



Call for Applications

Graduate School - Admission with GMAT and GRE Certification 2025/2026 Academic Year

This Call for Applications is dedicated to admission, in the 2025/2026 academic year, to the following on-campus master's degree programmes offered by the Graduate School:

Degree programmes taught in Italian	Degree programmes taught in English
Amministrazione, Finanza e Controllo	Economia e Finanza, majors in Applied Economics and Finance*
Economia e Finanza	Corporate Finance
Governo, Amministrazione e Politica	Data Science and Management
Marketing, strand in Italian	Global Management and Politics
Strategic Management, strand in Italian	International Relations
	Management
	Marketing, strand in English
	Policies and Governance in Europe
	Strategic Management, strand in English

*The majors in Applied Economics and Finance taught in English within the Economia e Finanza degree programme also envisage a special advanced programme called RoME. Students who wish to compete for admission to RoME will find the call for applications as well as details of the selection criteria, procedures and deadlines on the University's website

1. Addressees and Eligibility

1.1. Addressees

Students regularly enrolled in their third year in the 2024/2025 academic year who will obtain a bachelor's degree by 13 November 2025 and all those who already hold a bachelor's degree may apply for direct admission to all master's degree programmes, except as stated below, if they hold:

- a valid **GMAT** certificate **with a minimum score of:**
 - **515** out of 805 GMAT Focus (current version);
 - **550** out of 800 GMAT 10th Edition achieved no more than three years previously;
- a valid **GRE** certificate **with a minimum score of:**
 - **145 in the Verbal section and 145 in the Quantitative section** achieved no more than three years previously.

For the master's degree programmes in Corporate Finance and in Management, students may apply for direct admission if they hold:

- a valid **GMAT** certificate **with a minimum score of:**
 - **555** out of 805 GMAT Focus (current version);
 - **600** out of 800 GMAT 10th Edition achieved no more than three years previously;
- a valid **GRE** certificate **with a minimum score of:**
 - **150 in the Verbal section and 150 in the Quantitative section** achieved no more than three years previously.

1.2. Eligibility

The selection procedure is open only to those who meet the following requirements:

1. Academic qualifications:
 - a. hold a degree obtained in Italy on the basis of ministerial requirements, or
 - b. by 13 November 2025 will have passed the final degree exam required to obtain a degree in Italy on the basis of ministerial requirements.

For foreign academic qualifications, reference must be made to the criteria laid down annually by the Ministry of Universities and Research (MUR) and set out by the University on the following [webpage](#). Please note that academic qualifications that do not comply with the guidelines and are not accompanied by the required documentation will not allow university enrolment under any circumstances, including in the case of admission and subsequent registration for attendance.

2. Minimum curricular requirements:

In order to take part in the selection process, students must verify that they meet the prescribed minimum curricular requirements and that their previous studies are consistent with the master's degree program that they are seeking admission to.

[Click here](#) to check the minimum curricular requirements for the chosen degree programme.

If those requirements are not met, candidates will have to submit – by the deadline for submission of applications for admission – documentation evidencing how they propose to make good that shortcoming (e.g. through the inclusion of extracurricular educational activities in their study plan). The deficit may be made up solely through earning ECTS credits by 13 November 2025 and therefore work experience and internships cannot be taken into account to that end. In any case, for students coming from another university the outstanding credits may not be earned at Luiss University. For further information: ammissione@luiss.it.

The onus is on the candidates to check that they meet the above requirements. Fulfilment of those requirements will be checked by the University when finalising the university enrolment process: therefore, any admission and ensuing enrolment of the student is to be considered as conditional until fulfilment is established.

2. Submission of Applications for Admission

2.1. Procedure and Deadlines

Admission can be applied for solely through filling out the application form available online on the University's website **by 30 April 2025**. Any applications submitted after the deadline will not be considered under any circumstances.

No more than one application will be considered for each candidate. Any further applications received after the first one will be automatically considered null and void.

The selection process will take place from November 2024 until **30 April 2025** in two application rounds in accordance with the following timeframe:

Timing of submission of application	Timeframe for registering for attendance
Round I	
Applications received by 26 February 2025	By 15 April 2025

Round II Applications received from By 15 May 2025
27 February 2025 to 30
April 2025

2.2. Application Fee

In order to complete their application for admission, candidates will be required to pay an application fee of € 30 exclusively online via a special purpose payment platform by 30 April 2025.

