Libera Università Internazionale
degli Studi Sociali Guido Carli

LUISS

Co-funded by the European Union

Call for applications to the comparative selection procedure for n. 1 collaboration contract on the project "Italian Digital Media Observatory" - IDMO G.A. n. 101330719, CUP I93C26000230004, funded by the EU within the framework of the Digital Europe Programme

Premise

A comparative selection procedure, based on qualifications and interview, approved by Luiss CE, is organized to assign n. 1 collaboration contract (***collaborazione coordinata e continuativa – co.co.co.***) – according to the "Accordo collettivo nazionale di riferimento per i Collaboratori delle università non statali" signed on December 10, 2015 (hereinafter, also "ACNC"), pursuant to and for the purposes of Art. 2, paragraph 2, letter a) of Italian Legislative Decree no. 81/2015.

It is agreed that the performance, while integrating into the employer's organization within the limits set by the above-mentioned ACNC, maintains the legal nature of parasubordinate autonomous work ("lavoro autonomo parasubordinato").

The contract will be assigned under the project IDMO (Italian Digital Media Observatory) (G.A. n. 101330719, CUP I93C26000230004), funded by the EU within the framework of the Digital Europe Programme (hereinafter "the project").

1. Subject of the Contract

As the Italian hub of the European Digital Media Observatory (EDMO), the IDMO project aims to strengthen public awareness and societal resilience against disinformation, misinformation, Foreign Information Manipulation and Interference (FIMI), and emerging forms of AI-generated or manipulated content, establishing itself as the national reference point on these critical issues, within this framework, this comparative selection procedure seeks to recruit one collaborator (Communication Manager – Strategic Communication and Community Building).

2. Description of the Activities

The selected candidate will drive strategic communication, research dissemination, community building, media literacy, and project coordination actions directly aligned with the project's core objectives. The planned activities will include, but are not limited to:

- **Strategic Communication & Content Creation** (WP6): Supporting the drafting of the Communication Plan and managing the IDMO digital ecosystem (website, "Intelligence Digest"

newsletter, podcast platforms, and social media channels such as Facebook, Instagram, TikTok, X, Bluesky, LinkedIn) by producing tailored multimedia content (reels, carousels, short videos).

- **Research Dissemination & Fact-Checking Outreach** (WP2, WP3, WP6): Translating research, monitoring, and fact-checking findings into accessible formats for media, stakeholders, and the public; supporting the dissemination of IDMO contributions to the EDMO network, including joint investigations, election integrity monitoring, monthly updates, quarterly briefs, and rapid-response alerts.
- **Event Organisation & Community Building** (WP4, WP6): Supporting the organization of local, international, and final conferences, including the Digital and Media Literacy Days linked to the European Media Literacy Week; facilitating national and regional community-building and stakeholder engagement (institutions, media, academia, civil society) with a focus on under-served areas.
- **Media Literacy Activities** (WP5): Supporting the implementation of media literacy initiatives targeted at schools, students, teachers, young people, and local media professionals to enhance critical assessment of information.
- **Project Coordination, Reporting & Sustainability** (WP1, WP6): Coordinating communication and information flows within the consortium and with the EDMO network; supporting project monitoring, reporting, meeting preparation, audience engagement analysis, and actions related to the long-term sustainability of the IDMO hub.

Through these comprehensive actions, the collaborator will actively enhance citizens' capability to critically assess information and build resilience against disinformation. Concurrently, these efforts will ensure seamless coordination, high-level visibility, and impactful dissemination of IDMO's core activities and results, thereby maximizing the project's overall societal impact.

3. Project Link & EU Eligibility

The collaborator's activity is exclusively and essentially aimed at the realization of the European project 'Italian Digital Media Observatory (IDMO)' (G.A. n. 101330719), funded by the European Union under the Digital Europe Programme. Specifically, the collaborator will operate for the fulfillment of the project's Work Packages and Tasks detailed above (with particular focus on WP1 - Management and Coordination, WP3 - Research Dissemination, and WP6 - Communication and Community Building), ensuring that all costs incurred strictly respect the 'in-house consultant' criteria set out by the European Commission.

4. Execution of the contract

The collaborator shall perform the services in full autonomy regarding the choice of working hours and places of work, organizing his or her own activity strictly in relation to the schedule and deadlines of the European project. For the operational coordination, the primary logistics and research facility allocated for the collaboration will be the DataLAB premises at Luiss.

The presence of the collaborator at the DataLAB premises or the use of university infrastructure does not constitute an imposition of a fixed office schedule or subordination. Instead, it represents a consensually agreed modality necessary for the technical, scientific, and administrative exchanges linked to the project tasks.

