVE POLITICS (Politica comparata) <i>De Mucci</i>	4	I
PS-CPL5 COMPARATIVE PUBLIC LAW (Diritto pubblico comparato) <i>De Caro</i>	4	I
PS-EULac6 EUROPEAN UNION LAW advanced course (Diritto dell'Unione Europea – corso progredito) <i>Daniele (1st semester), Mattera (2nd semester)</i>	4	I/II
PS-HIESA7 HISTORY, INSTITUTIONS AND ECONOMY OF SOUTH AMERICA (Storia, istituzioni ed economia dell'America latina) <i>Cantù</i>	4	I
PS-HEI8 HISTORY OF EUROPEAN INTEGRATION (Storia dell'integrazione europea) <i>Fagiolo</i>	4	I
PS-HR9 HUMAN RIGHTS (Diritti umani) <i>Villani</i>	4	I

	Credits Crediti	Semester Semestre
PS-Ioac10 INTERNATIONAL ORGANISATION advanced course (Organizzazione internazionale-corso progredito) <i>Gioia (1st semester), Sciso (2nd semester)</i>	4	I/II
PS-ICLL(cp)11 ITALIAN AND COMMUNITY LABOUR LAW (Community Policies) (Diritto del lavoro italiano e comunitario- Politiche comunitarie) <i>Mensi</i>	4	I
PS-LP12 LANGUAGE PHILOSOPHY (Filosofia del linguaggio) <i>Antiseri</i>	6	I
PS-PEG13 POLITICAL AND ECONOMIC GEOGRAPHY (Geografia politica ed economica) <i>Sacco</i>	4	I
PS-PE14 POLITICAL ECONOMY (Politica economica) <i>Mattesini, Garonna, Neri</i>	4	I
PS-DS15 DOCTRINE OF THE STATE (Dottrina dello Stato) <i>Pecora</i>	4	II
PS-ETP16 ECONOMICS AND TRANSITION POLICIES (Economia e politica delle transizioni) <i>Dominese</i>	4	II
PS-EAL17 ELECTIVE ASSEMBLIES LAW (Diritto delle assemblee elettive) <i>Lupo</i>	4	II

	Credits <i>Crediti</i>	Semester <i>Semestre</i>
PS-EC18 ETHICS AND COMMUNICATION (Etica della comunicazione) <i>Scandaletti</i>	4	II
PS-HJEM19 HISTORY OF JOURNALISM AND ELECTRONIC MEDIA (Storia del giornalismo e dei media elettronici) <i>Orsina</i>	4	II
PS-HPA20 HISTORY OF PUBLIC ADMINISTRATION (Storia dell'amministrazione pubblica) <i>Melis</i>	4	II
PS-HRM21 HUMAN RESOURCES MANAGEMENT (Gestione e valutazione delle risorse umane) <i>Cocozza</i>	6	II
PS-IE22 INTERNATIONAL ECONOMICS (Economia internazionale) <i>Verde</i>	4	II
PS-IR23 INTERNATIONAL RELATIONS (Relazioni internazionali) <i>Serra</i>	4	II
PS-ICLL24 ITALIAN AND COMMUNITY LABOUR LAW (Diritto del lavoro italiano e comunitario) <i>Ales, Pustorino</i>	4	II
PS-LGL25 LOCAL GOVERNMENT LAW (Diritto regionale e degli enti locali) <i>Meloni</i>	4	II

	Credits <i>Crediti</i>	Semester <i>Semestre</i>
PS-MMLac26 MASS MEDIA LAW advanced course (Diritto dell'informazione e della comunicazione- corso progredito) <i>Lupo</i>	4	II
PS-PSCT27 POLITICAL SYSTEMS AND COMMUNICATION TECHNIQUES (Sistemi politici e tecniche di comunicazione) <i>Mancini</i>	4	II
PS-PAA28 PUBLIC ACCOUNTING AND AUDITING (Contabilità pubblica e controlli) <i>De Martin</i>	4	II
PS-PC29 PUBLIC COMMUNICATION (Scienza della comunicazione pubblica) <i>Faccioli and De Benedetto</i>	8	II
PS-SF30 SEMIOTICS OF FASHION (Semiotica della moda) <i>Baldini</i>	4	II
PS-SCP31 SOCIOLOGY OF CULTURAL PROCESS (Sociologia dei processi culturali) <i>Abruzzese</i>	4	II
PS-SS32 STRATEGIC STUDIES (Studi strategici) <i>Jean</i>	4	II
PS-VAC33 VISUAL ASPECTS OF COMMUNICATION Aspetti visuali della comunicazione <i>Pezzini</i>	4	II

