

LUISS



Stamp duty to be paid
electronically* -
authorization no.
47242/2013

REQUEST FOR CERTIFICATES

I, the undersigned _____
born in _____ on _____
tel. _____ / _____ mobile _____ / _____
e-mail _____ student identification number _____

request the following certificates on duty stamped paper

Type of certificate	no. copies	Italian	English
Certificate indicating only language exams and level of language proficiency (Common European Framework of Reference)			
Other (please specify) _____ _____			

The requested certificates will be:

☐ **picked up in person or by a proxy**

☐ **sent by e-mail to:** _____

☐ **sent by mail to the provided address.** The certificate will be sent by registered mail.

The person making the request absolves the University from all responsibility for any loss or damage.

Street _____ no. _____

Postal code _____ City _____ Prov. _____

c/o (last name, first name) _____

Date _____ Signed _____

Please, attach a copy of a valid **identification document** (front and back).

*The duty stamp will be available for payment on your Web Self Service once the request has been received.