Any payments received in a different manner or after the deadline will not be taken into account for the purposes of taking part in the selection procedure and it will not be possible to regularise the application at a later date.

Please note that the application fee is compulsory for the purposes of correctly submitting the application and in case of non-payment the application will be considered null and void. In this regard, please note that under no circumstances will it be possible to obtain an exemption from payment of the fee.

Any application fee paid will not be refundable under any circumstances, not even in the event of automatic exclusion of the application due to a candidate's failure to meet the requirements and/or withdrawal from taking part in the selection procedure, since the fee is an administrative charge to be borne by candidates.

2.3. Required Documents

In order to take part in the selection procedure, it is necessary to include all of the documents specified in the application form. In any case, it is compulsory to attach the following:

1. Passport and/or identity card.
2. Certificate showing the studies completed to date proving enrolment and associated grades, issued in English or Italian. For bachelor's degrees awarded under the Italian education system, the certificate/self-certification of the degree held/current enrolment must necessarily set out, in addition to the grades, the exams passed, the affiliated degree class, the academic discipline field (SSD) and the ECTS credits earned for each exam passed;
3. One of the certifications below:
 - a. For all master's degree programmes, except as stated below, a valid **GMAT** certificate **with a minimum score of 515** out of 805 GMAT Focus (current version) or **550** out of 800 GMAT 10th Edition obtained no more than three years previously or a valid **GRE**

certificate **with a minimum score of 145 in the Verbal section and 145 in the Quantitative section** obtained no more than three years previously.

- b. For the master's degree programmes in Corporate Finance and in Management, students may apply for direct admission if they hold a valid GMAT certificate **with a minimum score of 555** out of 805 GMAT Focus (current version) **or 600** out of 800 GMAT 10th Edition achieved no more than three years previously or a **valid GRE** certificate **with a minimum score of 150 in the Verbal section and 150 in the Quantitative section** achieved no more than three years previously.

If the above documents are submitted, only one of the certifications will be taken into account for the purposes of assessing the application. If several certifications are submitted, solely the one with the highest score will be considered.

Please note that certificates will be taken into account solely upon receipt of the original of the certificate sent directly to Luiss by the certification body. The onus is on candidates to request that the original be delivered through the methods envisaged by the certification body.

2.4. Indication of the Chosen Degree Programme

When filling out the application form, candidates must indicate the degree programme chosen for admission from among those offered by the Graduate School in the 2025/2026 academic year.

The choice can be changed only before communication of the outcome of a candidate's application by writing to ammissione@luiss.it. Once that deadline has passed, it will no longer be possible under any circumstances to change the choice of degree programme or the round in which the application is submitted as they are both binding for the purposes of admission and subsequent university enrolment.

Please note that any admission will only refer to the degree programme specified in the last version of the application submitted.

2.5. Amending an Application

Candidates may request that their submitted application be amended at any time, but only before communication of the outcome of their application and by the deadline of 30 April 2025, by sending an e-mail to that effect to the Admissions Office. For each such request made, candidates will have to log on to the platform and amend the data independently.

The Admissions Office, including in the wake of various checks, may request candidates to amend their application or lodge the originals of the declared certifications. Failure to make the required changes by the deadline for the submission of applications for this selection procedure means that it will be impossible to pass the necessary checks, which will therefore lead to exclusion from the selection procedure.

The onus is on candidates to check that any requested change has been processed: any request to amend an application will lead to candidates receiving an e-mail with an updated application form incorporating the change made attached. For the purposes of taking part in the selection procedure and the subsequent processing of applications, the last application received and recorded in the system will be used.

3. Selection Criteria

The admission/non-admission of students will be determined by their GMAT or GRE score and by checking the consistency of their bachelor's degree programme with reference to the minimum curricular requirements.

Therefore, candidates holding GMAT/GRE certificates with the scores specified below will be admitted directly.