	Credits <i>Crediti</i>	Semester <i>Semestre</i>
PS-F34 FINANCE (Scienza delle finanze) <i>Da Empoli</i>	4	III
PS-HIEME35 HISTORY, INSTITUTIONS AND ECONOMY OF MIDDLE EAST (Storia, istituzioni ed economia del Medioriente) <i>Soravia Graziosi</i>	4	III
PS-HHR36 HISTORY OF INTERNATIONAL RELATIONS (Storia delle relazioni internazionali) <i>Aga Rossi</i>	4	III
PS-Ilac37 INTERNATIONAL LAW advanced course (Diritto internazionale-corso progredito) <i>Del Vecchio</i>	4	III
PS-ILE38 INTERNATIONAL LAW AND ECONOMICS (Diritto internazionale dell'economia) <i>Sciso</i>	4	III
PS-M39 MANAGEMENT (Economia dell'ambiente e gestione del territorio) <i>Cannata</i>	4	III
PS-MLR40 MARKET LAW AND REGULATION (Diritto e regolazione dei mercati) <i>D'Alberti, Di Gaspare</i>	4	III
PS-MIR41 MIGRATION AND INTERNATIONAL RELATIONS (Movimenti di popolazione e relazioni internazionali) <i>Sacco, Zaslavsky</i>	4	III

	Credits <i>Crediti</i>	Semester <i>Semestre</i>
PS-PW42 PSYCHOLOGY OF WORK (Psicologia del lavoro) <i>Tanucci</i>	4	III
PS-PEM43 PUBLIC ENTERPRISE MANAGEMENT (Gestione e valutazione dell'impresa pubblica) <i>Achard</i>	6	III
PS-SCAA44 SEMIOLOGY OF CINEMA AND AUDIO-VISUAL ARTS (Semiologia del cinema e degli audiovisivi) <i>Viganò</i>	4	III
PS-SSL45 SOCIAL SECURITY LAW (Diritto della sicurezza sociale) <i>Pessi</i>	4	III
PS-TIN46 TECHNIQUES OF INTERNATIONAL NEGOTIATIONS (Tecnica del negoziato internazionale) <i>Lekic</i>	4	III
PS-TNIR47 TECHNIQUES OF NEGOTIATIONS AND INDUSTRIAL RELATIONS (Tecnica della negoziazione e relazioni industriali) <i>Bellardi</i>	4	III
PS-TNIR47 TECHNIQUES OF SOCIAL RESEARCH (Tecniche della ricerca sociale) <i>Agosta</i>	4	III
PS-EL48 ENGLISH LANGUAGE (Lingua inglese) <i>Lombardo</i>	6	Full-year
PS-SL49 SECOND LANGUAGE (Seconda lingua)	4	Full-year

THE SCHOOL OF JOURNALISM

The School of Specialisation in Journalism, part of the Faculty of Political Science at Luiss Guido Carli, offers 40 places per year for graduates coming from various disciplines.

Attendance is mandatory for a two-year period.

The School is recognised by the Italian Order of Journalism and has a teaching staff of 71 experts comprising professors holding various university chairs, journalists and highly qualified professional tutors.

Each of the two courses, in the two academic years, include about 50 disciplines for a total of 700 classroom hours and approximately 1.200 hours in laboratories dedicated to text editing, videocomposition and radio-television.

During the practical activities use is made of technologically advanced didactic structures together with Ansa news bulletins and telematic services through Internet.

In the course of the year Seminars are organised on particular themes and comparisons in the communications sector are made between Italy and other countries, with the participation of foreign experts and journalists.

Technical-professional training is furthered by use of the periodical: the multi-weekly Agency, **LuissMediaNews**.

Students are assisted by a group of journalists specialised in various fields who, acting in the capacity of tutors, collaborate with radio-television technicians and computer experts to promote and co-ordinate the preparation of the features and practical activities for videocomposition, television filming, recording of radio interviews and the mounting of television newscasts and news-bulletins.

Please note that the courses of the School are not open to Socrates/Erasmus students or students under other exchange agreements.

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USEFUL INFORMATION FOR GUEST STUDENTS

☐ COST OF LIVING

MONEY

On January 1st, 2002 the Euro was introduced as a legal currency in Italy.

Banks – opening hours: Monday to Friday; 8.30 a.m.- 1.30 p.m. and 2.45 p.m. - 3.45 p.m. It is advisable to go to the bank in the morning. If you wish to open a bank account in Italy you will first have to obtain your *Codice Fiscale*.

Credit cards: these are widely accepted in restaurants, hotels, railway stations and shops. You may use a credit card (Visa, MasterCard, American Express, etc) to withdraw Euro from Automatic Teller Machines – ATM – outside of most banks. Most card have a limit on the amount of cash which can be drawn.

