

Luiss Test – Undergraduate School Academic Year 2026/2027

Regulation and technical guide

In order to ensure the integrity and reliability of the examination process, the following monitoring measures are implemented:

- live-proctoring
- obligation to use anti-cheating software on the PC/Mac (SafeExam Browser)
- recording and review of audio and video streams for the duration of the test

Below you will find all the instructions for taking the Luiss admission test for Undergraduate School Courses for the 2026/2027 Academic Year.

Please read them carefully and follow the instructions provided.

The Test

The Test is exclusively online and there is only one admission test, regardless of the degree program chosen.

The test lasts 75 minutes and consists of 50 multiple-choice questions, each with one correct answer. The questions will be of a logical-reasoning, mathematical and psycho-aptitude nature.

PLEASE NOTE: The navigation of the test is sequential. You may proceed only "forward" and it will not be possible to go back once the page has been changed either to modify the answers already given or to complete those omitted. If you decide to scroll through all the questions in the test without answering them, the test attempt will still be considered valid, and no request for repetition will be accepted for any reason.

When the test is corrected, each correct answer is worth 1 point, omitted answers are worth 0 points, and incorrect answers are worth –0.25 points.

For Degree Courses taught in English (if you have chosen BUSINESS ADMINISTRATION, ECONOMICS AND BUSINESS, GLOBAL LAW, MANAGEMENT AND ARTIFICIAL INTELLIGENCE, POLITICS: PHYLOSOPHY AND ECONOMICS) the test is completely administered in English. The English test is the direct translation of the Italian test.

Required Device:

Without the following, you will not be able to take the test:

1. Computer
with a working microphone and webcam (integrated or external)
2. Compatible operating systems: Windows 10, 11 / MacOS 11 or higher
3. Smartphone or tablet with a working camera, for additional side shooting only
4. NON-compatible mobile devices: Huawei P30, Samsung Galaxy A3 (2016), Google Pixel 3 and later versions, Alcatel Lucent
5. Stable internet connection: preferably via Ethernet cable to avoid disconnections or wi-fi; do not use hotspots.

Devices and programs

On your computer (Windows PC/MacBook only – no tablets or company computers are allowed) you must have:

- **Administrator privileges**
- A working webcam.
- A working microphone.
- Chrome browser, set as the default browser.
- Install the "ProctorExam" extension for screen sharing for anti-cheating. [Download the plugin](#);
- Install Safe Exam Browser Install Safe Exam Browser [Windows](#) o [macOS](#) (**do not** open it after installation) SEB must be launched on the day of the test **exclusively** via the dedicated button within the test platform.
- Mac users: to verify that you have installed **Safe Exam Browser**(SEB) on your MacBook, make sure you have clicked on the **SafeExamBrowser-[...].dmg** file downloaded from your personal area, and then moved SEB to the **Applications** folder.

To do this, simply drag the SEB icon into the Applications folder when you see the window shown in the image:



- If a Mac is used and the user does not have administrator privileges, **it will not be possible to close applications not allowed by SEB**; it is recommended to check the computer's permissions in advance before the test.

ATTENTION: The use of different/outdated versions could cause the interruption of audio-video recordings, making it impossible to monitor the test and consequently invalidating it.

On your smartphone/tablet:

download and install **the ProctorExam application** from your device's store (IOS/Google or Android Store)

System technical checks must be completed **by 11:59 PM on March 17, 2026** (Italian time); they are strongly recommended to ensure the proper conduct of the test and to avoid issues that could prevent its start.

IMPORTANT: before starting the test, print or write down the login credentials you have received and have them available on the table because they will have to be entered twice to access the test.

Code of conduct

Luiss will take all necessary actions to protect the proper conduct of the admission test.

Candidates who do not comply with the provisions will be excluded from the formulation of the rankings.

The exclusion will be communicated upon publication of the results, and, in addition, the University will reserve the right to proceed with any further action deemed necessary.

You Must:

- Take the test seriously and without resorting to external means or aids.
- Be alone in the place you have chosen, and no one must enter for the duration of the test.
- Scrupulously carry out the procedures prior to the test, in particular, by carefully framing the place and location where the test will be carried out and showing the identification document when requested by the system.
- Install what is necessary first.
- Disable alarms and notifications on all devices, activating **Airplane mode** or **Do Not Disturb** while keeping Wi-Fi enabled.
- Connect the devices to the power supply, the internet and make sure they remain connected for the duration of the test.