The collaborator is strictly required to fill in and sign a monthly declaration of the days/hours worked on the project. This time-tracking responds solely to a mandatory administrative and reporting obligation imposed by the European Commission for the eligibility of Personnel Costs (Actual Costs). It does not, under any circumstances, constitute an instrument for clocking working hours or for disciplinary control by Luiss under Italian labor laws.

5. Duration

The contract will have a duration of 12 (twelve) months, commencing from the first day of the month following the awarding of the contract, compatibly with the timing of administrative procedures. During this period, the collaborator is expected to provide an effort of maximum 215 working days, corresponding to 1,720 hours.

6. Remuneration

The maximum gross amount of the contract is €41,862, inclusive of all social security and fiscal charges borne by the collaborator (including "Gestione Separata INPS" contributions), calculated in compliance with the minimum tables provided by the applicable National Collective Agreement for the assigned qualification. This remuneration is all-inclusive, fixed, and unalterable. It is neither indexed to the overall project budget nor conditioned on the successful outcome of cash flows disbursed by the European Commission, thereby satisfying the 'Actual Cost' rules of EU grant management. The remuneration will be paid in deferred monthly instalments from project funds.

7. Admission requirements

Admission to the comparative selection procedure is allowed providing the following requirements, failing which the candidate will be excluded:

- Master's degree (Laurea Magistrale or equivalent) in Communication Sciences, Political Sciences, Journalism, Media Studies or related fields;
- At least five years of documented professional experience in communication, digital communication, media literacy, research dissemination, project coordination support or related activities;
- Excellent written and spoken knowledge of Italian (C2 level of the Common European Framework of Reference for Languages);

- Good written and spoken knowledge of English (at least B2 level of the Common European Framework of Reference for Languages);
- At least three years of experience in the implementation and operational coordination of European-funded projects related to the topic of the call, such as media literacy, information disorder, foreign information manipulation and interference (FIMI) and journalist training;
- Documented experience in communication activities related to disinformation, media literacy or the digital information environment;
- Documented experience in public speaking, training, workshops and public events.

The possession of the above requirements must be documented in the curriculum vitae and in the attached documentation. In any case, for admission to the comparative evaluation selection procedure it is necessary that the candidates:

- be in full enjoyment of their civil and political rights;
- not have a criminal record and not be the addressee of measures concerning the application of preventive measures, civil decisions and administrative measures entered in the criminal records database;
- be aware that they are not undergoing criminal proceedings

The following requirements will be positively evaluated:

- Professional qualification as a journalist (registration with the Italian Order of Journalists or equivalent);
- First-level Master's degree (Master di I livello) in journalism, multimedia communication or related fields;
- Documented experience working in multidisciplinary teams and international consortia;
- Knowledge of the European Digital Media Observatory (EDMO) network and of the ecosystem of national and multinational EDMO hubs.

This comparative selection procedure is not open to those who, on the date of the deadline for the submission of applications, are related, by blood or marriage up to the fourth degree inclusive, to a professor affiliated with the department or unit responsible for this notice of competition, the Rector, the General Manager or a member of the Board of Directors of the University, pursuant to articles 18(1)(b) and 18(1)(c) of Law No. 240/2010 as amended.

The prescribed requirements must be fulfilled by the deadline set out herein for the submission of applications. In the absence of fulfilment of the prescribed requirements for admission or in the absence of a declaration of their fulfilment, the candidate will be excluded from the procedure.

Candidates are admitted conditionally. At any time and by means of a decision stating the reasons therefore, the Administration may exclude a candidate from the procedure for failure to fulfil the prescribed requirements.

8. Applications

Applications must be sent through the online form available on the Luiss website at the following link:

https://www.luiss.edu/ricerca/recruitment-calls

without exception, no later than 3pm (CET, UTC+2) on the **seventh day running from the day after the date of publication** of this call for applications. If the deadline falls on a public holiday, it will be extended to the first working day thereafter.

The following mandatory documentation must be attached to the application:

- Curriculum vitae, dated and signed, including a self-declaration of the truthfulness of the information provided pursuant to Presidential Decree 445/2000, clearly indicating the duration of each professional experience and of the European-funded projects implemented or coordinated;
- Copy of a valid identity document;
- Degree certificate or self-certification (for degrees obtained abroad, documentation of equivalence).

The following additional relevant documents may also be attached:

- Language certificates or other documentation attesting the required level of Italian and English;
- Certificate of registration with the Order of Journalists or equivalent professional qualification;
- First-level Master's degree certificate;
- List of relevant scientific, research and journalistic publications, preferably on disinformation and information manipulation operations;
- Any other documentation or certification useful for the evaluation.

After the submission of the online application, including attached documents provided, candidates will receive a confirmation message at the e-mail address indicated. In case of non-receipt of the email, contact the Research Office (06.8522.5989 - ricerca@luiss.it).

Incomplete applications or applications sent and not received by the deadline will not be considered. Luiss declines all responsibility for non-receipt of applications deriving from any causes attributable to third parties, fortuitous events or force majeure.