We recommend that students bring with them a sufficient amount of Euros or travellers cheques to cover immediate necessities (bearing in mind that there are considerable delays involved in transferring money to Italy from abroad).

ACCOMMODATION

LuiSS University has no dormitory facilities. Most Erasmus students live in private apartments with Italian or international students in the neighbourhoods near the University.

The International Relations Office does not take direct responsibility for providing accommodation. A private organization takes care of it **on the basis of the application forms received** (*by the International Relations Office of LuiSS Guido Carli*) **by May 31**.

The average cost is between €300 for a place in a double room and €400 for a single room a month plus extras (telephone, electricity, heating, gas). Ask your Coordinator for a copy of the accommodation documents. Please read the booking conditions carefully, follow the instructions and complete the application form.

INSURANCE

All guest students are required to have an insurance policy covering medical care and third party liability. It is advisable for them to take it out in their country of origin because these policies are very expensive in Italy. For students from countries which are members of the European Union some medical costs are generally covered by their national health service **(do not forget to bring your E111 or E128!)**.

MEALS

- At the university cafeteria: about 2 €
- Take-away pizza shops, snack bars: from 4 to 6 €
- *Pizzerie* (pizza restaurants), *birrerie* (beer houses), fast food, *tavole calde* (self service): from 12 up €
- *Trattorie, ristoranti* (restaurants): from about 20 up €

PUBLIC TRANSPORT

Rome is served an integrated public transport system operated by the companies Atac – Cotral – FS. The system includes a network of metro, bus, tram and metro-type rail service.

- Bus and tram services (ATAC) cover the centre of the city and the suburbs. They operate from 5.30 a.m. to 12.00 p.m. Night bus service is available from midnight to 5.30 a.m. These services are recognized by the number followed by the letter N.
- The price of a single ticket, valid for 1 hour fifteen minutes is 1 €
- The price of a monthly ticket, *intera rete*, valid for all buses and the underground is about 30 €

Note: Single or monthly tickets must be bought before boarding the bus. They may be purchased at ATAC kiosks (at the end of the line), newspaper kiosks or Tabaccherie (tobacco shops) or from automatic ticket machines. Tickets must be validated on commencement of your journey. Validation machines are located at the rear of buses and trams, at the entry gates of Metro stations and within the entrance area of all rail stations.

The underground service is run by ACOTRAL, which also runs the extra-urban busses. There are two lines, A and B, which connect extra-urban and peripheral zones with the centre. Metro line A runs from *Battistini* Station, situated Northwest of the city, to *Agnanina* Station in the Southwest. Metro line B runs from *Rebibbia* station, situated Northeast of the City, to *Laurentina* Station to the South. Trains circulate from 5.30 a.m. to 11.30 a.m. (until 12.30 p.m. on Saturday). Line A crosses line B at *Termini* Station. The price of a single ticket is 77 cents.

The integrated ticket – Metrebus – provides you with the freedom of using all the modes of public transport within the metropolitan area of Rome excluding, the rail link Termini – Fiumicino Airport. It is valid for up to 75 minutes. The price of a single ticket is 21€

A shuttle train called ***Fs non-stop Termini***, leaving every hour (from 7.37 a.m. to 10.07 p.m.) links *Fiumicino* airport with *Stazione Termini*. The price of the ticket is €about 8.

A shuttle train called ***FMI linea urbana***, leaving every 20 minutes (from 6.27 a.m. to 11.27 p.m.) links *Fiumicino* airport with *Stazione Tiburtina*. The price of the ticket is about €4.

For information about bus and tram service (ATAC) call 800 431 784 (Monday to Friday from 8 a.m. to 6 p.m). All numbers beginning with 800 or 147 or 1670 are free phone numbers.

Bus and underground information can also be found in *Tuttocittà*, a streetmap which is issued annually along with Rome telephone directories.

TAXIS

Taxis in Rome are quite expensive; charges vary with distance, time of day and *supplementi* (extra charges). A taxi is, however, the easiest transportation for students arriving in Rome at *Fiumicino* airport (average fare about €47).

To order a taxi call 06-3570; 06-3970; 06-5870; 06-4994.

- Car hire - through all the main agencies.
- Bicycle hire - various points in the centre of Rome.

BOOKS

Average costs are about 260 €per semester.

LIBRARIES

A large number of libraries are located in Rome. The most important libraries are:

The Luiss Library, located in via Costanza 54, holds more than 100.000 volumes, including current and retrospective collection of 1550 periodicals. The collection concentrates on economics, law and politics.

Open Mondays to Friday from 8 a.m. to 8 p.m.. and Saturday from 8 a.m. to 12 p.m.

