

**ANNEX A**  
Model Application on Plain Paper  
(fill up the parts with a grey background)

The Rector  
LUISS Libera Università Internazionale degli Studi Sociali Guido Carli  
c/o Academic Personnel Office  
Viale Pola 12  
00198 Rome (Italy)

**Subject:** Application for candidacy

(candidate's surname and name)

for competition bearing code no.

**DEF-ASSOC-32/2014**

(competition code)

I, the undersigned

(candidate's surname and name)

(sex M/F)

born in

(city or foreign country of birth)

on

(date birth dd/mm/yyyy)

**APPLY**

to be admitted to the selection procedure announced by LUISS Libera Università Internazionale degli Studi Sociali Guido Carli for the position of a

**Associate tenured professorship**

(specify the position for which the competition is announced – first or second level)

for the **13/A1 - Economics** competition area in the

(initials and name of competition area)

**SECS-P/01 - Economics**

(initials and name of academic discipline)

academic discipline at the Department of

**Economics and Finance**

(Department)

bearing competition code

**DEF-ASSOC-32/2014**

To that end, aware of the criminal implications of untrue declarations in connection with the making or use of false documents referred to in article 76 of Presidential Decree No. 445 of 28 December 2000, I declare under my own responsibility that:

- a. I am resident in (city): \_\_\_\_\_ Province of \_\_\_\_\_ Post Code \_\_\_\_\_  
address (street) \_\_\_\_\_ no. \_\_\_\_\_
- b. my country of residence is (fill in only if other than Italy): \_\_\_\_\_
- c. I hold the following citizenship: \_\_\_\_\_
- d. I elect the following contact address for the purposes of the competition (fill in only if different from residence):  
city: \_\_\_\_\_ Province of \_\_\_\_\_ Post Code \_\_\_\_\_  
address (street): \_\_\_\_\_ no. \_\_\_\_\_  
country (if other than Italy): \_\_\_\_\_
- e. my tax number is (only for Italian residents): \_\_\_\_\_
- f. my e-mail address elected for the purposes of the competition is is: \_\_\_\_\_  
(for receiving correspondence from LUISS Guido Carli for the purposes of this competition)
- g. my telephone number is: \_\_\_\_\_  
including international prefix (for being contacted by LUISS Guido Carli for the purposes of this competition)

undertaking to timely communicate any and all changes. I further declare that:

- h. I hold the following university qualifications: \_\_\_\_\_  
(degree, PhD)
- i. I fulfil one of the following requirements (ticking the relevant box):
- I have obtained eligibility, pursuant to Law No. 210/1998, to be a \_\_\_\_\_ professor  
for the \_\_\_\_\_ academic discipline  
at the University of \_\_\_\_\_
- I have obtained national eligibility, pursuant to article 16 of Law No. 240/2010, for the functions of \_\_\_\_\_ professor  
(first or second level)  
in the \_\_\_\_\_ competition area.
- I have been working since \_\_\_\_\_ as professor (position) \_\_\_\_\_  
in the \_\_\_\_\_ competition area in the \_\_\_\_\_ academic discipline  
at the University of \_\_\_\_\_
- I am a foreign scholar permanently involved abroad in research and teaching activities at university level and currently hold the position  
of \_\_\_\_\_ at \_\_\_\_\_
- j. I am capable of teaching courses and writing research reports also in English, fulfil all of the requisites specified in article 2 of the competition announcement and do not fall within the scope of any of the exclusions referred to in that same article 2;
- k. I have no criminal record;
- l. I enjoy my civil and political rights in my country of residence or origin.

I attach the following to this application:

- academic and professional curriculum vitae;
- self certification through which the candidate states his or her actual qualifications and publications (annex c);
- qualifications, publications and work (max 12) that I intend to submit for the selection procedure, for a total of \_\_\_\_\_ ;
- Self - Certification through which the candidate specifies in details his or her contribution to each of the works written and/or published together with other authors (annex c);
- photocopy of a valid identity document.
- a CD-ROM (or another digital support) containing the documents listed at numbers 1), 2), 4) and 5) of this annex in either PDF or Microsoft Word format and, where available also the documents listed at number 3) and of this annex. That CD-ROM, duly labelled with the candidate's name and surname and the competition number, must be placed in the envelope. Inside the envelope the CD-ROM itself must be contained in hard jewel case closed inside an appropriate protective sachet to ensure that it does not get damaged.

(place)

(date dd/mm/yyyy)

(legible signature)

Pursuant to Legislative Decree No. 196 of 30 June 2003 as amended you are informed that the processing of your personal data by LUISS Guido Carli is done electronically and manually by LUISS Guido Carli faculty and employees or by other persons appointed by the University to handle this selection procedure for the purposes of managing this procedure, publicising the relevant acts and possibly awarding the contract. The giving of the data is optional but essential for the selection procedure.

Your rights under article 7 of Legislative Decree No. 196/2003 may be exercised by contacting the data processor Mr. Francesco Spanò, Head of Human Resources at LUISS Guido Carli.

Your signature authorises LUISS Guido Carli to process your personal data for the above purposes.

(place)

(date dd/mm/yyyy)

(legible signature)

**Annex B**  
**Model Envelope Label**



Sender: \_\_\_\_\_  
(surname and name)

Address: \_\_\_\_\_  
(street name ) (number)

\_\_\_\_\_ (post code) \_\_\_\_\_ (city) \_\_\_\_\_ (province) \_\_\_\_\_ (foreign country)

Subject: application to participate in the selection procedure for one position as tenured professor:

- Associate tenured professorship
- in the 13/A1 - Economics competition area;
- in the SECS-P/01 - Economics academic discipline;
- at the Department of Economics and Finance;
- bearing competition code DEF-ASSOC-32/2014

**Al Magnifico Rettore  
della LUISS Libera Università Internazionale  
degli Studi Sociali Guido Carli  
c/o Settore Personale Docente  
Viale Pola 12  
00198 Roma (Italy)**