

LUISS



PRODIGEES

Promoting Research on Digitalisation in Emerging Powers and Europe Towards Sustainable Development

Open call for mobility grants (Outgoing secondments)

YEAR 2023

Having regard to the Statute of Luiss University Guido Carli issued with R.D. of June 28, 2022;

Having regard to Luiss University Guido Carli's General Regulation issued with R.D. no. 133 of July 19, 2022;

HAVING REGARD to Luiss University Guido Carli's Model of Organization, Management and Control approved by the Executive Committee on December 21, 2021.

Having regard to Luiss University Guido Carli's Regulation on PhD Study Programs issued with R.D. n. 27 of March 15, 2022;

Having regard to Luiss University Guido Carli's Regulation on Research grants issued with R.D. n. 33 of February 19, 2021;

Having regard to Italian Law no. 240/10 (the so-called Gelmini law of December 30, 2010, which contains provisions concerning the organization of universities, academic personnel and recruitment, as well as the delegation to the Government for providing incentives for the quality and efficiency of the university system, and in particular art. 6 and 18, par. 5, which respectively contain provisions on the legal status of full professors and researchers and participation in groups and research projects within the university, irrespective of the funding body, and its development of research activities at universities;

Having regard to the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers;

Having regard to the Grant Agreement number: 873119 – PRODIGEES – H2020-MSCA-RISE-2019 and the related Consortium Agreement and Partnership Agreement;

Having regard to the Description of the action titled “Promoting Research on Digitalisation in Emerging Powers and Europe towards Sustainable Development” – PRODIGEES which constitutes the Annex I to the above Grant Agreement;

Having regard to the Estimated budget of the action PRODIGEES which constitutes the Annex II to the above Grant Agreement;

Having regard to the subsequent amendments to the above-mentioned Grant Agreement and updates to the Annex 2 to the Grant Agreement Nr. 873119.

Having regard to the decision of the Committee of the Department of Law issued on December 19, 2022 followed by the decisions of the Luiss' Academic Senate and Executive Committee, respectively issued on January 31, 2023 and February 15, 2023, which approved and authorized the publication of the present call for mobility grants for the purpose of the action “Promoting Research on Digitalisation in Emerging Powers and Europe Towards Sustainable Development” – “PRODIGEES” – Grant Agreement No 873119, CUP: I45F20000440006;





Having verified the availability of the external funds to cover the secondment periods which are the subject of the present call, without any further financial obligations by Luiss Guido Carli University.

ARTICLE 1. - OBJECTIVE

The present call for applications is issued for the purpose of the action “Promoting Research on Digitalisation in Emerging Powers and Europe Towards Sustainable Development” – “PRODIGEES” – Grant Agreement No 873119, CUP: I45F20000440006, with the aim of promoting and implementing secondment periods of staff members from Luiss University Guido Carli to host Third – Country partner organizations, in accordance with the provisions of the Grant Agreement, and in particular with the enclosed Secondment Plan.

ARTICLE 2. – BRIEF DESCRIPTION OF THE ACTION PRODIGEES

Digitalisation for sustainability

Digitalization and sustainability are two of the biggest buzzwords today. The EU’s digital transformation and digital policies and initiatives should support the region’s sustainability goals. The EU-funded PRODIGEES action will promote international collaborations and the sharing of knowledge on (global) governance and the conditions to shape digitalization towards the Sustainable Development Goals in the 2030 Agenda. Its aim is to generate a better understanding of digital transformation processes and exponential technologies and their impact on sustainable development in different world regions and to shape technology at an early stage of development. The action will focus on the exchange of ideas between academic institutions that deal with sustainability and digitalization issues in the EU (Italy and Germany) and emerging powers from the Global South (Brazil, India, Indonesia, Mexico and South Africa).

The funding scheme is the MSCA-RISE - Marie Skłodowska-Curie Research and Innovation Staff Exchange (RISE). It funds short-term international and inter-sectoral exchanges of staff members involved in the research and innovation activities of participating organizations. The aim is to develop sustainable collaborative projects between different organizations from the academic and non-academic sectors (in particular SMEs), based in Europe and beyond. Exchange staff benefits from new knowledge, skills and career development perspectives, while participating organizations increase their research and innovation capacities.

Within the PRODIGEES Consortium and Partnership, Luiss University Guido Carli has planned out-going secondments of its staff members to the following host Third Country - partner institutions:

- Stellenbosch University, Stellenbosch, South Africa (hereinafter referred to as “SU”) is one of the leading world-class research institutes in South Africa. The university boasts a number of major initiatives, including the Computational Social Science Research Group, the Cognition and Technology Research Group, and the Research Alliance for Disaster and Risk Reduction (RADAR), which taps into Big Data in relation to disaster risks.