- The Central National Library of Rome (*Biblioteca Nazionale Centrale di Roma*), Viale Castro Pretorio 105, 00185, tel.. 0039-06-49891; fax 0039-06-4457635, e-mail:bnCRM@cosput.it;

- *Biblioteca Universitaria Alessandrina*, Piazzale Aldo Moro 5, 00185, tel.0039-06-4474021, e-mail: alessandrina@librari.beniculturali.it.

SHOPPING

It is less expensive to buy basic necessities (food, toilet articles, clothes) in large stores or supermarkets, such as STANDA, UPIM, GIESSE, SMA, SIDIS, etc. than in small shops.

CINEMA / THEATRE / CONCERTS

Cinema: a cinema ticket costs about €7 (with a reduced price of about €4 on Wednesdays in many cinemas). Films in English are shown at the *Pasquino*, Vicolo del Piede, Trastevere, and the Quirinetta, via Minghetti Marco, 4.

Theatre and concerts: tickets generally cost between €15 and 20. Many associations give reductions to students. Tickets at reduced prices are sold at Luiss Guido Carli on a weekly basis. For detailed information call **Diritto allo Studio**, Viale Gorizia 17, 00198 Roma, tel. 0039-06-85225410.

SPORTS

A few years ago the Sport Association at Luiss Guido Carli was set up. It offers all students the opportunity of playing sports (basket, foot-ball, rugby, volley, ect.). It also organizes seminars and meetings with special guest speakers.

The Luiss basketball team participates in the national championship.

For further information students may contact to the **Sports Office**, Viale Gorizia 17, 00198 Rome, tel.0039-06-85225400, e-mail: sport@luiss.it, open from Mondays-Fridays from 10 to 12 a.m., and Monday and Wednesday from 3 to 4 p.m.

❑ MISCELLANEOUS

Italian time in relation to Greenwich mean time: + 1 hour from October to March, + 2 from April to September.

CLIMATE AND CLOTHING

Italy extends 1,200 km from North to South, so the climate varies considerably, with winter temperatures of -5°C (23°F) in the North, and summer temperatures of 40°C (105°F) in the South. Rome, with its central position in the peninsula, has a mild climate, with temperatures rarely reaching the extremes above indicated. Consequently, light or medium-weight clothing is recommended. It is advisable, however, to come provided with a raincoat, and an overcoat or heavy jacket for the winter. Do not forget a knapsack or bag for when you are moving around, a bathing suit, and a pair of tennis shoes.

POST OFFICE

Open Monday to Friday 8.30 to 13.30. Saturday: 8.30 to 12.00. Some offices in the centre have longer opening hours; closing time is between 6 and 7 p.m. Stamps can also be bought at the tobacco shops.

TELEPHONE

The Italian national telephone service is run by Telecom, wherever you see the sign Telecom you will find a public telephone. To telephone from a public phone, you need coins or a telephone card: about €5 (can be bought from tobacco shops, news stands and in some bars).

The cost of local call is about 20 cents, for intercity and international calls you need at least six coins (or the equivalent in units of a telephone card)

TOURISM

For information, the best place to make inquiries is E.P.T. (*Ente Provinciale Turismo*), Rome Offices are at Via Parigi 5, at the central station and at *Leonardo Da Vinci* airport, *Fiumicino*.

Detailed information can be obtained from the Information Office in Rome (*Servizio Informazioni del Comune di Roma*), tel.0039-06-36004399, from Monday to Friday from 9 a.m. to 7 p.m.; website: <http://www.romaturismo.it>.

INFORMATION ABOUT ROME

Besides the EPT brochures (see above) good sources of information about streets, monuments, museums, places of entertainment, commercial activity, craftsmen and industry are *Tuttocittà* and the “**Yellow Pages**”. Both are issued along with the telephone directories. It is advisable to buy a good map of the city. Another good source of information about what is going on in Rome is *Trovaroma*, a weekly publication which is given out with the Thursday edition of the newspaper *La Repubblica*. Many other newspapers offer similar publications.

EMBASSIES AND CONSULATES

Most Embassies are located in Rome. There are Consulates in the smaller cities.

ELECTRICITY

The current in Italy is 220 volts. If students come from U.K. they will need an adaptor.

EMERGENCY NUMBERS

In case of emergency call 122 (Carabinieri), 113 (Police), 115 (Fire Brigade), 116 (*ACI* Road Assistance), 118 (Ambulance). These numbers can be called without using a coin. Other emergency numbers can be found in the opening pages of the “**Yellow Pages**”.

