

Regulations for the awarding of grants to cover part of the expenses incurred in writing a thesis abroad - 2025/2026 academic year

Having regard to the resolution of the Luiss Executive Committee dated 18 March 2026

Luiss Guido Carli, to promote student mobility, awards grants for a total of €35,000.00 to partially cover the travel and accommodation costs incurred by students who, in agreement with their thesis supervisor, need to carry out research at public or private institutions based abroad.

1. Eligibility

Grants may be requested by students who in the 2025/2026 academic year, by the deadline for the submission of applications, are correctly enrolled in:

- the second year of a master's degree (graduate school) and have earned at least 96 CFU (University Education Credits);
- the fifth year of the single-cycle master's degree program in Law and have earned at least 240 CFU (University Education Credits).

Students enrolled in previous years will be eligible solely in the event that the application to bring forward graduation has been duly approved by university and the students concerned fulfil the merit requirements specified above.

Students who have already submitted the thesis title assignment form to the Student Office may apply as well.

For the purposes of these Regulations, the period of research abroad for the preparation of the thesis must be for a minimum of 15 days and must be completed by January 2027.

2. Incompatibility

The period of research abroad for the thesis:

- a) must not overlap with other international mobility programmes, the start and end dates of which will be certified by the relevant Luiss offices;
- b) cannot be combined with other scholarships or grants awarded by the University or other bodies and institutions for the same purpose;

c) cannot be carried out in the student's country of residence.

3. Submission of the applications

Applications must be submitted, using the online form available at <https://www.luiss.edu/student-services/financial-aid/exemptions-and-scholarships>, by **30 November 2026**, which is the deadline for submission of applications.

Upon filling out the application online, students will receive confirmation of receipt of the application at their Luiss e-mail address.

The application form requires the submission of an attached declaration (using the template annexed to these Regulations), signed for approval by the thesis supervisor, setting out what the period abroad will entail for the purposes of the preparation of the thesis. The declaration details:

- a. the activities to be carried out abroad;
- b. the destination;
- c. the period of the stay;
- d. the possible availability of any logistical and/or financial support made available by the host institution or other body;
- e. the reasons why a period abroad is required and its usefulness for the purposes of writing the thesis. In particular, the content and topics of the research, the methodology, and the types of sources and data to be gathered must be outlined.

Only complete applications, inclusive of the above documentation, actually received by the deadline will be considered.

Luiss Guido Carli disclaims any liability in relation to applications that are not received due to technical issues or reasons attributable to third parties.

4. Award Criteria

The grant will be awarded by the Financial Aid office, subject to the approval of the Vice-Rector for Internationalisation, on the basis of the documentation submitted and the funds available.

All eligible applications will be accepted in chronological order until funds are exhausted.

The amount of the grant awarded to each applicant will be determined as follows:

- a. living expenses, determined on the basis of certification from the foreign contact: €500 per month or fraction of a month of not less than 15 days, up to a maximum of €1,500;
- b. travel expenses: € 300 (three hundred euros) for destinations in Europe and € 600 (six hundred euros) for all other destinations.

5. Payment of the Grant

The grant will be paid at the end of the period of stay abroad, upon submission of the following documentation:

1. report on the work carried out, signed by the student and by the thesis supervisor;
2. a statement by the contact person at the foreign host institution certifying the period of stay abroad and the activities carried out.

Awarded students must promptly notify the Financial Aid office of any changes in the title of the thesis, destination, and period of stay abroad compared to what declared in the form attached to the application. In this case the grant awarded will need to be confirmed after evaluation of the request.

The grant awarded will be revoked if the thesis is undertaken with a supervisor other than the member of faculty who signed the declaration attached to the application form, except in cases of replacement due to reasons beyond the candidate's control.

The documentation mentioned above for grant payment purposes must be submitted by the non-extendable deadline of **30 January 2027**. Once that deadline has passed without receiving any communication from the student, this shall be considered a tacit refusal of the benefit awarded.

6. Acceptance

The awarded students must submit formal acceptance to the Financial Aid office by the deadline and in the manner that will be specified at the time of communication of the outcome of the application.

7. Document verification

Luis Guido Carli reserves the right to check the documentation submitted with the applications and should there be a discrepancy between what has been stated and what is actually the case, the aid granted will be revoked and action will be taken in accordance with law.

Rome, 31 March 2026

The Managing Director
Rita Paola Maria Carisano

ANNEX

Research Project Abroad for Thesis - 2025/2026 Academic Year

I, the undersigned

ID student n.

declare that I will carry out the following activities:

.....
.....
.....
.....

from to

at

located in (indicate city and country):

aimed at preparing my degree thesis titled:

.....
.....

Supervisor: Professor

I will have the following logistical and/or financial support made available to me by the host institution:



.....
.....

I further declare that the above activities are necessary for the preparation of the thesis for the following reasons:

.....
.....
.....

Date

Signature

I approve the thesis project

Supervisor (name): Professor

Supervisor (signature):