- For all master's degree programmes, except as stated below
 - a valid **GMAT** certificate **with a minimum score of:**
 - 515** out of 805 GMAT Focus (current version);
 - 550** out of 800 GMAT 10th Edition achieved no more than three years previously;
 - a valid **GRE** certificate **with a minimum score of:**
 - 145 in the Verbal section and 145 in the Quantitative section** achieved no more than three years previously.
- For the master's degree programmes in Corporate Finance and in Management
 - a valid **GMAT** certificate **with a minimum score of:**
 - 555** out of 805 GMAT Focus (current version);
 - 600** out of 800 GMAT 10th Edition achieved no more than three years previously;
 - a valid **GRE** certificate **with a minimum score of:**
 - 150 in the Verbal section and 150 in the Quantitative section** achieved no more than three years previously.

In order to be admitted directly on the basis of their GMAT or GRE score, students must request, by the deadline for submission of applications, set at 30 April 2025, that the original certification be electronically sent to Luiss. If a student, by the deadline of 30 April 2025, has not made the request to send the certification, their application will be automatically excluded. Proof of sending the original certification may be requested.

4. Financial Aid and Scholarships

Please note that admission does not entail the awarding of a scholarship. Admitted candidates may compete for scholarships on the basis of the calls for applications to be published by the Financial Aid Office [on the following page](#). Luiss scholarships consist of total or partial waiver of tuition fees, with no other aid envisaged (for example, monthly allowance, teaching materials, etc.).

5. Results, Conditions of Admission and Registration for Attendance

5.1. Results and Conditions of Admission

Candidates will be informed of the outcome of the selection process from the second week onwards after the date of submission of their application directly by e-mail sent to the address specified in their application.

Successful candidates will be conditionally admitted at first (***ammissione con riserva***), and thereafter fully admitted only after the University has checked that there are no discrepancies with respect to what was declared when submitting the application and the documentation regarding the awarding of their degree.

Please note that any offer of admission will be valid only for the 2025/2026 academic year and only for the degree programme chosen during the application phase, and may not be considered valid for subsequent academic years or for other degree programmes. In the event that an admitted candidate decides not to go ahead with enrolment or fails to register for attendance by the deadline set in this Call for Applications for the 2025/2026 academic year, admission will be deemed to be forfeited and it will therefore be necessary to take part in any other selections procedures that may be organised by the University.

5.2. Foreign Academic Qualifications

In the case of foreign academic qualifications, admission will also be conditional on the submission of the documentation required by the Admissions Office to check that the qualifications in question entitle their holder to enrol in a master's degree programme in Italy on the basis of the regulations in force.

The list of required documents and eligibility requirements for each such qualification are published on the [following page](#) of the University's website.

Should the documents exhibited not comply with the regulations and not be submitted by the deadline for doing so, university enrolment will not be permitted under any circumstances.

Candidates are reminded that it is their responsibility to check in advance that their academic qualification entitles them to enrol in a master's degree programme. The onus is also on candidates to fulfil all obligations relating to the issue of student visas and to verifying what is required so as to be able to access the University's premises in the light of the relevant regulations in force.

5.3. Registration for Attendance (*iscrizione alla frequenza*) and Amount of the Annual Single Tuition Fee

In order to enrol in the degree programme to which they have gained admission, the students in question are required to proceed subject to the following conditions.

By registering to attend lectures, admitted students accept the terms of admission as well as the requirements and criteria for enrolment set out in this Call for Applications.

Admitted students can check the instructions, the methods for paying the €4,600 (€ 5,100 for the degree programmes in Corporate Finance and in Management) due for registering for attendance and the relevant deadlines on the University's website on the page dedicated thereto.

The amount required to register for attendance coincides with the first instalment of the annual single tuition fee (***contributo unico annuale***). For the 2025/2026 academic year, the amount of the annual single tuition fee for enrolment in the first year of a master's degree programme is € 13,600, and € 15,300 for the degree programmes in Corporate Finance and in Management.

Please note that for applications submitted by 26 February, the deadline for registering for attendance is 15 April 2025. For applications submitted between 27 February and 30 April 2025, the deadline for registering for attendance is 15 May 2025. Any request to register for attendance received after the deadlines specified in this Call for Applications will not be considered. Indeed, under no circumstances will it be possible to remedy the situation after the expiry of the deadline, not even by paying a penalty.

In light of the specified deadlines, students are requested to contact the Admissions Office at ammissione@luiss.it in good time should they require support. In case of simultaneous participation in a number of selection processes (other universities, scholarships, etc.), the onus is on students themselves to check whether the various deadlines are compatible with the above.