NATIONAL HOLIDAYS

January	I°	New Year's Day
January	6	Epiphany
April	16	Easter Sunday (2006)
April	17	Easter Monday (2006)
April	25	Liberation Day
May	I°	Labour Day
June	2	Republic Day
August	15	Assumption Day
November	I°	All Saints
December	8	Immaculate Conception
December	25	Christmas Day
December	26	Boxing Day

HOLIDAY IN ROME

June 29 St. Peter and Paul

LUISS GUIDO CARLI WEB SITE

<http://www.luiss.it>

Information for guest students can be found selecting *Ammissione ? Study at Luiss*

Search our web site, from time to time, the pages are updated when new information is available.

WEB SITES WITH USEFUL INFORMATION ON ITALY AND ROME

Italy:

<http://www.article.student.com>

<http://www.about.com>

<http://goeurope.about.com/weekly/aa980402.htm>

<http://goitaly.about.com/travel/europe/goitaly/>

<http://www.roughguides.com>

Rome:

<http://www.thecity.it/roma/turismo.html>

<http://www.romaturismo.com>

http://www.romagiovane.it/index_english.html

<http://www.comune.roma.it>

<http://eee.romagiovane.it>

HOW DO I APPLY FOR A PERIOD OF STUDY AT LUISS GUIDO CARLI ?

WHO CAN APPLY:

First of all, you should be aware of the fact that the International Relations Office of Luiss Guido Carli will accept exchange students only under the Socrates / Erasmus Programme or any other exchange agreement.

Other students can only apply for *corsi singoli* and have to pay a fee for each course. At the end of the period of study they will receive a transcript of records for the exams taken.

For *corsi singoli* registration is made through *Segreteria Studenti* of Luiss.

THE STEPS YOU SHOULD TAKE AND THINGS YOU SHOULD KNOW:

Contact the International Coordinator at your Home University. Each *sending* Institution is responsible for the selection of students.

Ask them for all the information, documents, brochures, application forms on Luiss.

We channel all relevant information through partner Institutions and do not, usually, send additional packages to the students selected for the exchange.

Read the instructions carefully before you apply.

? **Be aware of our deadlines.**

Remember, **the language of instruction is Italian.** Your level should be adequate.

Luiss Guido Carli offers an **intensive Italian language course**, held in September, and **courses during both semesters** (3 hours per week). The courses are at two levels, intermediate and advanced. **No provision is made for beginners.** At the end of the courses, the students who have complied with the requirements, will receive a certificate (with grades and ECTS credits) for the work done.

? The courses are **free of charge for our exchange students.**

If you feel your level is not sufficient, take a summer course before coming to Luiss for the intensive Italian language course held in September.

TIMING:

In December and February of every academic year, we send all our partners updated materials, applications, documents and course catalogues for exchange students.

The **deadline** that never changes **is 31 May** for receiving of the Luiss application form.

All other deadlines change slightly from year to year.

Exchange students will receive an acceptance letter and practical information after the end of May, when Luiss has received their application forms.

THE INTERNATIONAL RELATIONS OFFICE

Dr. **Annamaria A. Ricciardi**

Sig.ra **Anna Liguori**

Dr. **Giovanna Marra**

Via Giulio Alberoni 7
00198 Rome - Italy

Tel. 0039-06-85225722
Fax 0039-06-86506505
e-mail relint@luiss.it
Web site <http://www.luiss.it>

Available for students

From Monday to Friday 10.00-12.00
Tuesday and Thursdays 3.00-4.00

*Dr. A. Ricciardi is available:
From Monday to Friday 11.00-12.00
Tuesday and Thursdays 3.00-4.00*

2005/2006 ACADEMIC CALENDAR (Bachelor degrees)

INTENSIVE ITALIAN COURSE

MANDATORY ARRIVAL DATE: **SEPTEMBER 7** (International Relations Office
Via Giulio Alberoni 7)

For all incoming students

ITALIAN TEST **SEPTEMBER 8** Test at 10.30

CLASSES BEGIN **SEPTEMBER 9**

CLASSES END **SEPTEMBER 23**

FIRST SEMESTER

MANDATORY ARRIVAL DATE: **SEPTEMBER 22** (International Relations Office)

For all incoming students

CLASSES BEGIN **SEPTEMBER 26**

CLASSES END **DECEMBER 23**

CHRISTMAS HOLIDAYS *From December 23 to January 6, 2005*

? EXAMINATION PERIOD **FROM JANUARY 9 TO FEBRUARY 19**

SECOND SEMESTER

MANDATORY ARRIVAL DATE: **FEBRUARY 16** (International Relations Office)

For all incoming students

CLASSES BEGIN **FEBRUARY 20**

CLASSES END **MAY 27**

? EXAMINATION PERIOD **FROM JUNE 12 TO JULY 22**

2005/2006 ACADEMIC CALENDAR (Master degrees)