- Center for Strategic and International Studies, Jakarta, Indonesia (hereinafter referred to as “CSIS”) is, according to the Global Go To Think Tank Index 2018, the leading think tank in Southeast Asia and the Pacific. This position reflects the experience of CSIS researchers and the exemplary infrastructure at its disposal. CSIS has prioritized its international perspective, providing the opportunity for dialogue and research cooperation with individuals from other institutions or with individual policy makers. CSIS maintains regional partnerships in the Asia Pacific region with leading institutions and think tanks interacting with intergovernmental activities. CSIS has significantly contributed to various multilateral regional institutions such as the ASEAN Institute for Strategic and International Studies (ISIS), the Pacific Economic Cooperation Council (PECC) and the Asia Pacific Security Cooperation Council. (CSCAP).
- Fundação Getulio Vargas, Rio de Janeiro, Brazil (hereinafter referred to as “FGV”) ranks 1st in the list of the best Think Tanks in Central and South America and 6th in the list of the best Think Tanks in the world (Global Go To Think Tank Index Report 2018). FGV has a rich tradition of research training for qualified professionals who hold national and international leadership positions.
- Instituto Mora, Mexico City, Mexico (hereinafter referred to as “MORA”) ranks among Mexico's leading research and higher education institutions with a 38-year institutional trajectory on international development cooperation and expertise on the historical and political dimensions of social and economic change both in Mexico and other emerging powers. MORA builds on its expertise in consulting in partnership with the Mexican Agency for International Cooperation (AMEXCID), which is tasked with monitoring the progress of the 2030 Agenda in Mexico. As head of the Mexican branch of the “Network of Southern Think Tanks (NeST)”, MORA has access to research institutes in Latin America.
- Research and Information System for Developing Countries, New Delhi, India (hereinafter referred to as “RIS”) is an autonomous policy research institute with a robust international network, including a partnership with UNESCO for research on “Biotechnology Capacity in Asia”. The four pillars of research at RIS are Global and Economic Governance and Cooperation; Trade, Investment and Economic Cooperation; Trade Facilitation, Connectivity and Regional Cooperation; and New Technologies and Development Issues.

In line with the Secondment table, Luiss planned a total number of 44 person/months for outgoing secondments of its selected staff members to the premises of these host partner institutions.

This total number of person/months is specifically distributed as follows, and refers to outgoing secondments which must take place during the duration of the action in accordance with the **Secondment table**. The end date of the action has been extended to June 30, 2025.



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OUTGOING PERSON/MONTHS of SECONDMENT	South Africa (Stellenbosch)	Brazil (FGV)	Indonesia (CSIS)	Mexico (Instituto Mora)	India (RIS)	TOTAL
Total Package available for LUISS	20	5	7	2	10	44

This call covers the planned 30 (thirty) secondments for the year 2023-which are distributed for hosting TC partner institutions as it follows in accordance with the secondment table enclosed in the GA.

OUTGOING PERSON/MONTHS of SECONDMENT – YEAR 2023	South Africa (Stellenbosch)	Brazil (FGV)	Indonesia (CSIS)	Mexico (Instituto Mora)	India (RIS)	TOTAL
Partial Package available for LUISS	15	2	5	1	7	30

ARTICLE 3 - ELIGIBILITY REQUIREMENTS

In order to participate in the action PRODIGEES, staff members must fulfill the following requirements:

1. Be one of the following:

- an **‘early-stage researcher’** - ESR or
- an **‘experienced researcher’** -ER.

Applicants as ESRs must, at the date of secondment, be within the first four years (full-time equivalent research experience) of their research career and not have a doctoral degree.

Applicants as ERs must, at the date of secondment, be in possession of a doctoral degree or have at least four years of full-time equivalent research experience.

Years of ‘research career’ are counted from the date on which the researcher obtained the degree entitling him/her to embark on a doctoral program (either in the country in which it was obtained or in which s/he is recruited or from where s/he is seconded) – even if a doctorate was never started or envisaged.

To be a research staff member means to have a legal link (employment contract, fellowship or other) to Luiss Guido Carli University (e.g., employee with a contract, student enrolled in a Ph.D. program, specifically in the first three /four years of his/her doctoral degree, etc.).

The legal link of the applicant to the Luiss Guido Carli University must be in force at least one month (or two, depending on the working/employment time) as specified in the next paragraph, and must continue beyond the end of the secondment period.



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2. Be actively engaged in or linked to research and/or innovation activities at Luiss Guido Carli University for:

- at least 1 month prior to the first period of secondment if working full time and continuously with Luiss University Guido Carli , or;
- at least 2 months prior to the beginning of the secondment if working part-time, with Luiss University Guido Carli .