Please note that only in the event that it proves impossible to finalise university enrolment owing to the failure to obtain an academic qualification entitling one to enrol at an Italian university by 13 November 2025 or the failure to obtain a valid student visa within the timeframe specified by the Ministry of Universities and Research for the 2025/2026 academic year (as certified by the competent bodies), may students who have registered for attendance by the deadline obtain a full refund of the first instalment of the annual single tuition fee.

6. Finalisation of University Enrolment (*perfezionamento dell'immatricolazione*)

Solely admitted students who, by the prescribed deadline, have successfully completed the registration for attendance process by paying the first instalment of the annual single tuition fee will be required to also finalise university enrolment by the non-extendable deadline of 13 November 2025.

The onus is on students to check in good time that they have correctly completed the university enrolment process, which will take place from July 2025 onwards. Any request to finalise university enrolment received after 13 November 2025 will not be taken into account. Indeed, under no circumstances will it be possible to remedy the situation after the expiry of the deadline, not even by paying a penalty.

Through accessing the Web Self-Service as soon as they are awarded their degree and in any case no later than the non-extendable deadline of 13 November 2025, students must:

1. update the section on Academic Qualifications, specifying the date that the degree was obtained and uploading the documentation pertaining to the degree awarded;
2. pay the regional student welfare tax (***tasse regionale per il diritto allo studio universitario***) and relevant stamp duty (***bollo***) through a procedure set out on the Web Self-Service platform;
3. print out, sign and upload the university enrolment application form accompanied by all of the required documentation.

In the event of a failure to finalise university enrolment by 13 November 2025, regardless of having previously registered for attendance, the student's application will automatically be discarded and it will not be possible to proceed with university enrolment for the 2025/2026 academic year.

Regarding any decision not to complete university enrolment, it should be noted that pursuant to Article 27 of Royal Decree No 1269/38 "a student who has registered for a year of a university course may not

under any circumstances obtain a refund of the fees, surcharges and taxes paid". **In this regard failure to obtain one's bachelor's degree by the deadline of 13 November 2025 is the sole ground that entitles a student to a refund of the first instalment of the single tuition fee paid at the time of registering for attendance.**

Moreover, it must be borne in mind that university enrolment is subject to the prerequisite academic qualification meeting the requirements laid down by the Ministry of Universities and Research and the Ministry of Foreign Affairs for the 2025/2026 academic year regarding enrolment at Italian universities.

NB: In any event a student's university enrolment is subject to properly registering for attendance by the prescribed deadline through payment of the first instalment of the annual single tuition fee. In addition, university enrolment will be considered complete only after payment of the regional student welfare tax and stamp duty by the deadlines set by the University, submission of the application for university enrolment, the awarding of a degree in the 2024/2025 academic year (with the final degree exam being passed by 13 November 2025) entitling its holder to enrol in master's degree programmes in Italy, submission of the documentation required to assess the validity of that degree and the issuance of the visa.

In the event that, at the university enrolment stage, the documentation submitted reveals that the academic qualification does not entitle its holder to enrol in a master's degree programme in Italy, under no circumstances will it be possible to proceed with finalising university enrolment.

In the event of a failure to finalise university enrolment by 13 November 2025, regardless of having previously registered for attendance, the student's application will automatically be discarded and it will not be possible to proceed with enrolment for the 2025/2026 academic year.

Processing of Personal Data

Luiss Libera Università Internazionale degli Studi Sociali Guido Carli, in its capacity as the Data Controller, collects and processes the information of data subjects in full compliance with the general principles and rules laid down by the law on the protection of personal data (Legislative Decree No 196/2003 as amended and Regulation (EU) 2016/679).

The processing serves to ensure the proper performance of the procedures of this Call for Applications and the obligations connected herewith and consequent hereto: by means of an appropriate privacy notice, the characteristics of the processing are brought to the knowledge of data subjects, who are also requested to consent to the processing of their information, if necessary in relation to the purposes pursued by the Data Controller.



At any time, data subjects may exercise the rights granted by law (including but not limited to the right of access, rectification, erasure, restriction and portability of data) by contacting the Data Controller, Luiss University, Viale Pola 12, 00198 Rome, e-mail: privacy@luiss.it.