I YEAR COURSES MASTER PROGRAMMES

SECOND SEMESTER

MANDATORY ARRIVAL DATE: SEPTEMBER 7 (International Relations Office
Via Giulio Alberoni 7)

For all incoming students

CLASSES BEGIN SEPTEMBER 12

CLASSES END DECEMBER 3 2005

? EXAMINATION PERIOD FROM JANUARY 9 TO FEBRUARY 18

I YEAR COURSES MASTER PROGRAMMES

FIRST SEMESTER

MANDATORY ARRIVAL DATE: FEBRUARY 16 (International Relations Office)

For all incoming students

CLASSES BEGIN FEBRUARY 20

CLASSES END MAY 20

? EXAMINATION PERIOD FROM JUNE 5 TO JULY 22

In order to attend the Master Degree Courses students must:

- ? Have a bachelor degree or completed three years of study before departure.
- ? Have a very good command of the Italian language.

Grading System

The maximum final university grade is 110. For exceptional students the degree may be awarded cum laude. Individual courses are graded on a scale of 18/30 (30 e lode).

Luis Guido Carli Grades	ECTS Grades	% of successful students normally achieving the grade
30 e lode (30 L.)	A	5%
30 / 29	B	30%
28 / 27	C	30%
26 / 24	D	25%
23 / 18	E	10%
< 18	F	-

FAQ – FREQUENTLY ASKED QUESTIONS

Admission / Enrolment

? I am an international student and would like to study at Luiss Guido Carli, what should I do?

If your University has a Bilateral Agreement with Luiss (under the Socrates/Erasmus Programme), you can apply through the International Relations Office of your Institution. The first thing to do is to contact the co-ordinator in your home Institution.

If your University does not have an agreement with Luiss:

- you can enrol for single courses (*corsi singoli*). In this case you would have to pay a fee of € 600 per course. In order to enrol read the information available on the web site (Students' Office) and contact *Settore Studenti*.
- you can enrol for a degree course. In this case you would have to take the admission test. In order to enrol read the information available on the web site (Students' Office) and contact *Settore Studenti*.

Language of Instruction

? I do not speak Italian. Do you offer courses in English?

At Luiss the language of instruction is Italian but a few courses in English are offered each year.

Your level of Italian should be adequate (at least at an intermediate level) **because no provision is made for beginners.**

Italian language courses

? Do you offer Italian language courses? Who can apply?

Each year Luiss offers intensive Italian language courses in September and extensive courses in both semesters. These courses are both at intermediate and advanced level.

The courses are **only open to students coming from partner Universities and they are free of charge.**

If students do not have a sufficient level of Italian, they should take a summer course before coming to Luiss.

? Do I have to take a test? Will I receive a certificate at the end of the course?

Students wishing to attend the intensive September course will have to take a written test before arrival (the deadline for reception of the test is 1^o July 2005).

At the end of the courses, the students who have complied with the requirements, will receive a certificate for the work done (with grades and ECTS credits).

Deadlines and arrival dates

? **When should I apply for Luiss?**

The deadline for Luiss is May 31. By this date Luiss must receive the application forms from the incoming students (**for both I and II semester**) **from the sending Universities.** Find out when and where you have to apply at your Institution.

After the deadline of May 31 students may not be accepted by Luiss.

? **When should I arrive at Luiss?**

There are set arrival dates for each academic year and they are mandatory. For the 2005-2006 academic year the arrival dates are:

Intensive Italian course: 7 September 2005-03-21

Bachelor Degrees

First semester: 22 September
Second semester: 16 February 2006

Master Degrees

Second semester (*first year courses*): 7 September
First semester (*second year courses*): 16 February 2006

The dates will be sent to the students with the acceptance letters. They are also indicated in the academic calendar and in the web site.

On the set arrival dates the students should go to the International Relations Office at 10.00 or 11.30 a.m. or at 2.30 p. m.

Orientation sessions will be held on the arrival dates and students will receive an information package.

Accommodation

? **How can I find a room in Rome?**

You can apply through Luiss by May 31. In this case CTS (*Centro Turistico Studentesco e Giovanile*) will take care of finding a room for you. **Make sure you read the booking conditions carefully, follow the instructions and meet the deadlines.**

Of course, you can look for a room by yourself, in this case we advise you to come to Rome at least one week before the beginning of each semester (it is not easy to find accommodation in Rome).

Cost of living

? **How much will I spend in Rome?**

Housing : the average cost is between €300 (for a place in a double room) and €400 (for a single room) a month plus extras (telephone, electricity, heating, etc.).