For applicants who are working part-time with Luiss Guido Carli University, at the application stage a change in their relationship is required (i.e., the conclusion of a supplementary agreement to allow the secondment to be implemented on a full-time basis).

ARTICLE 4. - ANCILLARY RELEVANT OBLIGATIONS:

Applicants must:

1. Be able and willing to work full-time (100%) for the full duration of the secondment,
2. Have research interests in topics related to the action PRODIGEES.

The above listed conditions **are intended to be cumulatively**.

ARTICLE 5. - DURATION OF SECONDMENT

A researcher can be seconded several times as long as the sum of all such secondments does not exceed the maximum.

A secondment must be a minimum of one (1) month (30 days) and a maximum of three (3) months (180 days) in duration, as planned by Luiss Guido Carli University.

Secondments cannot be suspended but stays at the hosting TC partner institutions may be splits into several periods. In this case, summing up all the split stays, the overall duration of time taken to complete the secondment must be at least one month and no longer than 12 months.

Split stays are exceptional and subject to approval from supervisors and, if required, from the coordinator's advice. Nevertheless, split stays are permitted if the eligibility requirements remain fulfilled and they will take place within the duration of the action PRODIGEES.



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ARTICLE 6. - APPLICATIONS

Applications must be sent through the online form available on the Luiss website at the following link:

<https://luiss.formstack.com/forms/prodigees>, without exception, no later than 30 (thirty) working days following the publication date of the present Call, **at 12 pm (CEST, UTC+2)**.

The following documents must be attached to the application:

- curriculum vitae;
- copy of a valid identity document.
- research plan (max 500 words) that illustrates the research ideas that will be carried out during the secondment, including the methodology and the expected results. In addition, it is highly encouraged to indicate how the project links with the work package and the overall theme of the PRODIGEES action.
- declaration of willingness to work full-time (100%) during the secondment for its duration

Upon submission of the online application, candidates will receive a confirmation message at the e-mail address indicated. In case of non-receipt of the aforementioned e-mail, it is possible to contact the Research Office (06.8522.5644 - ricerca@luiss.it).

Incomplete applications or applications sent and not received by 12 pm of the XXXX will not be considered. Luiss Guido Carli declines all responsibility for non-receipt of applications deriving from any causes attributable to third parties, fortuitous events or force majeure.

Candidates may send their technical inquiries on the present Call and the online application via email, to the Research Office (ricerca@luiss.it), with CC Ms. Roberta Pellicano (rpellicano@luiss.it), while for scientific inquiries on the action PRODIGEES and the research plan, candidates may write to Prof. Elena Bruni (ebruni@luiss.it), up to and not beyond five days before the deadline stipulated above.

ARTICLE 7. - EVALUATION COMMITTEE AND PROCEDURE

The evaluation of the staff members eligible for the secondments will be carried out by a specially appointed Committee.

It will initially be focused on the verification of the applicants' possession of the eligibility requirements for the secondment(s).

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The evaluation will center on both the curriculum and the research plan of each eligible applicant.

The evaluation criteria of both the curriculum and the research plan will be established by the Evaluation Committee upon verification of the applicants' possession of the eligibility requirements for the secondment(s).

The Evaluation Committee reserves the right to invite some applicants for an interview and to hold cognitive interviews with one or more of the applicants if additional information is needed on the proposed research activities and the sustainability of the secondment, for the purpose of defining the final ranking.

Interviews can be conducted remotely or in person, at a designated physical location or electronically by use of a suitable application. In this latter case, it will be the candidates' care and responsibility to equip themselves with the appropriate IT tools and internet connection.

The Evaluation Committee reserves the right to refuse researchers whose research plan does not match Luiss' research fields and/or does not meet Luiss' standards.

The Evaluation Committee is composed of the Scientific Coordinator of the action "PRODIGEES" and the related activities within it that are assigned to Luiss, or his delegate, and the Director of the Department to which the Scientific Coordinator belongs, in conjunction with a Luiss professor designated by agreement between the parties, providing for the opportunity of these latter figures to each appoint a delegate to carry out the evaluation.

The final ranking will be formulated by the Evaluation Committee, which will consider the evaluation of the curriculum and the research plan and the outcomes of the interviews (if any).

The final decision of the Evaluation Committee is unappealable.

ARTICLE 8. - EVALUATION OUTCOMES

The outcome of the evaluation procedure and the final ranking are published on the Luiss website at <https://www.luiss.edu/research/recruiting-calls>, as well as the call for applications, the list of candidates called to the interview and the timetable and the method/location of the interview.

The publication of the results on the Luiss website has full notification value in all respects.

The above ranking will remain valid until the end date of the secondments planned for the year 2023-2024 for needs directly related to it.

In the event of a tie as regards the scores obtained, the youngest candidate shall be afforded precedence.

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The eligible researcher will be notified at the ordinary e-mail address provided when submitting the application.