You must NOT:

- Speak, read or think aloud.
- Try to get or use any help even for the preliminary stages.
- Get up once the test has started.
- Wear headphones, earphones, or a smartwatch.
- Use or have calculators or other devices/screens available. The only mobile device (smartphone or tablet) that will be allowed during the test is the one with the ProctorExam application for recording.
- Use mirroring/duplicating the screen or connecting it to other monitors.
- **Film or photograph** and reproduce in any way the material being tested.
- Consult books, notebooks, notes, forms and calculators, concept maps or online sources and resources.
- **Assume the identity of another person or allow another person to do so on their own behalf.**
- Cover the cameras, even partially.
- **Wear sunglasses or hats.** Wear appropriate clothing and adopt respectful behavior; foul language is forbidden, behave as if you were in a university classroom.
- Use, open, or have any application open on your PC and/or smartphone or tablet except those necessary for the purpose of taking the test.

You may:

- Use a pen/pencil and a maximum of two blank sheets and the sheet with the credentials, to be shown front/back during the video recording of the place where you will take the test.
- Have a glass or water bottle.
- Equip yourself with a support to keep the mobile device on which the ProctorExam application is activated in a suitable position.

NB: for students with SLD/disabilities who have sent the documentation within the terms provided for in the Competition Notice, the compensatory measures granted, communicated, and confirmed by e-mail remain valid.

To this end, it is further specified that the activity of any Tutor granted must be limited to reading only and must abide by the same rules as the candidates.

The place and the station

The place where you will take the test alone must:

- Be **quiet** and well **lit**.
- The access doors must be closed and within frame during all phases of the Test.
- Have no audio sources on (NO music, NO TV on, NO voice assistants)
- Be an enclosed space and have no glass walls

Throughout the test, in addition to being monitored in live-proctoring, you will always be recorded both by the computer webcam that will be in front of you, and by that of the mobile device.

Therefore, the workstation must have the following characteristics:

- a. the computer monitor and the mobile device positioned in such a way as to avoid reflections and glare.
- b. The light (natural or artificial) must come from the right or left and not from behind or in front of you.
- c. Make sure you are always in the center of the frame (of both devices) and clearly visible.
- d. Position a support (bookcase, shelf, etc.) on the side, about 2 meters from the floor, on which to place the smartphone vertically. Remember to plug it into an electrical outlet.
- e. The external camera (the back of the phone/tablet) of the mobile device must be facing the desk/location from which you will take the test and you must always be in frame.

Under penalty of exclusion, as regards the filming:

- f. They must NEVER be obscured, even partially, doing so will result in exclusion from the test. Therefore, check with the utmost care during the preliminary phases that you are correctly framed.
- g. The smartphone must be correctly positioned vertically with the rear camera, which must always remain active to ensure video streams and facing the workstation.
- h. Side shots recorded from very far away or very close, from below, from above, or from the back, in front or diagonally will invalidate the test.
- i. If the system requires you to frame certain parts of the room, do it carefully and do not rush.
- j. The ProctorExam app on your smartphone and its page in the Chrome browser must be active and open for the whole duration of the Test.

It is your responsibility to ensure that the mobile device is placed in a stable manner, to avoid it moving or falling during the test.

Exclusion

Please note that failure to comply with or attempt to circumvent the above, violation of the Regulations or very serious misconducts and/or involving copyright infringement (such as, but not limited to, the presence of other people and/or the shooting/sharing of images/questions of the test by any means), or the blocking of the verification systems will result in exclusion from the ranking. Any exclusion will be communicated at the time of its results.

To this end, please note that the streams will be monitored in real time and the audio/video recordings will also be reviewed.

In the event that, for technical reasons,(e.g. the absence of an internet connection), the Commission deems the recordings insufficient, it will consult with technical support, verify that all necessary checks were performed, and schedule a retake of the test on a single date designated by the University. Failure to attend this retake will result in the cancellation of the initial test and the candidate not being evaluated..

