

Double Degree in Management with Paris Dauphine

International Business & Business Transformation Programs

Briefing pack on Memoire and Alternance

Selections results for the Program: April 2026

Start of the program at Luiss: 2026-27 a.y.

A.y. of mobility: 2027/28

WHAT YOU WILL NEED TO DO BEFORE THE MOBILITY?

Even if your mobility starts in September 2027, you should begin preparing for the program straight away, as there will be several deadlines and procedures throughout the program.

This guide is designed to help you navigate and better organize your journey, ensuring you make the most of your experience!

1. By the end of your 1 year of your Master program at Luiss (July 2027):

You will need to submit:

1.1. B2 French Certificate

- This is compulsory since you will be working in France and a good knowledge of French is required.
- All certificates are accepted (Luiss language Center; DELF; ecc.).
- Must not be older than 2 years prior to departure, so issued after 1 September 2025.

Note:

We are not concerned about which institution issues the certificate; however, it is essential that your French level is solid, as you will be living, studying, and working in France. A good command of French will also be crucial in helping you secure an alternance position.

1.2. Internship certificates

- Internship certificate is requested before your mobility. In Paris you will work in a firm, which means you will need to have already some work experience.
- The internship should be full-time and consistent with the study plan of the Program.
- You need to demonstrate at least 6 months of relevant professional experience.
- You can combine different internships. (ex. 3 months at Company X + 3 months at Company Y)
- The certificate should include:
 - Official letterhead
 - Statement confirming that the internship was full-time
 - Duration of the internship
 - The role you held
 - Brief description of the tasks
 - Company signature

Note:

Similarly to the French requirement, this is not an arbitrary condition. If you have little or no work experience, your chances of finding an alternance position are quite limited. **The more solid your experience, the better your prospects will be.**

2. During your 1 year of Master at Luiss (II semester):

2.1 The Mémoire I at LUISS

Timeline

- Process starts before the beginning of the 2nd semester: January 2027
- Process end in April 2027

What is the Memoir

Building on the literature review completed in the course **Research & Evidence: Data, Methods & Design** or delivered in the first semester, students taking part in the Double Degree in Management between Luiss University and Paris Dauphine are required to complete a [Literature Review extension](#) during the second semester [called Memoire 1](#). **The International Degree Program office initiates the task for all students in January, by sending a briefing pack.**

BRIEFING FROM PAST YEARS

Main Rules:

- Students are required to expand the literature review submitted as part of the course “Research Project Design” and narrow down the focus of the work, using the same tools and methodologies.
- It is therefore acceptable to include in the memoire all relevant excerpts from the literature review submitted for the mentioned course.

- If any student intends to deviate from the topic they worked on in the mentioned course, he or she is required to submit a topic proposal for evaluation by a specific date that will be communicated (around end of February 2027)
- The final word count should be between 3.000- and 5.000-words including references (this might vary according to professor's requests).
- The final draft will be submitted by a specific date that will be communicated to all students by IDP Officers – around end of April 2027. Any extension to this deadline should be requested **at least 5 days in advance**.
- The memoire is intended as an individual work, not a group work.
- The memoire can be connected to the final master thesis, to be completed during the second year, but it is not mandatory that it is so.
- The memoire will be evaluated by a Luiss professor (F. Homberg) according to Dauphine's grading scale. The grade will be transferred to Paris Dauphine.
- The memoire is required to complete the Program but will be counted only towards the Degree of Paris Dauphine.

2.2. Exams at Luiss

You will need to pass all exams of the first year before the start of the mobility.

2.3 Start the search process for your Apprenticeship Track

- Search process starts during your first year: March 2027
- Search process ends before the mobility starts: by July 2027
- In Paris you will be enrolled in **Apprenticeship Track**. As such, students will combine courses at the partner university with work in a firm. Apprenticeship is compulsory to obtain the Master's Degree issued by Paris Dauphine University and, even though Paris Dauphine University will provide substantial support, students are the sole responsible to secure an apprenticeship position.
- Selection procedures are autonomously conducted by the firms and both universities are not to be held responsible for failure to be hired for an apprenticeship. In such a case, selected students will be subsequently removed from the DD with Paris Dauphine University and will spend their 2nd year of the Master's Degree at Luiss, obtaining thus only the Luiss Master's Degree in Management.
- Finding an internship in Paris might be challenging. Paris Dauphine supports you by organizing a Job Fair around May of your first academic year (when you are still in Luiss). All info regarding the process will be shared with you by the PD student officers starting from MARCH. To give you an overview of what to expect, the communications sent to students in previous years covered the following topics and details:

✓ A short explanation of how the apprenticeship contract works:

It alternates between a period of training and a period in a company. You are an employee when you are in training. The contract must correspond to the training dates. You will be paid on a full apprenticeship basis - it is up to you to negotiate your salary. (The legal salary scale will be provided).

✓ **The steps to be followed with Paris Dauphine before any commitment on your part to the company**

✓ **Indications on how to participate in the Work-linked training forum:**

Attendance is mandatory, as the forum is designed to assist you in your apprenticeship search. Usually, you can opt to participate Face-to-face, Hybrid format or Distance learning format 100%.

✓ **Jobteaser - apprenticeship contract search site**

In addition, you will receive the work-study offers sent by the partner companies. You must have a Dauphine University address to access it.

✓ **Administrative registration**

Finally, at the beginning of July 2027, the central schooling service will send you a link to complete your administrative registration online.

✓ **Alternance placement destinations of past students**

- Airbus
- Fiat Chrysler Automotives (FCA)
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- ADP (Aéroport De Paris)
- BNP Paribas
- Sanofi
- ADP (Aéroport De Paris)
- MBDA France
- Allianz
- Fiat Chrysler Automotives (FCA)
- Arval (Gruppo Bnp Paribas)
- Nissan Motor Corporation
- 52 Entertainment
- Stef
- Nissan Motor Corporation
- Euler Hermes
- Sanofi
- Axa
- HSBC
- First Growth Real Estate Finance (FGREF)
- Sanofi
- Shell - Commercial e logistics
- Richemont e Maisons - contrôle de gestion
- iM Global Partner
- Global Exam -Marketing Digital
- Euronext
- AP-HP International
- Credit Agricole CIB
- L'Oréal
- HSBC
- Natixis, département Organization Consulting & TEO
- Siemens Gamesa in Audit e finance department
- Saint-Gobain, team Digital
- Total Energy, Business Analyst Africa, nel dipartimento Marketing/Carte
- VINCI Highways
- HSBC
- Faurecia
- Amundi
- HSBC Continental Europe Banking
- BNP Paribas
- Coface
- LIDL
- SCOR SE
- Veolia
- BNP Paribas
- Renault Group
- Pernod Ricard Headquarters

AFTER THE MOBILITY

Thesis and Graduation

- You will graduate in the Autumn session at Luiss since we receive the transcripts from PD around mid-October. The extraordinary session is also available for you.
- You will follow Thesis procedures for both universities and thus have 2 supervisors.

DISCLAIMER

These are general guidelines intended to provide clarity for students willing to apply for the program. Please note that certain aspects may vary from year to year, and you will receive updates from the International Degree Programs at Luiss and the Partner university in due course.