The secondment must be confirmed within 7 days of the receipt of the e-mail, failing which the grant will be forfeited. If the secondment is confirmed, the applicant will receive a letter that will confirm the amount of the grant.

In the case of withdrawals, the grant will be assigned to another researcher following the order of the final ranking.

The selected and approved secondments will be recommended by Luiss Guido Carli University and to confirm the activation of the secondment, Luiss will contact the coordinator of the action PRODIGEES and the local representative at the hosting TC partner institution.

ARTICLE 9. - OBLIGATIONS OF THE THIRD - COUNTRY PARTNER HOST INSTITUTION

A seconded researcher may ask the host institution to provide a minimum support for the secondment. The host institution is called upon to provide minimum requirements such as a desk, an internet access, library access and access to other facilities usually available for regular employees.

Moreover, they must provide support in legal procedures related to the secondments, such as applicable immigration procedures.

Finally, although they are not obliged to provide housing to the seconded researcher, they may nonetheless assist the researcher in finding one. Seconded researchers are solely responsible for arranging their accommodation during their stay.

ARTICLE 10 - DOCUMENTS VERIFICATIONS

Luiss Guido Carli University reserves the right to carry out checks on the documentation attached to the submitted applications. In case of a discrepancy between what has been declared and what has been ascertained, the benefit paid will be revoked, in addition to the obligations required by current legislation.

ARTICLE 11. - GRANTING OF THE SECONDMENT

The eligible researcher will be afforded the following benefits:

Financial support consisting of a staff top-up allowance to cover costs for the travel, accommodation, and subsistence). It is a unit cost of € 2,100 per month.

The researcher's normal remuneration is not covered by the grant and Luiss Guido Carli University will continue to pay it as before, in accordance with internal practices.

The top-up allowance to the benefit of the researcher shall be given entirely to the researcher and can be



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provided through:

- direct reimbursement of costs (travel accommodation, etc.),
- bank transfer of a fixed amount via different monthly instalments, each paid up to the fifth day following the end of each secondment month; or
- a combination of the two.

Regardless of the modalities adopted to impart the amount of the allowance, Luiss Guido Carli University will keep a sufficient set of evidence to cover the transfer of the amount in full.

No cumulation with mobility support from other EC grants than PRODIGEES is permitted. It is not possible to cumulate multiple travel and personnel costs during secondment fundings from the European Commission. Additional financial support from Luiss Guido Carli University is acceptable.

ARTICLE 12. - RESPONSIBILITIES OF THE RESEARCHER DURING THE SECONDMENT

Researchers are expected to produce, during their secondment, one or more of the scientific outputs related to a work package and task of the research program. The outputs can be drafts, submitted or published materials.

Moreover, researchers are obliged to upload, in open access as soon as possible and at the latest upon publication, an electronic copy of the published version or final peer-reviewed manuscript accepted for publication.

Examples of scientific outputs:

- A post-trip report outlining the research and training activities while on secondment (within 30 days after the end of the secondment) *.
- Timesheets*.
- Articles for publication in peer-review journals.
- Chapters of edited volumes.
- Ph.D. dissertations.
- Proceedings and working papers.
- Conference papers and seminar presentations.

* Mandatory output

ARTICLE 13. - INCOMPATIBILITY



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Depending on the type of contract proving the researcher's active engagement with Luiss Guido Carli University and based on the obligation of working full-time (100%) during the secondment for its duration, Luiss Guido Carli University will take all supplementary measures to allow the secondment to be implemented on a full-time basis.

ARTICLE 14. - PROCESSING OF PERSONAL DATA

Personal data provided by candidates will be processed in compliance with Regulation (EU) 2016/679 (GDPR) and Italian Legislative Decree No. 196/2003 as amended.

The data will be collected by Luiss Libera Università Internazionale degli Studi Sociali Guido Carli, with registered office at Viale Pola 12 in Rome, the controller regarding the data in question, and processed for the purposes of managing this selection procedure and the awarding of the mobility grants.

Within the action PRODIGEES, each partner institution, both European and non-European, are obliged to adhere to the GDPR in order to produce, collect, utilize, and disseminate data during and after the project. They take their responsibilities with regard to the management of the requirements of the European Union's General Data Protection Regulation (GDPR) to be of legal importance and in accordance with the Data Protection Policy which sets out how each institution manages those responsibilities during and after the project.

ARTICLE 15. - DISPUTES

The Courts of Rome shall have exclusive jurisdiction over any disputes that may arise in relation to the interpretation and performance of this call for mobility grants.

ARTICLE 16. - OTHER RULES

For all matters not specifically addressed in this call, reference is to be made to the relevant EU and Italian national laws and regulations in force.

Rome, 06 marzo 2023

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The General Manager
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