The Administration will check the truthfulness of the content of the declarations in lieu received and that, in addition to forfeiture of any benefits obtained on the basis of untrue declarations, the candidate could well be criminally liable for falsification of documents and making false statements.
The submission of an application to participate in this comparative selection procedure shall constitute full acceptance of the conditions set out herein.

Candidates with disabilities, within the meaning of article 3 of Law No. 104 of 5 February 1992, may apply in their application for the facilitations provided for in article 20 of the same law (additional time, special

aids, etc.), attaching certification relating to the specific disability issued by the competent local medical commission.

9. Selection Criteria

The selection will be carried out by a specially appointed Evaluation Committee based on a comparative evaluation of the candidates' curriculum vitae, qualifications, and an interview (if this is judged as necessary by the Committee).

The overall maximum final score is 100 points, broken down as follows:

- **Evaluation of CV and Qualifications**: up to **70 points**. Only candidates who achieve a minimum score of **42 points** in this phase will be deemed eligible to be shortlisted for the interview phase.
- **Interview (optional):** up to **30 points**. The Evaluation Committee reserves the right to invite eligible candidates to an interview (which may be conducted online via digital platforms) to further assess their professional qualifications, specific expertise, and language skills.

The minimum overall score to attain final eligibility and be included in the ranking is 60 out of 100 points where an interview is held, and 42 out of 70 points where no interview is held.

Should the Committee decide to hold interviews, shortlisted candidates will be notified in due time via the email address provided in their application, receiving the scheduling details and interview modalities. If the Evaluation Committee, at its sole discretion, deems the written qualifications and CV sufficient to establish a definitive and undisputed eligibility, it reserves the right to conclude the selection procedure based solely on the qualifications phase.

The evaluation and final judgement of the Committee are final and unappealable.

10. Evaluation Committee

The Evaluation Committee will be appointed after the expiring date of applications submission deadline with a specific Luiss Rector's decree.

The Evaluation Committee shall be composed of:

- the Scientific Coordinator of the project;
- a project team component;
- an external member.

Every member of the Evaluation Committee can appoint a substitute. One of the members of the Evaluation Committee will be entrusted with the task of recording secretary.

11. Evaluation Outcome

The outcome of the comparative selection procedure and the final ranking are published on the Luiss website at https://www.luiss.edu/ricerca/recruitment-calls. The Committee formulates an overall judgement for each candidate and compiles a ranking in descending order based on the sum of the scores obtained. The above ranking will remain valid until the end date of the project for needs directly related to the project and its implementation.

In the event of a tie as regards the scores obtained, the youngest candidate shall be afforded precedence. Publication shall be deemed to constitute notification to all intents and purposes.

The successful candidate will be notified in writing of the offer of a contract at the ordinary e-mail address provided when submitting the application. The position must be accepted within 7 days after date of receipt of the offer, failing which the contract will be forfeited.

If the winner is a foreign candidate, he or she will have to meet all applicable labour law requirements for foreign nationals at the time of signing the contract. The contract is individual and indivisible. The contract shall conclude and the associated relationship shall cease on expiry of the term and shall not be tacitly renewable.

12. Publication

This call for application is published, as well as on the Luiss website at https://www.luiss.edu/ricerca/recruitment-calls, also on the website http://www.euraxess.org .

13. Ownership of Results and Scientific Supervision

Project research activities and any related outputs or findings carried out under this contract will belong exclusively to Luiss, under the supervision of the Scientific Coordinator of the project, who will verify the correct performance of the activities and their consistency with the objectives set

14. Processing of personal data

Pursuant to article 13 of Legislative Decree 196/2003 as amended by Legislative Decree 101/2018 (hereinafter the "Data Protection Code") and article 13 of Regulation (EU) 2016/679 (hereinafter "GDPR 2016/679") on the protection of persons and others with regard to the processing of personal data, the personal data provided by candidates will be processed in compliance with the above mentioned legislation and confidentiality obligations.

The data will be collected by Luiss Libera Università Internazionale degli Studi Sociali Guido Carli, with registered office at Viale Pola 12 in Rome, the controller with regard to the data in question, and processed

for the purposes of managing this comparative evaluation selection procedure and the awarding of the collaboration contract, if any, for academic research and dissemination of results.

15. Disputes

The Courts of Rome shall have exclusive jurisdiction over any disputes that may arise in relation to the interpretation and performance of this call for applications.

16. Miscellaneous

For all matters not specifically addressed in this call for applications, reference is to be made to the National Collective Agreement for Collaborators at Private Universities (Accordo collective nazionale di riferimento per i Collaboratori delle università non statali), the Italian Civil Code and the relevant EU and national laws and regulations in force.

Rome, 29/10/2026

Managing Director
Rita Paola Maria Carisano

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