Meals: about 2 € per meal at the University cafeteria. From 5 to 20 € in take-away pizza shops, bars, pizzerie, trattorie, ristoranti.

Public transport: the price of a monthly card (*tessera intera rete*) for all public transport 30 €

Books: about 260 € per semester.

Cinema: a ticket costs about 7 €

Theatre and Concerts: the average cost is between 15 and 20 € but many associations give students reduced prices.

Student facilities at Luiss

? **What facilities are offered to exchange students?**

Guest students will have the same facilities as the Italian ones: access to the Library, the University Dining Hall, Computer and multimedia facilities, E-mail, Sports, a Medital Card for free emergency medical service and all the extra curricular activities organised for students such as: film shows, conferences, cultural events, concerts, parties, tours, etc.

Course enrolment and classes – Bachelor Degrees

? **Which courses can I take?**

You will be given access to all the courses in the three Faculties as long as you do not have time-table clashes, because **attendance of courses is compulsory**.

Full-year courses **can only be taken** by the students that will spend the whole academic year at Luiss. **The Faculty of Law has many full-year courses**.

Information about courses can be found in the ECTS brochures in English (www.luiss.it select Ammissione ? Study at Luiss) or *Luiss online*: select “cattedre online” for the course catalogues in Italian.

ICourse enrolment and classes – Master Degrees

? **Which courses can I take?**

You will be given access to the Master courses in the three faculties (offered in your period of study), as long as you have:

- a bachelor degree or completed three years of study before departure;
- a very good command of the Italian language;
- the necessary prerequisites;
- do not have time-table clashes because attendance of courses is compulsory.

All guest students should arrive with a Programme of study (learning agreement) approved by the co-ordinator of the home University. **After the beginning of classes, students will have one week to select courses and make their final choice.** At the **end of the week, a course registration form must be presented to the International Relations Office.**

After this deadline it will not be possible to change or add courses.

Exams and the Italian examination system

? How do I register to sit an exam?

Guest students will be automatically registered for all the examination dates (*appelli*) for all the courses they have taken.

At the end of each exam students **must always sign the examination register** (*verbale d'esame*) which will also be signed by the professors. This is very important, otherwise the grades will not be included into their transcripts of records.

? When can I sit exams?

Bachelor Degrees examination periods are a.y. 2005-2006:

First semester : from 9 January to 18 February

Second semester : from 12 June to 22 July

Master Degrees examination periods are a.y. 2005-2006:

Second semester : from 9 January to 18 February

First semester : from 12 June to 22 July

The exact examination dates are decided by the professors at the end of each semester. They will be published in the notice boards of the three Faculties and in the Luiss web site (Luiss online: cattedre online ? write the faculty ? write the name of the professor and the title of the course ? cerca ? online ? **date esami**).

Exams can be taken only on the official dates. Please note that **NO** special examination arrangements can be organised for exchange students. **Therefore students should make their travelling arrangements according to the examination periods.**

? Are all the exams oral?

The Italian University system is based on oral exams although some courses may require written work during the semester or a written exam before the final oral examination.

Transcripts of records

? When will I receive my transcript?

Original transcripts of records will be sent both to the students and partner institutions after the end of each examination session. **The students who come to Luiss for the whole academic year or for the second semester will receive the transcripts by mid-September. The examination session ends at the end of July and transcripts cannot be prepared before the session is over. Since the University closes in August, the transcripts can only be issued by the Student Office after the Summer break.**

The International Relations Office

? When can I contact the office?

Office hours:

Morning: from Monday to Friday, from 10.00 a.m. to 12.00 a.m.

Afternoon: Tuesday and Thursdays, from 3 p.m. to 4 p.m.

Dr. A.Ricciardi

Morning: from Monday to Friday, from 11.00 a.m. to 12.00 a.m.

Afternoon: Tuesday and Thursdays, from 3 p.m. to 4 p.m.

In the Summer, from mid-June to mid-September the Office is closed on Friday afternoons.

LUISS GUIDO CARLI – AREA MAP



Viale Pola 12 (main campus)
 Presidency, Rectorate, Faculties of **Economics**
 and **Political Science**, Administrative Offices,
Dining Hall, Sports Office