Technical Guide

LINK TO THE TEST

To access the test platform, use this address: <https://uladmissiontest.giuntipsy.com/>

How to access the admission test on the day of the test

IMPORTANT:

- **Before starting the test, remember to print or write down the access credentials you received and keep them on your desk, as they will need to be entered twice to access the test.**
- **Please note that the admission test will be monitored through live proctoring at all times, and on-screen messages may appear to remind you of this supervision.**

You will **only** be able to access the online test **on the exact day and time (not before!)** using the credentials you received via email. Times are expressed in the Italian time zone (CET). Logging in before or after your turn will display an error message.

- Connect the mobile device and the PC to the power outlet to ensure that it does not turn off during the test.
- On your personal PC or personal MacBook, enter the following address in the Chrome browser: <https://uladmissiontest.giuntipsy.com/>
- Enter the credentials received via e-mail (username and password) and make sure to carefully transcribe them on a sheet of paper. To avoid errors, we recommend that you copy and paste them from the email you received.
- Carefully carry out the preliminary procedures of the system verification before you can access the test, as detailed below:

The site will guide you in checking the operation of the microphone, audio, Internet connection, the PC's front webcam and finally screen sharing.

NB: to be able to share the screen, you must enable the sharing function by clicking in the appropriate box that shows the drawing of a computer screen.

- During the procedure you will be asked to scan the **QR code shown on the screen** via the **ProctorExam** mobile app, which will allow you to connect the mobile device to the proctoring system. Do it carefully and check on the monitor that it is connected.
- During the test, the screen of the mobile device will darken to save battery.
- **At this point you will have to film the entire surrounding environment WITH GREAT CARE.**
- You will also need to show an **identity document in the computer webcam, so keep it ready on the table.**

IMPORTANT: do not omit any of the steps requested on the screen, under penalty of exclusion.

NEVER CLOSE THE Chrome TAB called "ProctorExam"; this will make it impossible to monitor the correct performance of your test, making it null and void.

Note that only once the technical checks have been completed, you will be able to access the test.

To do this:

- Click on "Start Safe Exam Browser" (starting from the beginning of your turn, you will have 30 minutes to start the test).
- To access the test, click on the "Start test Now" button. You will find the instructions below.
- **DO NOT OPEN SAFE EXAM BROWSER BEFORE THE SYSTEM DOES.**
- You will then be asked to re-enter your login credentials.
- The timer for the time available to you to solve the questions will start only when you click on "Start test now".

WARNING: Please note that in no case will it be possible to return to the previous page after clicking on "Next", **even in the event of an unanswered question or to modify the answers previously entered.**

IMPORTANT: Please note that the admission test will be subject to live-proctoring at all times and video messages may appear that will remind you of this surveillance.

How the test works

- The "Test navigation" box is present on all pages of the test and will serve as a guide for the performance.
- Always keep an eye on the test navigation box: in addition to the remaining time, you can use it to understand where you are, which questions you have answered, and which ones you have left unanswered.
- Boxes with a green border indicate the questions on the current page.
- Half-gray boxes indicate the questions you have already answered.
- White boxes indicate the questions you have not answered.

Riepilogo del test

Domanda	Stato
1	Risposta salvata
2	Risposta non data
3	Risposta salvata
4	Risposta non data
5	Risposta salvata

To submit the test

- Click on "**End Test**".
- Review the summary page showing all questions, including those answered and those skipped.
- Click on "**Submit All and Finish**" to close the test.

Attention: the test will automatically close when the allotted time expires, and all answers will be saved and submitted to the system. Only after finishing and submitting the test should you close the **Safe Exam Browser** using the button shown on the screen on the lower right corner.

- Return to the **ProctorExam** tab in Chrome.
- Click the "**Finish**" button in the top-right corner and close the Google Chrome browser.

Technical Support and Reporting Service

Technical support requests must be sent immediately via email to ultest@giuntipsy.com, providing details, your name, and a full screenshot to facilitate issue resolution. Multiple reports should not be sent, and you must respond to any requests from the support service. This is the **only valid channel**: reports sent after 24 hours, via other addresses, or by phone/chat will not be considered. The service is active **Monday to Friday, from 9:00 AM to 6:00 PM CET**, and coverage is guaranteed during the test; requests

sent outside these hours will be handled on the next working day. The university does not process any technical reports.