

**Call for Faculty Exchange Program with Sciences Po  
Outgoing Luiss Faculty - 2026/2027 Academic Year  
Application form to be sent to [faculty mobility@luiss.it](mailto:faculty mobility@luiss.it) by June 26, 2026**

**1. Personal data of applicant:**

Last name: \_\_\_\_\_  
First name: \_\_\_\_\_  
Department/School: \_\_\_\_\_  
Permanent address: \_\_\_\_\_

Zip code: \_\_\_\_\_ City: \_\_\_\_\_  
State/ Prov.: \_\_\_\_\_  
tel.: \_\_\_\_\_ Email: \_\_\_\_\_

Current address (if different from the permanent address: \_\_\_\_\_

Zip code: \_\_\_\_\_ City: \_\_\_\_\_  
State/ Prov.: \_\_\_\_\_  
tel.: \_\_\_\_\_ Email: \_\_\_\_\_  
Tax code number: \_\_\_\_\_

Type of collaboration<sup>1</sup> with Luiss:

- Full Professor – Professore Ordinario/Professoressa Ordinaria**
- Fixed-term Full Professor – Professore Straordinario/Professoressa Straordinaria a tempo determinato (ART. 1, CO.12 -L. 230/2005)**
- Associate Professor – Professore Associato/Professoressa Associata**
- Tenure-track Assistant Professor – Ricercatore/Ricercatrice Tenure Track (RTT)**
- Senior Assistant Professor – Ricercatore/Ricercatrice a tempo determinato, “lett. B” (RTDB)**
- Junior Assistant Professor – Ricercatore/Ricercatrice a tempo determinato “lett. A” (RTDA)**
- Associate Professor (Research)**
- Assistant Professor (Research)**
- Senior Lecturer**
- Lecturer**

<sup>1</sup>Please note that the collaboration with Luiss needs to be active throughout the entire duration of the mobility period.

Department: \_\_\_\_\_

I have taken part in previous mobility programs: YES  NO

If yes, please specify: \_\_\_\_\_

## 2. Mobility Data:

Please indicate your preferred mobility option:

- 4 weeks of mobility (either consecutive or split into two periods of two weeks), with a €4,000 gross all-inclusive lump-sum provided by the hosting institution
- 8 weeks of mobility (either consecutive or split into two periods of four weeks), with a €8,000 gross all-inclusive lump-sum provided by the hosting institution

Proposed approximate dates for the mobility period(s): \_\_\_\_\_

I hereby confirm that I acknowledge the mobility period must not interfere with other commitments at Luiss University (including, but not limited to, teaching responsibilities). Accordingly, the proposed dates for the mobility have been chosen to ensure full compatibility.

Hosting Department/Faculty/Research Centre: \_\_\_\_\_

Hosting Faculty Member at Sciences Po (Name and Position at the Hosting University): \_\_\_\_\_

## 3. Provisional short description of the proposed Research and Teaching Activity:

**4. Overall objectives and added value of the Mobility**

**5. Attachments**

- Curriculum Vitae
- Declaration of interest (email or letter) from the relevant department/school/laboratory or from the Faculty Member at Sciences Po willing to host the applicant, including the proposed mobility dates

I have read and accepted the Privacy Policy attached and authorize the processing of my personal data, under the General Data Protection Regulation (GDPR) Reg. EU/2016/679 and the Legislative Decree 196/2003 as amended, for the purposes of the program.

Date : \_\_\_\_\_

Signature

\_\_\_\_\_

## **Privacy Notice ex 13 Reg. 2016/679/EU**

### **Foreword**

This privacy notice describes the characteristics of the processing undertaken by Luiss (hereinafter “Data Controller” or “Controller”) in relation to the personal data provided by Faculty’s applicant (hereinafter “Data Subject”) who intend to apply for selection procedures for the Call for Faculty Exchange Program with Sciences Po – Outgoing Luiss Faculty, 2026/2027 Academic Year, and highlights their statutory rights in this regard.

The privacy notice is periodically updated to take account of regulatory developments and new methods of processing personal data.

### **What personal data do we collect?**

The Data Controller processes the following personal data:

- identifying data (name, surname and tax number);
- contact data (permanent address, current address, e-mail address and telephone number);
- curriculum vitae;
- additional data requested in the form (mobility, host, research activity).

### **Why do we collect your data and why is their processing lawful?**

The Data Controller processes the Data Subject’s personal data for the following purposes:

- to allow the Data Subject to send their candidacy and thus participate in the selection for the profile sought (the legal basis of the processing can be found in the performance of a task of public interest or connected to the exercise of public authority pursuant to art. 6, par. 1, lett. e) of Reg. 2016/679/EU);
- to manage, from an administrative point of view, the selection of the Data Subject and its mobility (the legal legitimacy of the processing can be found in the performance of a task of public interest or connected to the exercise of public authority pursuant to art. 6, par. 1, lett. e) of Reg. 2016/679/EU).

### **How does the Controller process your personal data and how long is the data stored for?**

The Data Subject’s personal data are processed both on paper and electronically (servers, cloud database, software, etc.).

The Controller stores the Data Subject’s data for a period consistent with what the law prescribes and having regard to the time required to correctly achieve the purposes stated above.

### **To whom do we communicate your personal data?**

- Internally

Data Subject's personal data can be accessed solely by the Data Controller's employees and other personnel so as to provide the Data Subject with the requested services and limited solely to the data necessary to that end, in particular:

- administrative staff;
- academic staff;
- collaborators.

Our employees and other personnel have been informed and trained regarding the importance of observing the rules and principles governing the processing of personal data.

- Externally

The Controller shares the personal data processed with Sciences Po and with some suppliers that play a role in providing the requested services and that have been specifically appointed as external Processors to that end, in particular:

- third parties whose services the Controller avails of to handle tax and accounting aspects of the relationship (for example, banks);
- third parties whose services the Controller avails of to provide insurance;
- third parties whose services the Controller avails of to manage the overall relationship with the Data Subject.

Suppliers that access data do so in compliance with applicable data protection law and the instructions given by the Controller.

The Data Controller does not share the personal data of the Data Subjects to external parties, except in cases where it is required by law or by an Authority:

- if it is necessary on grounds of national security;
- for reasons of general interest;
- on foot of a request made by public authorities.

#### **Are your data transferred abroad?**

The data of the interested party are not transferred outside the European Economic Area. In the eventuality that this transfer is necessary the institutes provided for by Title V of the GDPR will be applied.

#### **What are your rights as a Data Subject and how can you exercise them?**

The European Union's General Data Protection Regulation (GDPR) grants to the Data Subject specific rights, in particular, regarding access to data, rectification of data, objection to processing of data for commercial purposes or automated processing of data, erasure of data, restrictions on processing of data and portability of data. The Data Subject is also entitled to seek redress through the Data Protection Authority.

Any Data Subjects wishing to exercise their statutory rights may, without formality, send an e-mail to [privacy@luiss.it](mailto:privacy@luiss.it) or write to the Controller Luiss Guido Carli at Viale Pola 12, 00198 Rome, Italy, setting out their request and furnishing the information necessary to identify them.

The contact details of the Data Protection Officer (DPO) can be consulted on the Controller's website at [www.luiss.it](http://www.luiss.it).