Via di Santa Costanza 53
 Library

Via Tommasini 1
 Research Departments
 School of Journalism
 Computer Centre

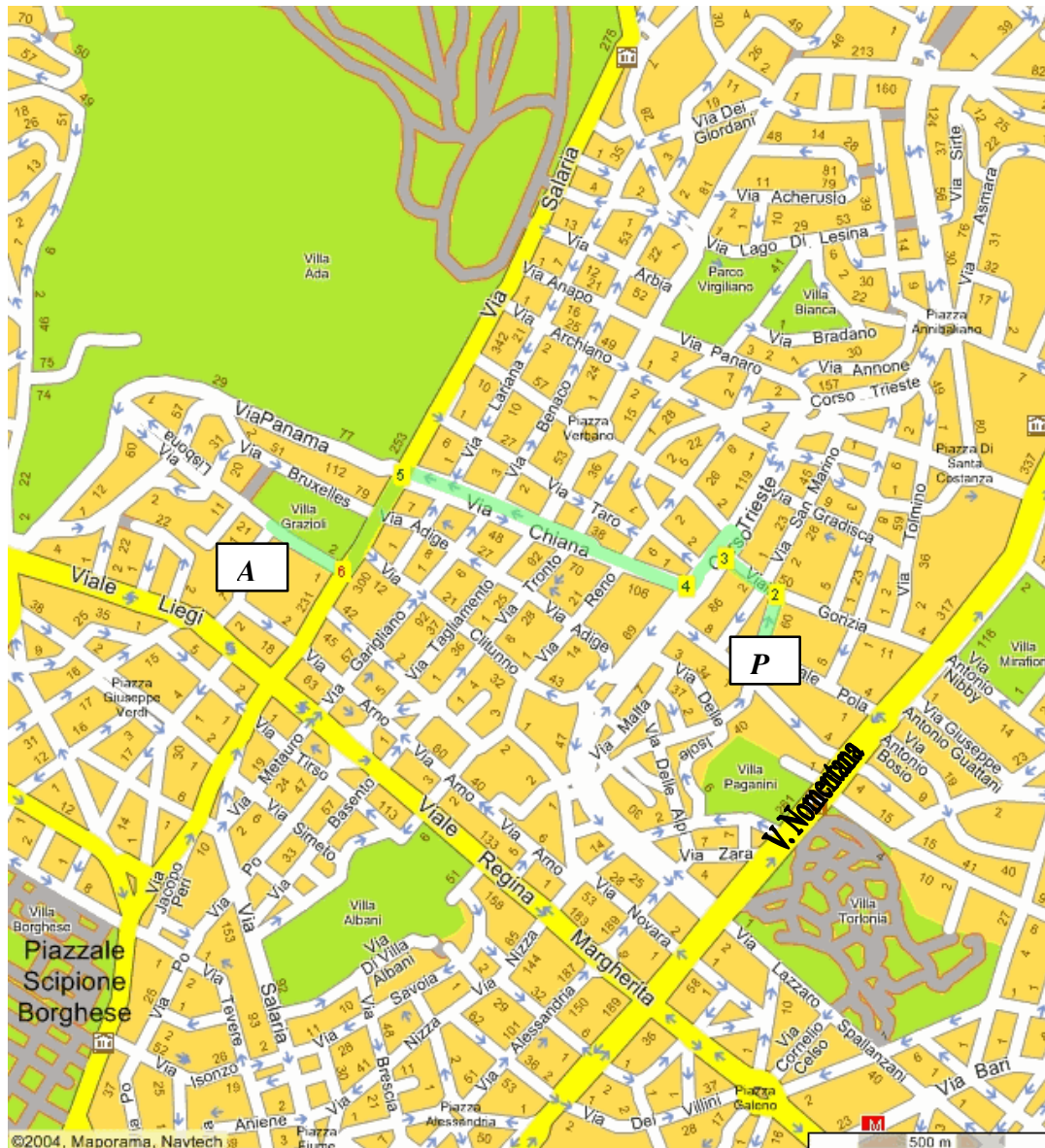
Viale Gorizia 17
 University Union, Medical Doctor
Student Associations

Via Parenzo 11
Faculty of Law

Via Alberoni 7
Students' Office
Placement Office
The International Relations Office

Luiss Guido Carli – main campus: viale Pola 12

Location of Master Programmes: via Yser 18 / via Lovanio 10



Percorso in bus da viale Pola 12 (P) a via Yser 18 / Via Lovanio 10 (A)

P = Partenza da :	Viale POLA 12	
recarsi alla fermata	Nomentana/Villa Paganini	
Prendere la linea	36 (Termini) per 2 fermate oppure 84 (P.za Venezia/Campidoglio)	36 ogni 7 min. 84 ogni 8 min.
Scendere alla fermata	Nomentana/Regina Margherita	
recarsi alla fermata	V.le Regina Margherita/Nomentana	
Prendere la linea	3 (Thorvaldsen) per 3 fermate oppure 19 (Risorgimento/S. Pietro)	3 ogni 7 min. 19 ogni 10 min.
Scendere alla fermata	Liegi/Bellini	
A = fino all'arrivo :	Via YSER 18 / Via LOVANOIO 10	

