



Regulations for the awarding of grants to cover part of the expense incurred in preparing a thesis abroad - 2024/2025 academic year

To encourage the mobility of its students, Luiss Guido Carli awards monetary grants for a total amount of € 40,000 (forty thousand euros) intended to cover part of the costs incurred for travel and stay by students who, in agreement with their thesis supervisor, need to carry out research at public or private institutions based abroad.

1. Eligibility

Grants may be requested by students who in the 2024/2025 academic year, by the deadline for the submission of applications, are regularly enrolled in:

- the second year of a master's degree (graduate school) and have earned at least 96 university education credits;
- the fifth year of the single-cycle master's degree program in Law and have earned at least 240 university education credits.

Students enrolled in previous years will be eligible solely in the event that the application to bring forward graduation has been duly approved by university and the students concerned fulfil the merit requirements specified above.

It is not necessary to have already submitted the thesis title assignment form to the Student Office.

For the purposes of these Regulations, the period of stay abroad for preparing the thesis must be completed by **January 2026**.

2. Incompatibility

The search period abroad for the thesis cannot coincide with other international mobility programs, whose start and finish dates shall be certified by the relevant Luiss offices.

This grant is not cumulative with other grants or scholarships provided by the University, Disco Lazio or any other public or private entity, aimed at the same period of stay abroad. Therefore, the amount of any such aid received will be deducted from the grant awarded.

3. Submission of Applications

Applications seeking a grant must be submitted, using the online form available at [Exemptions and Scholarships - Enrolled students | Luiss](#) , **between 3 March and 28 November 2025**, the deadline for submission of applications.

Upon filling out the application online, students will receive confirmation of receipt of the application at their Luiss e-mail address.

The application form requires the submission of an attached declaration (using the template annexed to these Regulations), signed for approval by the thesis supervisor, setting out what the period abroad will entail for the purposes of the preparation of the thesis. The declaration details:

- a. the activities to be carried out abroad, including the chosen methodological approach;
- b. the destination;
- c. the period of the stay;
- d. the possible availability of any logistical and/or financial support made available by the host institution or other body;
- e. the reasons why a period abroad is required and its usefulness for the purposes of preparing the thesis.

Only complete applications, inclusive of the above documentation, actually received by the deadline will be considered. Luiss Guido Carli disclaims any liability in relation to applications that are not received due to technical issues or reasons attributable to third parties.

4. Award Criteria

The grant will be awarded within one working week of submission of the application by the Financial Aid Office on the basis of the documentation submitted and the funds available.

All eligible applications will be accepted, in chronological order, until funds are exhausted.

The amount of the grant awarded to each winner will be determined considering the destination and duration of the period of stay abroad. As a contribution towards the stay itself, **€ 20 (twenty euros) will be awarded for each day abroad**, up to a maximum of 90 days, in **addition to a contribution towards travel expenses, amounting to € 300 (three hundred euros) for destinations in Europe and € 600 (six hundred euros) for all other destinations.**

5. Disbursement of the Grant

The grant will be paid at the end of the period of stay abroad, upon submission of the following documentation:



1. report on the experience, confirmed by the thesis supervisor;
2. travel documents proving the period of stay abroad (e.g. airline tickets, train tickets, etc.);
3. a statement by the contact person at the foreign host institution certifying the period of stay abroad and the activities carried out.

If the period of stay abroad turns out to be shorter than that stated at the time the application is submitted, the grant will be reduced pro rata.

Winning students must promptly notify the Financial Aid Office of any changes in the title of the thesis, destination, and period of stay abroad compared to that declared in the form attached to the application. In this case the grant awarded will need to be confirmed after evaluation of the request.

The grant awarded will be revoked if the thesis is undertaken with a supervisor other than the member of faculty who signed the declaration attached to the application form, except in cases of replacement due to reasons not attributable to the candidate.

The documentation referred to above for grant disbursement purposes must be submitted by the non-extendable deadline of **30 January 2026**. Once that deadline has passed without receiving any communication from the student, the latter will be deemed to have waived the grant.

6. Acceptance

The winning students must submit formal acceptance to the Financial Aid Office by the deadline and in the manner that will be specified at the time of communication of the outcome of the application.

7. Checking of Documentation

Luis Guido Carli reserves the right to check the documentation submitted with the applications and should there be a discrepancy between what has been stated and what is actually the case, the aid granted will be revoked and action will be taken in accordance with law.

Rome, 21 February 2025



Research Project Abroad for Thesis - 2024/2025 Academic Year

I, the undersigned

ID student n.

declare that I will carry out the following activities:

.....
.....
.....
.....

from to

at

located in (indicate city and country):

aimed at preparing my degree thesis titled:

.....
.....

Supervisor: Professor

I will have the following logistical and/or financial support made available to me by the host institution:

.....
.....



I further declare that the above activities are necessary for the preparation of the thesis for the following reasons:

.....

.....

.....

Date

Signature

I approve the thesis project

Supervisor (name): Professor

Supervisor (signature):